



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

MINUTES

For the Regular Meeting of the Board on:

April 8, 2021

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:30 pm on Thursday, April 8, 2021 using Zoom teleconferencing in accordance with the State Executive Order No. N-29-20 issued on March 17, 2020.

ATTENDANCE

Board Members Present:

President Dorinne Lee Johnson, Vice President Woody Barrett, Treasurer Don Eversoll;

Director Gary Fuller joined the meeting at 1:58pm

Board Secretary Dana Newquist joined the meeting at 2:19pm

Board Members Absent: None

Also Present and Participating:

Tony Wong, P.E. Kimley-Horn, MSD Interim General Manager

Carrie Poytress, MSD Engineering Manager

Elizabeth (Betsy) A. Byrne, MSD District Administrator

Ricardo Larroude, MSD Collections & Maintenance Supervisor

Carole Rollins, MSD Lab & Pretreatment Manager

Mark Manion, Price Postel & Parma

Rob Morrow, WSC

Ken, Montecito Resident

Bob Hazard, Montecito Resident

Alison Thompson

Hilary Hauser

2. PUBLIC COMMENT

The Clerk of the Board read into record, public comment received via email from Ruston Slager:

Dear Montecito Sanitary District Board of Directors, Thank you for serving the Montecito community and for your interest in recycled water. I request that the Montecito Sanitary District Board of Directors please post email addresses on the MSD website so that you can be contacted directly, as well as any reports or studies regarding recycled water. Enhancing the public's ability to communicate directly with Board-Members and to view public information in the form of studies and reports can only improve communication, transparency, and public trust. Thank you for allowing my comments to be read into public comment. I am unable to attend personally because of my work schedule. Wishing the MSD much success in 2021!!! Ruston Slager, 665 Circle Dr. Santa Barbara Ca. 93108"

3. APPROVAL OF MINUTES

ON MOTION by Director Barrett, Second by Director Eversoll, the Board voted to approve the minutes from Board Meetings held on March 11, 2021 and March 25, 2021 and March 30, 2021.

AYES: Directors Barrett, Eversoll, and Johnson
 NAYS: None
 ABSTAIN: None
 ABSENT: Directors Fuller and Newquist

4. APPROVAL OF PAYABLES

The Board determined that the Finance Committee shall meet monthly in advance of the regular board meeting to review payables.

ON MOTION by Director Barrett, Second by Director Eversoll, the board voted to approve the payables list for expenses incurred by the District between March 1, 2021 and March 26, 2021.

Accounts Payable Expenses	143,303.23
Capital Improvement Projects	123,665.87
Payroll and Related Expenses	<u>199,752.85</u>
Total Expenses	<u>466,721.96</u>

AYES: Directors Barrett, Eversoll, and Johnson
 NAYS: None
 ABSTAIN: None
 ABSENT: Directors Fuller and Newquist

Director Gary Fuller joined the meeting at 1:58pm

5. OLD BUSINESS**A. ROMERO CANYON SEWER MAIN EXTENSION PROJECT**

ON MOTION by Director Eversoll, Second by Director Barrett, the Board voted to approve an increase to the Romero Canyon Sewer Main Extension Change order Allowance of the Tierra Contracting contract adding \$30,000 thus increasing the change order from \$30,000 to \$60,000.

AYES: Directors Barrett, Eversoll, Fuller, and Johnson
 NAYS: None
 ABSTAIN: None
 ABSENT: Directors Newquist

6. NEW BUSINESS**A. PURCHASING POLICIES**

Board Secretary Dana Newquist joined the meeting at 2:19pm

ON MOTION by Director Newquist, Second by Director Barrett, the Board voted to adopt Resolution 2021-930 opting the District out of adherence to the Uniform Public Construction Cost Accounting Act (UPCCAA) and Resolution 2021-931 amending the District's Purchasing Policies and Regulations.

AYES: Directors Barrett, Eversoll, Fuller, Newquist, and Johnson.
NAYS: None
ABSTAIN: None
ABSENT: None

B. HIGHWAY 101 SEWR MAIN CROSSING RELOCATION PROJECT

The Board determined a special meeting shall be held later in April to discuss this project. No other action was taken.

7. COMMITTEE REPORTS

The Board heard reports of the following Committee Meetings:

- i) **Administration & Operations Committee**, Directors Barrett and Eversoll, from its March 16th meeting.
- ii) **Strategic Planning Committee**, Directors Barrett and Johnson, from its April 1st meeting.
- iii) **Ad-Hoc Policies and Procedures Committee** with a recommendation for updated zoom meeting recording retention policy.

ON MOTION by Director Newquist, Second by Director Barrett, the Board voted to establish a policy that meeting recordings shall be kept for one year after their occurrence, and stored on YouTube.

AYES: Directors Barrett, Eversoll, Fuller, Newquist, and Johnson.
NAYS: None
ABSTAIN: None
ABSENT: None

- iv) **Joint Strategic Planning Committee (with Montecito Water District)**, Directors Barrett and Johnson, from its April 6th meeting.

Member of the Public Bob Hazard addressed the Board to state the that MWD Board defined recycled water as a top priority, and encouraged the Sanitary District to change focus and put efforts behind indirect potable reuse (recycled water). [smry]

8. DISTRICT OPERATIONS AND MAINTENANCE

A. INFORMATION ITEMS

Interim General Manager Tony Wong P.E., provided informational, nonactionable, updates regarding matters before the District.

B. AGREEMENTS TO BE SIGNED

None.

9. ITEMS FOR THE NEXT AGENDA

The Board shall hold a special meeting closed session on April 20, 2021 for the recruitment of a General Manager.

The Finance Committee will meet on May 4, 2021 at 2:00pm.

The next regular meeting of the Board will be on May 13, 2021 at 1:30pm and the Agenda shall include the topic(s) of:

- An Ordinance unsubjecting the District to the Uniform Public Construction Accounting Act
- The time of day for Regular meetings of the Board. (consider changing from 1:30pm to 2:00 pm)
- General Counsel Memo on the topic of Director Participation in the District's Lateral Rebate program.
- The ability of the Permanent General Manager to promote and increase staff salaries.

10. ADJOURNMENT

The meeting adjourned at 4:46 pm ON MOTION by Director Newquist, second by Director Eversoll.

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Director Dorinne Lee Johnson

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Dorinne Lee Johnson, President

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Ellwood T. Barrett II

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Ellwood T. Barrett II, Vice President

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Dana Newquist

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Dana Newquist, Secretary

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Donald M. Eversoll

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Donald M. Eversoll, Treasurer

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Director Gary Fuller

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Gary Fuller, Director