



# Montecito Sanitary District

1042 Monte Cristo Lane  
Santa Barbara, CA 93108

*A Public Service Agency*

Phone: (805) 969-4200  
[www.montsan.org](http://www.montsan.org)

## **BOARD PACKET**

For the Regular Board Meeting of

**Thursday, April 8, 2021**

- 1. Agenda .....[www.montsan.org/2021-04-08-board-of-directors-meeting](http://www.montsan.org/2021-04-08-board-of-directors-meeting)
- 2. Minutes of the Regular Meeting of the Board on March 11, 2021 .....2
- 3. Minutes of the Special Meeting of the Board on March 25, 2021 .....7
- 4. Minutes of the Special Meeting of the Board on March 30, 2021 .....9
- 5. Payables for dates March 1, 2021 through March 26, 2021 .....11
- 6. Manager’s Report.....15
- 7. EXHIBIT A – Romero Canyon Sewer Main Extension Project Staff Report .....17
- 8. EXHIBIT B – Highway 101 Sewer Main Crossing Relocation Project Staff Report ....19
- 9. EXHIBIT C – Resolution 2021-930 UPCCA.....21
- 10. EXHIBIT D – Resolution 2021-931 Purchasing Policies.....22
- 11. EXHIBIT E – Committee Agendas and related documents .....25



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## MINUTES

For the Regular Meeting of the Board on:

**March 11, 2021**

### 1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:35 pm on Thursday, March 11, 2021 using Zoom teleconferencing in accordance with the State Executive Order No. N-29-20 issued on March 17, 2020.

#### ATTENDANCE

##### *Board Members Present:*

President Dorinne Lee Johnson, Vice President Woody Barrett, Secretary Dana Newquist, Treasurer Don Eversoll, Director Gary Fuller.

*Board Members Absent:* None

##### *Also Present and Participating:*

Tony Wong, P.E. Kimley-Horn, MSD Interim General Manager  
Carrie Poytress, MSD Engineering Manager  
Alex Alonzo, MSD Operations Manager  
Elizabeth (Betsy) A. Byrne, MSD District Administrator  
Ricardo Larroude, MSD Collections & Maintenance Supervisor  
Mark Manion, Price Postel & Parma  
Bob Hazard, Montecito Resident  
Ken, Montecito Resident  
Edwin Martin  
Jeff Kerns  
MWD  
Maureen Gaasch  
Alison Thompson

Board President Johnson announced there will be a special meeting on March 25, 2021 at 2:00 pm with two topics of discussion: Recycled Water & 30% Design Study, and District consolidation.

### 2. PUBLIC COMMENT

No members of the public addressed the Board.

### 3. CONSENT CALENDAR

#### A. APPROVAL OF MINUTES

ON MOTION by Director Eversoll, Second by Director Newquist, the Board voted to approve the minutes of the February 11, 2021 regular meeting and the February 26, 2021 special meeting of the Board.

AYES: Directors Barrett, Eversoll, Fuller, Newquist, and Johnson  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: None

The Board Directed District Staff to remove the Consent Calendar on future agendas and list Approval of Minutes and Payables as two separate independent items.

**B. APPROVAL OF PAYABLES**

ON MOTION by Director Newquist, Second by Director Barrett, the board voted to approve the payables list for expenses incurred by the District between February 12, 2021 and February 26, 2021.

Accounts Payable Expenses	\$165,943.36
Capital Improvement Projects	\$ 128,234.54
Payroll and Related Expenses	\$163,969.34
<b>Total Expenses</b>	<b>\$458,147.24</b>

AYES: Directors Barrett, Eversoll, Fuller, and Newquist  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: Director Johnson

The Board questioned an item on the listed payables and directed staff to fix/raise the manholes on North Jameson Lane.

**4. OLD BUSINESS**

None

**5. NEW BUSINESS**

**A. PUBLIC HEARING ON ADOPTION OF ORDINANCE NO. 17 – DIRECTOR COMPENSATION**

ON MOTION by Director Newquist, Second by Director Eversoll, the Board voted to adopt Ordinance 17 setting Director Compensation.

AYES: Directors Barrett, Eversoll, Fuller, and Newquist  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: Director Johnson

**B. SEWER MAIN EXTENSION DEFERRAL POLICIES**

ON MOTION by Director Fuller, Second by Director Eversoll, the Board voted to maintain the current interest rate policy, and directed staff to send a letter to homeowners who have deferred connections after a sewer main extension project stating that the current interest rate that would be charged, based on an average

of the last 4 quarters of interest earned on funds in the County Treasury, is 1.01% and, there is significant cost savings to connecting now should interest rates increase in the future; also directed staff to summarize annualized interest rates from the County Interest Apportionment report, and include such summary in the letter.

AYES: Directors Barrett, Eversoll, Fuller, Newquist, and Johnson  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**C. RECORDING AGAINST A PROPERTY**

District Counsel presented that there is no current authority to allow the Sanitary District to record the cost of a deferred connection after sewer main extension project, to a property title, and that the Board would have the authority to do so if they adopted an ordinance; per CA Law, recording must be per Court Order or a Statute, and that an Ordinance is considered a statute. The Board discussed whether to adopt an ordinance, and took no action.

**D. POLICIES AND PROCEDURES**

The Board discussed current Purchasing Policies & Procedures and Directed Staff and District Counsel to develop new resolutions unsubjecting us to the Uniform Public Construction Accounting Act. Board Directed Staff and District Counsel to draft a new purchasing resolution for supplies, purchasing, and public works projects.

District Counsel presented that storage of recordings is governed by the Brown Act, which states that recordings must be maintained for 30 days and after such time it is okay to delete recordings, and that if the Board wishes to follow a policy other than the 30 days set by the Brown Act, they should adopt a policy. An Ad-Hoc Policies and Procedures Committee was formed with Directors Barrett and Newquist to meet one time and report back to the Board an updated proposed policy on zoom meeting recording retention.

**E. PROCLAMATION**

Director Barrett read a proclamation honoring Alex Alonzo for his service to the District and the Wastewater Industry, and congratulating him on his upcoming retirement.

**F. COMMITTEE REPORTS**

The Board heard reports of the following Committee Meetings:

- i) Finance Committee, Directors Eversoll and Barrett from their meeting of February 23, 2021.
- ii) Personnel Committee, Directors Johnson and Fuller from their meeting of March 9, 2021. The Board heard from Interim General Manager Tony Wong, related to the proposed promotions of two staff members; it was discussed in the meeting that Mr. Wong determined that it would be appropriate to make

such promotions on an interim basis until a permanent General Manager was appointed, and that he would make such interim promotions effective upon conducting his own interview of the promoting candidates.

iii) Strategic Planning Committee, Directors Barrett and Johnson from their meeting of February 25, 2021.

iv) Joint Strategic Planning Committee with Montecito Water District, Directors Barrett and Johnson from their meeting of March 2, 2021.

## **6. DISTRICT OPERATIONS AND MAINTENANCE**

### **A. INFORMATION ITEMS**

The Board heard a report from Engineering Manager Poytress summarizing the report and recommendations from Citadel EHS for the Industrial Hygiene Assessment prepared in January of 2021. The Board Directed staff to seek estimates of repairing the existing HVAC system in the recommended building(s).

Staff reported that the District Facebook page as developed by Davies PR Firm has been deactivated upon the District's request.

### **B. AGREEMENTS TO BE SIGNED**

Staff will coordinate with Board President Johnson to execute a recorded signing of the following agreements with homeowners:

- i) 1205 Hill Road, Pump Variance Agreement
- ii) 165 La Vereda Road, Sewer Service Agreement for Auxiliary Structures (Pool Cabana)
- iii) 765 Hot Springs Road, Pump Variance Agreement
- iv) 860 San Ysidro Road, Pump Variance Agreement
- v) 860 San Ysidro Road, Sewer Service Agreement for Auxiliary Structures (Pool Cabana / Sports Pavilion)

- Professional Services Contract with Tierra Contracting for the Romero Canyon Road Sewer Main Extension Project as approved by the Board on February 11, 2021.

## **7. ITEMS FOR THE NEXT AGENDA**

There will be a Special Meeting on March 25, 2021 for the topics of:

- A Cost Sharing Agreement with Montecito Water District
- Different forms of cooperation with Montecito Sanitary District and Montecito Water District / District Consolidation
- Joint special counsel with Montecito Water District
- Discussion of Directors participating in the sewer lateral rebate program.

There will be an A&O Committee meeting on Tuesday March 16, 2021 at 2:00pm

There will be a Joint Strategic Planning Committee meeting with the Montecito Water District on Tuesday April 6, 2021 at 10:00 am.

The next regular meeting of the Board will be on April 8, 2021 at 1:30pm and the Agenda shall include the topic(s) of:

- A resolution unsubjecting the District to the Uniform Public Construction Accounting Act
- A new purchasing policy resolution
- Hearing a report from the Ad-Hoc Policies and Procedures Committee with a recommendation for updated zoom meeting recording retention policy.
- Hearing a report from the labor negotiators to discuss and include Bob Murray and Associates
- Hearing a report from the Strategic Planning Committee on the meeting with the Montecito Water District from Tuesday April 6, 2021.

**8. ADJOURNMENT**

The meeting adjourned at 5:02 pm.

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Dorinne Lee Johnson, President

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Ellwood T. Barrett II, Vice President

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Dana Newquist, Secretary

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Donald M. Eversoll, Treasurer

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Gary Fuller, Director



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## MINUTES

For the Special Meeting of the Board on:

**March 25, 2021**

### 1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a special meeting at 2:00 pm on Thursday, March 25, 2021 using Zoom teleconferencing in accordance with the State Executive Order No. N-29-20 issued on March 17, 2020.

#### ATTENDANCE

##### *Board Members Present:*

President Dorinne Lee Johnson,  
Vice President Woody Barrett,  
Secretary Dana Newquist,  
Treasurer Don Eversoll,  
Director Gary Fuller.

*Board Members Absent:* None

##### *Also Present and Participating:*

Tony Wong, P.E. Kimley-Horn, MSD Interim General Manager  
Mark Manion, MSD General Counsel  
Elizabeth (Betsy) A. Byrne, MSD District Administrator  
Carrie Poytress, P.E. MSD Engineering Manager  
Ricardo Larroude, MSD Collections Supervisor  
Alison Thompson  
Hillary Hauser  
Donna S  
Jeff Kerns  
John Weigold  
Ken  
Local Resident  
Nick Turner  
Tobe Plough  
805-403-4236  
805-453-2078

### 2. PUBLIC COMMENT

No members of the public addressed the Board.

### 3. OLD BUSINESS

None.

### 4. NEW BUSINESS

#### A. STRATEGIC PLANNING COMMITTEE REPORT

The Board received a report by Director Barrett of the joint committee meeting of the Strategic Planning Committees of the Montecito Sanitary District and the Montecito Water Districts.

The Board discussed the proposed cost sharing agreement with the Montecito Water District for the Recycled Water Preliminary Design Report and 30% Design. The Board also discussed the Montecito Water District’s threshold analysis for special district consolidation.

ON MOTION by Director Newquist, second by Director Eversoll, the Board voted to direct legal Counsel (Mark Manion) to draft the steps necessary and process for consideration of Consolidation [with the Montecito Water District.]

AYES: Directors Barrett, Eversoll, Newquist, and Johnson  
NAYS: Director Fuller  
ABSTAIN: None  
ABSENT: None

**Public Comment:**

Member of the Public, Hillary Hauser, of Heal the Ocean addressed the board about the legality of a sanitary district’s ability to participate and fund a recycled water project: it’s legal, they’re doing it all the time.

Hillary later addressed the board to state that consultant Rob Morrow of Water Systems Consulting knows how to get the funding; getting his advice might be really well worth the money, how to get the grant, how it works, who pays...

Director Barrett asked Hillary “In order to apply for this planning grant, do you need the design study?”

Hillary responded “you have to start out knowing what your project is, the planning grant information for the state describes how the project goes forward, and gives its cost, what the engineering has to be done. Sit down with Rob Morrow, this is all he does. I will forward his contact info.”

**5. ITEMS FOR THE NEXT AGENDA**

District General Counsel, Mark Manion, will present the steps and process for District Consolidation on the agenda of the regular Board meeting of April 8, 2021.

**6. ADJOURNMENT**

The meeting adjourned at 3:03pm

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Dorinne Lee Johnson, President

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Ellwood T. Barrett II, Vice President

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Dana Newquist, Secretary

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Donald M. Eversoll, Treasurer

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Gary Fuller, Director





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## MINUTES

For the Special Meeting of the Board on:

**March 30, 2021**

### 1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a special meeting at 2:05 pm on Thursday, March 30, 2021 using Zoom teleconferencing in accordance with the State Executive Order No. N-29-20 issued on March 17, 2020.

#### ATTENDANCE

##### *Board Members Present:*

President Dorinne Lee Johnson,  
Vice President Woody Barrett,  
Secretary Dana Newquist,  
Treasurer Don Eversoll,  
Director Gary Fuller.

*Board Members Absent:* None

##### *Also Present and Participating:*

Tony Wong, P.E. Kimley-Horn, MSD Interim General Manager  
Elizabeth (Betsy) A. Byrne, MSD District Administrator

### 2. PUBLIC COMMENT

No members of the public addressed the Board.

### 3. CLOSED SESSION

#### A. PUBLIC EMPLOYEE APPOINTMENT (Government Code section 54957)

Title: General Manager

#### B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6)

Agency designated representatives: (Directors Johnson and Newquist)  
Unrepresented employee: General Manager.

No Action was taken as a result of closed session.

### 4. RECRUITMENT OF NEW DISTRICT GENERAL MANAGER

ON MOTION by Director Newquist, second by Director Eversoll, the Board voted to rescind earlier action to use Bob Murray and Associates for the recruitment of a General Manager.

AYES: Directors Barrett, Eversoll, Newquist, and Johnson  
NAYS: Director Fuller  
ABSTAIN: None  
ABSENT: None

Board President Johnson directed General Counsel Manion to write a letter to inform Bob Murray and Associates of the Board Action.

**5. ITEMS FOR THE NEXT AGENDA**

Upcoming meetings will be held on:

- April 1, 2021 at 2:00 pm – MSD Strategic Planning Committee
- April 6, 2021 at 2:00 pm – MSD Special Board Meeting – Closed Session GM Recruitment
- April 8, 2021 at 1:30 pm – MSD Regular standing Board meeting

**6. ADJOURNMENT**

The meeting adjourned at 3:38pm.

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Dorinne Lee Johnson, President

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Ellwood T. Barrett II, Vice President

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Dana Newquist, Secretary

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Donald M. Eversoll, Treasurer

---

Gary Fuller, Director



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## BOARD LIST OF PAYABLES

<u>CHECK DATE</u>	<u>SUMMARY &amp; TYPE</u>	<u>BATCH TOTAL</u>
03/12/2021	ACCOUNTS PAYABLE	86,545.60
03/26/2021	ACCOUNTS PAYABLE	56,757.63
	Subtotal	<b>143,303.23</b>
03/12/2021	CAPITAL IMPROVEMENT PROJECTS	123,665.87
	Subtotal	<b>123,665.87</b>
03/11/2021	PAYROLL	85,682.75
03/25/2021	PAYROLL	114,070.11
	Subtotal	<b>199,752.85</b>
	<b>TOTAL</b>	<b><u>\$ 466,721.96</u></b>

### Approved for Payment:

Date: April 08, 2021

Amount: \$ 466,721.96

\_\_\_\_\_, General Manager

\_\_\_\_\_, Treasurer

\_\_\_\_\_, Director

**Check History Report**  
**Sorted By Check Number**  
**Activity From: 3/12/2021 to 3/12/2021**  
**MONTECITO SANITARY DISTRICT (MSD)**

Check Number	Check Date	Name	Check Amount	Check Type
026357	3/12/2021	ACME ANALYTICAL SOLUTIONS	465.54	Analyzer Chemicals
026358	3/12/2021	ACWA/JPIA	28,280.78	Health/Dental/Life Insurance Premium-April
026359	3/12/2021	BIG GREEN CLEANING COMPANY	1,686.00	Janitorial Services-March
026360	3/12/2021	ELIZABETH BYRNE	160.00	Reimbursement for GM Job Posting on CSDA Website
026361	3/12/2021	CANON FINANCIAL SERVICES INC	297.91	Canon Copier Lease Payment-March
026362	3/12/2021	COMPUVISION COMMUNICATIONS	1,458.24	Switch to Internet Server Access
026363	3/12/2021	CROMER MATERIAL HANDLING	725.36	Forklift Lease Payment-March
026364	3/12/2021	CULLIGAN OF VENTURA COUNTY	110.98	Bottled Water/Dispenser Rental-February
026365	3/12/2021	DOCU PRODUCTS	62.33	Copier Maintenance Agreement -March
026366	3/12/2021	ENGEL & GRAY, INC	4,104.65	Biosolids Hauling-February
026367	3/12/2021	FASTENAL COMPANY	358.88	Disposable Face Masks-COVID
026368	3/12/2021	FILIPPIN ENGINEERING	2,058.00	525 Hot Springs Road Sewer Relocation Inspection
026369	3/12/2021	FISHER SCIENTIFIC	540.53	Lab Testing Supplies
026370	3/12/2021	FRONTIER	297.08	Phone Service for Admin/Trmt-March
026371	3/12/2021	GRAINGER	487.80	Camlocks for Lift Station By-pass valves
026372	3/12/2021	HACH COMPANY	2,069.21	Annual HACH/WIMS software updates and support
026373	3/12/2021	IBS OF SIERRA MADRE	144.50	Batteries for Electric Utility Carts
026374	3/12/2021	KAMAN INDUSTRIAL TECHNOLOGIES	528.77	Camlock Fittings for Operations
026375	3/12/2021	MARBORG INDUSTRIES	686.74	Refuse Disposal- February
026376	3/12/2021	MCCORMIX CORP	629.08	Vehicle Fuel 02/15-02/28/21, Diesel Exhaust Fluid
026377	3/12/2021	MCMaster-CARR SUPPLY COMPANY	316.99	Piping for Lift Station 4 force main
026378	3/12/2021	MUNICIPAL MAINT EQUIPMENT	113.13	Rear Door Handle Assembly for Vac-Con
026379	3/12/2021	MONTECITO JOURNAL	48.00	Classified Add for GM Job Opening
026380	3/12/2021	MONTECITO WATER DISTRICT	525.24	Water Service-February
026381	3/12/2021	OILFIELD ENVIRONMENTAL &	576.00	Outside Lab Analyses
026382	3/12/2021	PAYCHEX OF NEW YORK, LLC	340.85	Payroll Services-February
026383	3/12/2021	PURETEC INDUSTRIAL WATER	53.44	Water Softener Sodium Tank Exchange
026384	3/12/2021	ROYAL ADHESIVES & SEALANTS, LLC	398.63	Smartcover Adhesive
026385	3/12/2021	SANTA BARBARA COUNTY-APCD	458.00	Plant Generator Reevaluation Fee
026386	3/12/2021	SANTA BARBARA COUNTY	334.68	Emergency Trailers, CDP Site Improvement Plan Public Notices
026387	3/12/2021	S B HOME IMPROVEMENT CENTER	88.57	Collection Tools
026388	3/12/2021	SANTA BARBARA NEWS-PRESS	226.25	General Manger Job Posting
026389	3/12/2021	SOUTHERN CALIFORNIA EDISON CO	11,978.24	Electric Service-February
026390	3/12/2021	STAPLES BUSINESS CREDIT	322.17	Office Supplies
026391	3/12/2021	STREAMLINE	310.00	Website Management Services-March
026392	3/12/2021	UNIVAR SOLUTIONS	4,989.03	Plant Chemicals
026393	3/12/2021	UNDERGROUND SERVICE ALERT	163.26	Dig Alert Notifications, State Regulatory Fee-February
026394	3/12/2021	USA BLUE BOOK	76.74	3-Prong Extension Clamps for Sampling
026395	3/12/2021	UTILITY SYSTEMS SCIENCE & SOFTWARE	17,774.00	Sewer Model Project
026396	3/12/2021	VAN VECHTEN FAMILY TRUST	2,300.00	Deposit Refund-690 Chelham Way
026397	3/12/2021	WATER RESEARCH FOUNDATION	3,046.00	
026397	3/12/2021	WATER RESEARCH FOUNDATION	3,046.00-	Reversal
<b>Bank B Total:</b>			<u>86,545.60</u>	
<b>Report Total:</b>			<u><u>86,545.60</u></u>	

**Check History Report**  
**Sorted By Check Number**  
**Activity From: 3/12/2021 to 3/12/2021**  
**MONTECITO SANITARY DISTRICT (MSD)**

<b>Check Number</b>	<b>Check Date</b>	<b>Name</b>	<b>Check Amount</b>	<b>Description</b>
001279	3/12/2021	FILIPPIN ENGINEERING	4,704.00	CIP No. 9-Riven Rock Sewer Main Inspections
001280	3/12/2021	COUNTY OF SANTA BARBARA, CLERK	50.00	CIP No. 9-Romero Canyon Sewer Extension Exemption
001281	3/12/2021	TIERRA CONTRACTING INC	118,911.87	CIP No. 9-Riven Rock Sewer Main Construction
<b>Bank G Total:</b>			<u>123,665.87</u>	
<b>Report Total:</b>			<u><u>123,665.87</u></u>	

**Check History Report**  
**Sorted By Check Number**  
**Activity From: 3/26/2021 to 3/26/2021**  
**MONTECITO SANITARY DISTRICT (MSD)**

Check Number	Check Date	Name	Check Amount	Description
026398	3/26/2021	AT&T MOBILITY	451.73	Replace Router at Lift Station 4, Wireless Data Port
026399	3/26/2021	ELIZABETH BYRNE	114.16	Reimbursement for Microsoft Teams, Web Domain
026400	3/26/2021	CINTAS CORPORATION #684	797.77	Uniform, Towels, Floor Mats-Cleaning/Rental-Feb
026401	3/26/2021	CITADEL ENVIRONMENTAL SERVICES	2,363.00	Hygiene Assessment of Buildings
026402	3/26/2021	COASTLINE EQUIPMENT	762.27	Tires for Tractor, Filters for Vac-Con
026403	3/26/2021	COMPUVISION COMMUNICATIONS	1,740.00	Datto Cloud Backup, NetAlert Managed Services-Feb
026404	3/26/2021	CONSOLIDATED OVERHEAD DOOR	146.00	Service Electrical Gate
026405	3/26/2021	CORT	44.00	Deed Report-Feb
026406	3/26/2021	COX BUSINESS	160.39	Wireless Internet Services-March
026407	3/26/2021	CALIFORNIA WATER ENVIRONMENT	192.00	Annual Membership Dues-Carrillo
026408	3/26/2021	DEHLSSEN FAMILY TRUST	2,300.00	Deposit Refund-1505 Monte Vista Road
026409	3/26/2021	DOCU PRODUCTS	62.33	Copier Maintenance Agreement-March
026410	3/26/2021	FASTENAL COMPANY	265.28	Ear Plugs, Dust Masks, Batteries, Drill Bits
026411	3/26/2021	FISHER SCIENTIFIC	167.86	Lab Testing Supplies
026412	3/26/2021	FRONTIER	465.16	Phones Service for Plant and Lift Station 5-March
026413	3/26/2021	GRAINGER	158.54	Maintenance Materials for Lift Station
026414	3/26/2021	LOIS GUNTHER 12-YR QUALIFIED PERSONAL RESIDENCE	1,150.00	Deposit Refund-1651 Fernald Point Lane
026415	3/26/2021	HACH COMPANY	484.10	Analyzer Chemicals
026416	3/26/2021	HAYWARD SANTA BARBARA	24.25	Chief Mechanic Tool
026417	3/26/2021	IRON HORSE AUTO BODY	13,284.75	Repair Damages to Ford F450
026418	3/26/2021	MARBORG INDUSTRIES	2,580.08	Restroom Trailer Rental-February
026419	3/26/2021	MCCORMIX CORP	795.86	Vehicle Fuel 03/01-03/15/21
026420	3/26/2021	MCMASTER-CARR SUPPLY COMPANY	469.77	Maintenance Materials for Lift Station
026421	3/26/2021	MONTECITO WATER DISTRICT	572.80	Vac-Con, Small Jetter water usage-Nov/Dec
026422	3/26/2021	THE NELAC INSTITUTE	75.00	Annual NELAC Membership Dues-Rollins
026423	3/26/2021	OILFIELD ENVIRONMENTAL &	904.00	Outside Lab Analyses for UF/RO
026424	3/26/2021	PERRY FORD	653.30	Services Parts for Ford Trucks
026425	3/26/2021	PHOENIX CIVIL ENGINEERING	1,341.25	Interim GM Services-January
026426	3/26/2021	PITNEY BOWES	248.02	Ink Cartridges for Postage Meter
026427	3/26/2021	PRICE POSTEL & PARMA	13,262.00	Legal Services-February
026428	3/26/2021	PURETEC INDUSTRIAL WATER	53.44	Water Softener Sodium Tank Exchange
026429	3/26/2021	SEWER EQUIPMENT COMPANY	766.87	Parts for Small Jetter Truck
026430	3/26/2021	SOCAL GAS	319.07	Gas Services-February
026431	3/26/2021	STANDARD INSURANCE COMPANY	1,548.61	Short/Long Term Disability Insurance Payment-April
026432	3/26/2021	T-MOBILE	20.00	Wireless Data Port for UF/RO-March
026433	3/26/2021	UNIVAR SOLUTIONS	6,756.47	Plant Chemicals
026434	3/26/2021	WALPOLE & COMPANY	107.50	Accounting Consulting Services-March
026435	3/26/2021	GARY ZERLIN	1,150.00	Deposit Refund-1651 Fernald Point Lane
<b>Bank B Total:</b>			<u>56,757.63</u>	
<b>Report Total:</b>			<u>56,757.63</u>	



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## **MANAGER'S REPORT**

For the Regular Board Meeting of

**April 8, 2021**

### **5. OLD BUSINESS**

#### **A. ROMERO CANYON SEWER MAIN EXTENSION PROJECT**

Staff recommends:

- i) Increasing the Romero Canyon Sewer Main Extension Change Order Allowance of the Tierra Contracting contract from \$30,000 to \$70,000 to cover the County repaving requirements.

### **6. NEW BUSINESS**

#### **A. PURCHASING POLICIES**

Staff recommends:

- i) Adopting Resolution 2021-930 declaring the District's intent to opt out of subjectivity to the Uniform Public Construction Cost Accounting Act (UPCCAA);
- ii) Adopting Resolution 2021-931 amending the District's Purchasing Policies and Regulations;

#### **B. HIGHWAY 101 SEWER MAIN CROSSING RELOCATION PROJECT**

Staff recommends:

- i) Authorizing Staff to negotiate a contract with the most qualified firm based on Caltrans' procedure of Consultant selection process for engineering design services for the Highway 101 sewer main crossing relocation.

### **7. COMMITTEE REPORTS**

- i) **Administration & Operations Committee**, Directors Barrett and Eversoll, from its March 16<sup>th</sup> meeting.
- ii) **Strategic Planning Committee**, Directors Barrett and Johnson, from its April 1<sup>st</sup> meeting.
- iii) **Policies and Procedures Committee** with a recommendation for updated zoom meeting recording retention policy.

### **5. DISTRICT OPERATIONS AND MAINTENANCE**

#### **A. Information Items**

Interim General Manager Tony Wong, P.E. will provide informational, nonactionable, updates regarding matters before the District.

**B. Agreements to be Signed**

None.

**C. Operations and Maintenance Reports**

For the period of March 1 through March 28, 2021

**WWT PLANT STATISTICS FOR DURATION: 28 DAYS**

Flows	14.588 MGD	0.540 MGD avg
Hypochlorite used	3,843 Gal	142 MGD, avg
Bisulfite used	2,020 Gal	75 MGD, avg.
Effluent T.S.S.		3.7 mg/L avg
Effluent CBOD <sub>5</sub>		2.33 mg/L avg
BAC-T		< 2.0 MPN/100mL median
Rainfall	1.04 inches	

**SLUDGE DISPOSAL - LOAD AND DISPOSAL BY ENGEL & GRAY**

<u>Load Date</u>	<u>Total Haul in pounds</u>	<u>Total haul in Tons</u>
2/9/2021	41,280	20.64
2/21/2021	38,160	19.08
<b><u>Totals for March:</u></b>	<b><u>79,440</u></b>	<b><u>39.72 Tons</u></b>

**PLANT OPERATIONS**

- No violation of the NPDES permit during this reporting period.
- Operated the belt press for a total of 12 hours.
- No alarm call-outs this period.

**PLANT MAINTENANCE**

- Performed routine inspection and maintenance of District Buildings and Equipment.

**COLLECTIONS**

- Linear Feet Cleaned: 63,787 ft., 12.08 Miles
- Linear Feet Inspected: 6,737 ft., 1.27 Miles
- 3/1/21 Collections after hours call out for pump fail alarm at Channel Lift Station.
- 3/7/21 Collections after hours call out for high level alarm at Miramar Lift Station.
- 3/22/21 Collections after hours call out for grate request at 1570 Ramona Lane.
- 3/27/21 Collections after hours call out for power fail alarm at Posilipo Lift Station.
- 3/28/21 Collections after hours call out for power fail alarm at Posilipo Lift Station.

**LABORATORY**

- Collected 178 samples
- Ran 262 tests plus 78 duplicate tests for NPDES permit compliance and process control
- Performed 39 calibrations on laboratory equipment and 554 quality control checks





# Montecito Sanitary District

1042 Monte Cristo Lane A Public Service Agency  
Santa Barbara, CA 93108

Phone: (805) 969-4200  
[www.montsan.org](http://www.montsan.org)

## MONTECITO SANITARY DISTRICT STAFF REPORT

**Date:** April 8, 2021

**TO:** BOARD OF DIRECTORS

**FROM:** Engineering Manager

**PREPARED BY:** Carrie Poytress, P.E.

**SUBJECT:** Romero Canyon Sewer Main Extension Project

**SUMMARY:** The project includes 496 linear feet of 8-inch diameter PVC sewer main pipe to serve eleven properties from 633 Romero Canyon Road to 657 Romero Canyon Road.

### Recommendation – STAFF RECOMMENDS THAT

1. The Board of Directors increase the change order allowance by \$40,000 from \$30,000 to \$70,000 to fund the County Encroachment Permit required grinding and repaving work.
2. Board of Directors approves the addition of fund increase as recommended.

### Fiscal Impact –

Original Contract Amount	\$287,100
Approved Change Order Allowance	+\$30,000
Total Approved Budget	\$317,100
Additional Change Order Allowance	+\$40,000
Total Recommended Budget	\$357,100

Original Contract Amount	\$287,100
Add Grinding and Repaving Work	+\$62,125
Delete Scope of Work Bid Item #13	-\$11,872
Adjusted Contract Amount	\$337,353

**Previous Related Action** – Staff advertised the project on October 4, 2020 and October 11, 2020. Staff received bids from Grbcon, Tierra Contracting, and Blois Construction and Tierra Contracting was determined to be the lowest responsible bidder. At the February 11, 2021 Board meeting, the Board awarded the construction contract to Tierra Contracting for the Romero Canyon Sewer Main Extension project for \$287,100.00 and authorized a contract change order allowance for \$30,000 to be used at the discretion of the Engineering Manager for change orders.

**Public Notice** – No notice required

**Goals and Objectives** – To meet the County Road Encroachment Permit requirements.

**Environmental Determination** –Categorically exempt by CEQA.

**Analysis – Justifications:** Once the contract was awarded, Tierra Contracting applied for the County of Santa Barbara Road Encroachment Permit. The District does not apply for this permit prior to the bidding process; County Road Encroachment permits are applied for once it is certain the project will be constructed, which is often determined after bidding, based on property owner participation. The County of Santa Barbara issued the Road Encroachment Permit for the project on March 8, 2021 and work started on March 16, 2021. The County Encroachment Permit listed a requirement that Romero Canyon Road be restored by grinding down the asphalt 0.15’ edge-to-edge for the entire length of the excavation and repaved with 0.5” aggregate AC type asphalt. This work for grinding and repaving was not in the original bid documents when the project was bid in October 2020 because the County indicated in conversations prior to bidding that a typical Type II slurry would be sufficient. The District asked for an exemption to the County requirements, but the County said that since Romero Canyon Road is a collector street that an exemption could not be given. Tierra Contracting provided a proposal of \$62,125 for the grinding and repaving work. Bid item #13 for the road slurry seal will be removed from the project and the contract decreased by \$11,872. Therefore the total increase in the contract amount is \$50,253. This cost exceeds the change order allowance that was approved by the Board. Staff is requesting that the change order allowance be increased to a total of \$70,000 in order to have some change order funds available after this grinding and repaving work in case there are any other unforeseen issues during construction.

**OTHER DEPARTMENTS INVOLVED:** Collections

**ATTACHMENTS:** Romero Canyon Road Sewer Main Extension Construction Change Order No. 1



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## MONTECITO SANITARY DISTRICT STAFF REPORT

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**Date:** April 8, 2021

**TO:** BOARD OF DIRECTORS

**FROM:** Engineering Manager

**PREPARED BY:** Carrie Poytress, P.E.

**SUBJECT:** Highway 101 Sewer Main Crossing Relocation Project

**SUMMARY:** Contract for engineering design services for the Highway 101 gravity sewer main crossing relocation at Oak Creek.

**Recommendation – STAFF RECOMMENDS THAT**

1. The Board of Directors authorize Staff to negotiate a contract with the most qualified firm based on Caltrans' procedure of Consultant selection process for engineering design services for the Highway 101 sewer main crossing relocation.

**Fiscal Impact –** To be negotiated.

**Previous Related Action –** None.

**Public Notice –** No notice required.

**Goals and Objectives –** To design the relocation of the existing gravity sewer main to not interfere with the Caltrans Highway 101 HOV project.

**Environmental Determination –** The design is categorically exempt by CEQA.

**Analysis – Justifications:** The existing 12" VCP sewer main from N. Jameson crosses Highway 101 to Posilipo Lane and connects to the Posilipo Lift Station. This existing sewer main is in conflict with the Caltrans Highway HOV proposed bridge footings at Oak Creek and Caltrans is requiring the District to relocate the

sewer main at MSD's expense. In addition, the two existing 6" CIP force mains from the Posilipo Lift Station are also in conflict with the proposed bridge, but these force mains can be demolished at any time as they are currently redundant. Furthermore, the District is looking to reduce the sewage flow to the Posilipo Lift Station that is adjacent to the Union Pacific Railroad tracks. Caltrans is requiring the relocation design to be approved by Caltrans by July 2022. Note that the Caltrans approval process is estimated to take 6-9 months. Caltrans also requires the construction to be completed by spring 2023.

**OTHER DEPARTMENTS INVOLVED:** Collections

**ATTACHMENTS:** None.

**RESOLUTION NO. 2021-930**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MONTECITO SANITARY DISTRICT  
ELECTING TO WITHDRAW FROM THE  
UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT**

PURSUANT to the provisions of the Uniform Public Construction Cost Accounting Act, California Public Contract Code sections 22000 *et seq.* (the “Act”), the Board of Directors of the Montecito Sanitary District (“District”) resolves as follows:

1. By Resolution No. 2020-929 dated November 12, 2020, the District Board of Directors elected, pursuant to California Public Contract Code section 22030, to become subject to the uniform construction accounting procedures set forth in the Act.
2. The District Board of Directors has determined that it is in the best interests of the District to withdraw from the Act, and by this Resolution hereby elects to withdraw from the Act.
3. The Clerk of the Board is directed to inform the California State Controller forthwith of the District’s election to withdraw from the Act by filing a true and correct copy of this Resolution with the State Controller’s Office.
4. This Resolution No. 2021-930 repeals and supersedes Montecito Sanitary District Resolution 2020-929 dated November 12, 2020 and becomes effective immediately.

PASSED AND ADOPTED this 11th day of April, 2021, by the following vote:

AYES:

NOES:

ABSENT:

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Dorinne Lee Johnson, President

ATTEST:

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Dana Newquist, Secretary

**RESOLUTION NO. 2021-931**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MONTECITO SANITARY DISTRICT  
ADOPTING RULES AND REGULATIONS FOR THE  
PURCHASING OF SUPPLIES AND EQUIPMENT, SPECIAL SERVICES  
AND CONTRACTORS FOR PUBLIC IMPROVEMENT PROJECTS**

PURSUANT to the provisions of California Government Code sections 54201 *et seq.* and California Public Contract Code sections 20800 *et seq.*, the following shall constitute the Rules and Regulations of the Montecito Sanitary District (“District”) governing the policies and procedures for purchasing of supplies and equipment, special services and contractors for public improvement projects by the District.

1. As used in these Rules and Regulations, the following definitions shall apply:

A. “Supplies and equipment” means equipment, materials, goods, parts, miscellaneous commodities and other supplies which are not included as part of a contract for a public improvement project or for special services.

B. “Public improvement projects” shall have the same definition as “district projects” set forth in California Public Contract Code section 20801.

C. “Special services” means those services provided to the District by independent consultants including, without limitation, engineers, architects, certified public accountants, environmental consultants, land use planners, attorneys and other similar services which are incidental to the operation of the District.

2. Every purchase of supplies and equipment, special services and contractors for public improvement projects by the District shall be made pursuant to these Rules and Regulations.

3. Except as provided in these Rules and Regulations, no supplies and equipment, special services or contractors for public improvement projects may be contracted without the approval of the Board of Directors of the District.

4. All supplies and equipment, special services and public improvement projects included in the District’s final budget are considered approved by the Board of Directors, and the General Manager or designee (“General Manager”) is authorized to contract for such expenditures as provided in these Rules and Regulations.

5. The following contracts may be entered into by the General Manager without the necessity of calling for bids:

A. Supplies and equipment in an amount up to \$15,000.

B. Contractors for public improvement projects in an amount up to \$15,000.

C. Special services in an amount up to \$15,000.

6. Supplies and Equipment. Whenever the expenditure required for the purchase of supplies and equipment exceeds \$15,000, the District may, in the General Manager's discretion, procure bids for the purchase of supplies and equipment by any one of the following methods:

(A) By publication of a notice inviting bids at least once in a newspaper of general circulation in the Montecito area. Such notice shall state the time and place for the opening of bids and shall state the specifications for the supplies and equipment to be purchased. Said publication must be made at least ten (10) days prior to the time set for the opening of bids.

(i) In addition to publication, the General Manager may notify prospective bidders by letter or telephone that bids are being called for.

(ii) At the time and place fixed for the opening of bids, the bids shall be publicly opened and read, the bids tabulated, and the contract presented to the District Board for consideration at the next scheduled meeting.

(B) In lieu of publication, the General Manager may submit specifications to at least three prospective bidders and request that bids be submitted at a fixed time and place. The General Manager shall open the bids at the time and place set for the same and present them to the District Board for consideration at the next scheduled meeting.

(C) The General Manager may purchase supplies and equipment in connection with any official state, federal or county bid.

(D) Notwithstanding anything to the contrary in this section, the Board of Directors reserves the right to reject any and all bids and authorize the General Manager to purchase necessary supplies and equipment on the open market.

(E) If, in the judgment of the General Manager, supplies and equipment are needed in order to make emergency repairs, construction or maintenance, which emergency will not allow the normal procedure for purchase to be followed, the General Manager may purchase all necessary supplies and equipment on the open market without complying with the competitive bidding requirements specified herein. The General Manager shall make a complete report of the circumstances constituting the emergency to the Board of Directors at its next regularly scheduled meeting following the purchase of said supplies and equipment.

(F) All supplies and equipment purchased in excess of \$15,000 shall be pursuant to a contract approved by the Board of Directors.

7. Public Improvement Projects. Whenever the expenditure required for the purchase of contractors for public improvement projects exceeds \$15,000, such purchases shall be awarded

to the lowest responsible bidder in accordance with the competitive bid procedures set out in Public Contract Code sections 20803 through 20806. All contractors for public improvement projects purchased in excess of \$15,000 shall be pursuant to a contract approved by the Board of Directors.

8. Special Services. Whenever the expenditure required for the purchase of special services exceeds \$15,000, the District may, in its discretion, direct the purchase of such special services pursuant to the issuance of a request for proposals or qualifications. All special services purchased in excess of \$15,000 shall be pursuant to a contract approved by the Board of Directors.

9. This Resolution No. 2021-931 repeals and supersedes Montecito Sanitary District Resolution No. 2020-298 dated November 12, 2021, and becomes effective immediately.

PASSED AND ADOPTED this 11th day of April, 2021, by the following vote:

AYES:

NOES:

ABSENT:

---

Dorinne Lee Johnson, President

ATTEST:

---

Dana Newquist, Secretary





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## **AGENDA**

For the Special Meeting  
of the Administration & Operations Committee on:  
**March 16, 2021**

The special meeting of the Administration & Operations Committee will begin at 2:00 p.m. on March 16, 2021.

Due to COVID-19 Pandemic, the meeting will be held via Zoom per the [Virtual Meeting Protocols](#).

The public may attend and comment by calling 1-669-900-6833 Meeting ID: **874 8497 8350**  
Or by visiting: <https://us02web.zoom.us/j/87484978350>

1. **CALL TO ORDER/ROLL CALL**

2. **PUBLIC COMMENT**

Public comment is **limited to 3 minutes** and is at the discretion of the Committee Chair. For further instructions, see please see [Instructions for Public Comment](#) on the District's website.

3. **OLD BUSINESS**

None

4. **NEW BUSINESS**

A. **Long Range Project Planning**

Staff will present Long Range Projects List as discussed with Strategic Planning Committee.

B. **Pilot Recycled Water System**

Staff will provide a status update on the Pilot Recycled Water System.

C. **MSD Lift Stations Flow**

Staff will provide data on the current flow rates and lift station capacity.

5. **ADJOURNMENT**



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## **AGENDA**

For the Special Meeting of  
the Strategic Planning Committee on:

**April 1, 2021**

The special meeting of the Strategic Planning Committee will begin at 2:00 p.m. on April 1, 2021.

Due to COVID-19 Pandemic, the meeting will be held via Zoom per the [Virtual Meeting Protocols](#).

The public may attend and comment by calling 1-669-900-6833 Meeting ID: **851 2073 7093**

Or by visiting: <https://us02web.zoom.us/j/85120737093>

1. **CALL TO ORDER/ROLL CALL**

2. **PUBLIC COMMENT**

Public comment is **limited to 3 minutes** and is at the discretion of the Committee Chair. For further instructions, see please see [Instructions for Public Comment](#) on the District's website.

3. **OLD BUSINESS**

None

4. **NEW BUSINESS**

The Strategic Planning Committee was formed at the December 10, 2020 Board meeting to focus on recycled water and long term planning.

A. **Montecito Sanitary District's 2007 \$10,000,000 Bond Issuance**

B. **The District's Sewer Lateral Rebate Program Policy regarding Director Participation**

C. **Presentation by Carollo Engineering on Recycled Water**

5. **ITEMS FOR THE NEXT AGENDA**

6. **ADJOURNMENT**

Staff report prepared for:  
**Montecito Sanitary District** - Strategic Planning Committee  
 For the meeting of April 1, 2021

<u>QUESTIONS ON \$10MM BOND</u>		
<u>Question</u>	<u>Answer</u>	
Breakdown as to how much of the \$10MM bond money was spent on the Maintenance Building	See FY06-07 CIP Budget Shop Construction	Total FY0607 budget was \$1,616,000 only \$180,821 was of COP/Bond Funding
Breakdown as to how much of the \$10MM bond money was spent on the Laboratory Building	See FY10-11 CIP Budget Lab Construction & Equipment	Total Budget was \$1,147,758.70 Actual exp: \$1,131,175.94
Maintenance Building dates of construction	Maintenance Building construction started in 2006 and completed in 2007.	
Laboratory Building dates of construction	Laboratory construction started in 2010 and completed in 2011.	

<u>Question</u>	<u>Answer</u>
How much was spent on lining the MSD sewer main?	Project Contract Totals = \$5,683,488 Only \$2,186,041 were COP/Bond Funding
How many miles were lined?	27
Sewer Main Lining Begin date:	2004
Sewer Main Lining End date:	2015

- 1) Present the minutes you found from year 2005 concerning Mark Manion's opinion on director participation in the MSD rebate program.
  - a. [Min\\_Aug09\\_2005\\_signed\\_scanned.pdf](#)

## COP Bond Funded Projects List Table by Totals

Row Labels	Sum of INVOICED AMOUNT
Aeration Blower Replacement	
Aeration System Replacement	\$ 650.00
Belt Area Press Modifications	\$ 517,568.12
Belt Filter Press Refurbishment	\$ 347,031.48
CCTV Camera, Cable & Sled	\$ 47,018.87
Chlorine Analyzers	\$ 46,272.90
Clarifier Refurbishment	\$ 85,936.03
Collections System Push Camera	\$ 14,208.48
Emergency Replacements	\$ 549,122.27
Emergency Sewer Rehab & Repairs	\$ 379,184.65
Hypo & Bisulfite Pumps	\$ 55,834.06
Influent Pump Station Retrofit	\$ 35,870.15
Lab Improvements	\$ 1,131,175.94
Lift Station #1 Modifications	
Lift Station #3 Compressors	\$ 12,387.00
Lift Station #4 Pumps & Force Main	\$ 1,939,299.70
Lift Station By-Pass Pump & Hose	\$ 30,872.68
Maintenance / Mechanics Truck	\$ 47,510.58
Maintenance Truck with Hoist & Generator	\$ 71,466.54
Manhole Raising & Rehab	\$ 194,593.60
Misc Computer Upgrades & SCADA	\$ 75,033.74
Misc. Phone System Upgrades	\$ 21,814.40
Muffin Monster Replacement	\$ 4,020.67
New CCTV Van/Hardware/Software	\$ 171,010.61
New Maintenance Building	\$ 180,821.21
Plant Electrical Control Panel	\$ 629,610.80
Plant Pavement Repairs/Resurfacing	\$ 41,662.22
Remodel Existing Lab/Electrical Control Room	\$ 287,645.29
Sewer Cleaning Machine Combo Unit	\$ 344,228.24
Sewer Mainline Extension	\$ 637,279.80
Sewer Mainline Rehab	\$ 2,186,041.50
WTP Wet Weather Caap	\$ 47,580.00
<b>Grand Total</b>	<b>\$ 10,132,751.53</b>

**COP Bond Funded Projects List  
Table by FY**

Sum of INVOICED AMOUNT Row Labels	Column Labels									
	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012	FY2012-2013	FY2013-2014	FY2014-2015	Grand Total
Aeration Blower Replacement										
Aeration System Replacement									650.00	650.00
Belt Area Press Modifications				300.00				517,268.12		517,568.12
Belt Filter Press Refurbishment						5,910.05		341,121.43		347,031.48
CCTV Camera, Cable & Sled		47,018.87								47,018.87
Chlorine Analyzers								44,354.82	1,918.08	46,272.90
Clarifier Refurbishment						27,390.99	58,545.04			85,936.03
Collections System Push Camera									14,208.48	14,208.48
Emergency Replacements		190,824.43	26,190.69	68,367.09	127,325.14	33,436.76		53,387.12	49,591.04	549,122.27
Emergency Sewer Rehab & Repairs		131,371.55	40,975.20	12,357.11	90,102.54	24,408.25	17,250.00	24,060.00	38,660.00	379,184.65
Hypo & Bisulfite Pumps						55,834.06				55,834.06
Influent Pump Station Retrofit							35,870.15			35,870.15
Lab Improvements		3,103.10		31,284.82	790,082.06	283,654.01	23,051.95			1,131,175.94
Lift Station #1 Modifications										
Lift Station #3 Compressors										12,387.00
Lift Station #4 Pumps & Force Main		847,386.91	1,045,858.64	2,677.00	43,377.15					1,939,299.70
Lift Station By-Pass Pump & Hose						30,872.68				30,872.68
Maintenance / Mechanics Truck							47,510.58			47,510.58
Maintenance Truck with Hoist & Generator								71,466.54		71,466.54
Manhole Raising & Rehab		18,480.00	4,150.00	1,366.54	15,915.00	15,010.00	84,989.27	9,605.53	41,927.26	194,593.60
Misc Computer Upgrades & SCADA		29,599.65		16,653.53	3,567.00	18,971.77			6,241.79	75,033.74
Misc. Phone System Upgrades		21,814.40								21,814.40
Muffin Monster Replacement			4,020.67							4,020.67
New CCTV Van/Hardware/Software							171,010.61			171,010.61
New Maintenance Building	27,636.66	152,509.55	675.00							180,821.21
Plant Electrical Control Panel		43,274.09	106,337.82	404,773.54	75,225.35					629,610.80
Plant Pavement Repairs/Resurfacing						2,200.00		37,222.22	2,240.00	41,662.22
Remodel Existing Lab/Electrical Control Room						2,845.00	138,803.24	124,376.69	21,620.36	287,645.29
Sewer Cleaning Machine Combo Unit							344,228.24			344,228.24
Sewer Mainline Extension	39,726.34	4,000.00	16,989.25	185,701.93		58,818.05	327,190.00	4,854.23		637,279.80
Sewer Mainline Rehab		239,312.00	175,509.77	663,085.34	248,397.17	120,538.47	468,068.22	229,235.53	41,895.00	2,186,041.50
WTP Wet Weather Caap						34,398.67	13,181.33			47,580.00
<b>Grand Total</b>	<b>67,363.00</b>	<b>1,728,694.55</b>	<b>1,420,707.04</b>	<b>1,386,566.90</b>	<b>1,393,991.41</b>	<b>714,288.76</b>	<b>1,729,698.63</b>	<b>1,456,952.23</b>	<b>218,952.01</b>	<b>10,132,751.53</b>



# Recycled Water Preliminary Design Report and 30% Design

## Review of Scope, Schedule, Budget

4/1/2021



**WATER**  
OUR FOCUS  
OUR BUSINESS  
OUR PASSION

 **carollo**  
*Engineers...Working Wonders With Water®* in association with

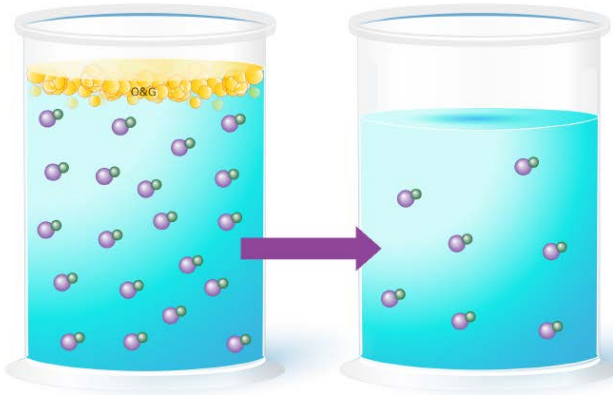
**WSC**  
WATER SYSTEMS CONSULTING, INC.

# Scope of Work

Task	Details and Benefits	Time
Document Review and Project Goals	Alignment on project benefits and approach	4 Weeks
Alternatives Analysis	Bench-Scale and Lab Studies for O&G Treatment Train Analysis - Primary DAF - Tertiary DAF - MBR Workshop	4 Weeks for Testing  10 Weeks for Analysis and Decisions
Preliminary Design Report	Detailed evaluation of preferred treatment train for Large NPR Project Phasing, operations, constructability, economics Customer Coordination Pumping, Storage, Distribution, Electrical	8 Weeks
30% Design	Cost confidence	12 Weeks
Project Management		

PREPARED FOR  
MONTECITO WATER DISTRICT &  
MONTECITO SANITARY DISTRICT

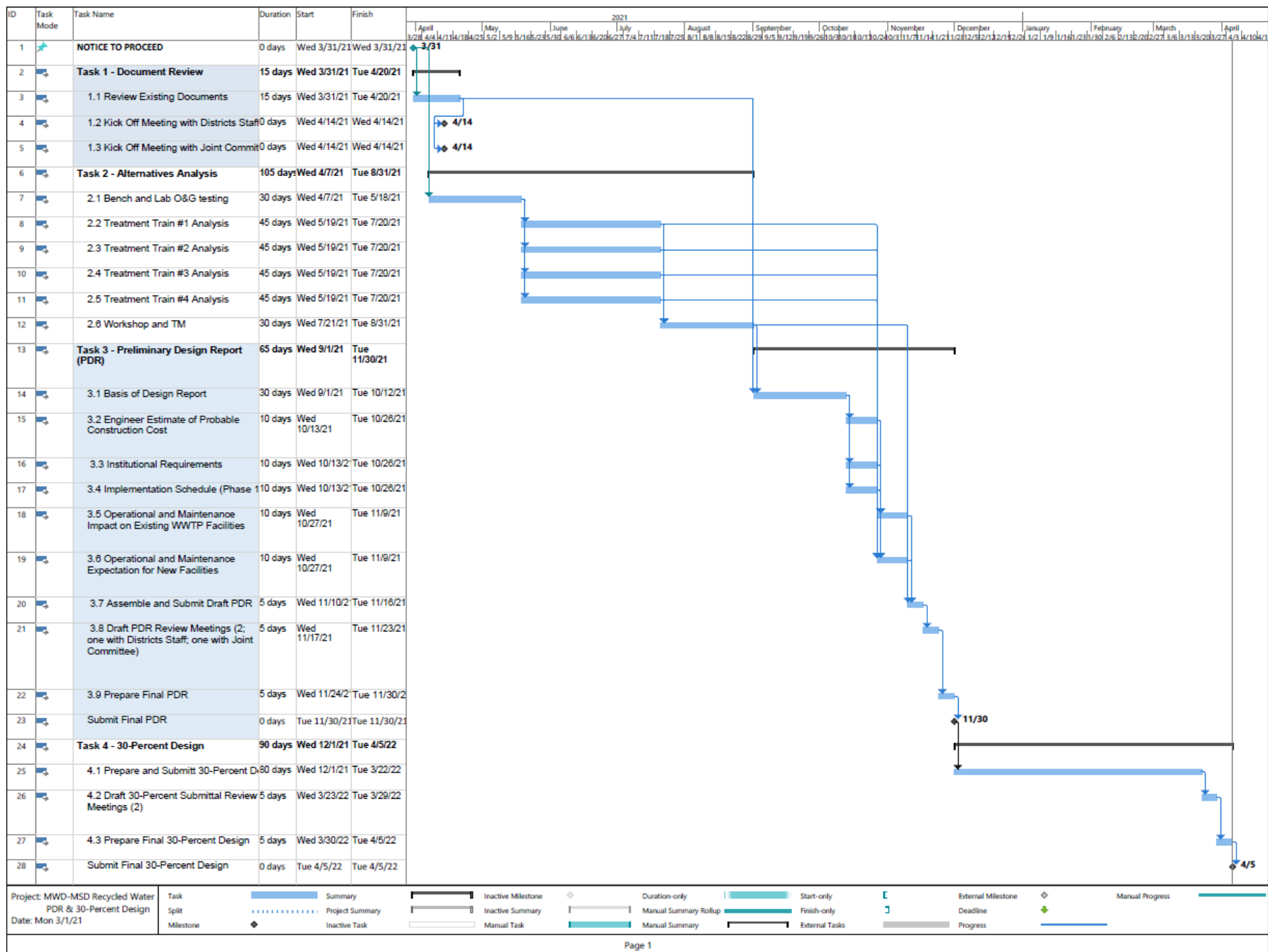
## Recycled Water Preliminary Design Report and 30% Design



PROPOSAL | December 2020



# Schedule





# Budget

Task	\$
Document Review and Project Goals	\$16k
Alternatives Analysis	\$102k
Preliminary Design Report	\$123k
30% Design	\$79k
Project Management	\$20k
Total	\$340k

# Discussion