



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

MINUTES

For the Regular Meeting of the Board on:

May 13, 2021

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:30 pm on Thursday, May 13, 2021 using Zoom teleconferencing in accordance with the State Executive Order No. N-29-20 issued on March 17, 2020.

ATTENDANCE

Board Members Present:

President Dorinne Lee Johnson, Vice President Woody Barrett, Director Gary Fuller, Secretary Dana Newquist

Board Members Absent: Treasurer Don Eversoll

Also Present and Participating:

Tony Wong, P.E. Kimley-Horn, MSD Interim General Manager
Carrie Poytress, MSD Engineering Manager
Elizabeth (Betsy) A. Byrne, MSD District Administrator
Ricardo Larroude, MSD Collections & Maintenance Supervisor
Mark Manion, Price Postel & Parma
Jeff Kerns
Ken, Montecito Resident
Bob Hazard, Montecito Resident
Alison Thompson
Local Resident

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

ON MOTION by Director Newquist, Second by Director Fuller, the Board voted to approve the minutes from Board Meetings held on April 8th, April 20th, and April 27th, 2021.

AYES:	Directors Barrett, Fuller, Newquist and Johnson
NAYS:	None
ABSTAIN:	None
ABSENT:	Director Eversoll

4. APPROVAL OF PAYABLES

The Finance Committee met in advance of the regular board meeting and reviewed payables.

ON MOTION by Director Newquist, Second by Director Barrett, the board voted to approve the payables list for expenses incurred by the District between April 1, 2021 and April 30, 2021.

Accounts Payable Expenses	239,225.24
Capital Improvement Projects	167,427.42
Payroll and Related Expenses	151,200.45
Total Expenses	557,853.11

AYES: Directors Barrett, Fuller, Newquist and Johnson
 NAYS: None
 ABSTAIN: None
 ABSENT: Director Eversoll

5. OLD BUSINESS

A. RECYCLED WATER PRELIMINARY DESIGN REPORT AND 30% DESIGN

ON MOTION by Director Barrett, Second by Director Newquist, the Board voted to reject all responses to the Request for Proposal (RFP) for Recycled Water Preliminary Design Report And 30% Design.

AYES: Directors Barrett, Fuller, Newquist and Johnson
 NAYS: None
 ABSTAIN: None
 ABSENT: Director Eversoll

6. NEW BUSINESS

A. ORDINANCE NO. 18 – REPEALING ORDINANCE 16 UPCCAA

ON MOTION by Director Newquist, Second by Director Barrett, the Board voted to adopt Ordinance No. 18 Repealing Ordinance No. 16 and electing to withdraw from the Uniform Public Construction Cost Accounting Act.

AYES: Directors Barrett, Fuller, Newquist and Johnson
 NAYS: None
 ABSTAIN: None
 ABSENT: Director Eversoll

B. ORGANIZATIONAL DECISIONS (AGENDA ITEM C)

ON MOTION by Director Newquist, Second by Director Fuller, the Board voted to amend the start time of the Regular meetings of the Board from 1:30 pm to 2:00 pm and add a second regular meeting on the fourth Thursday of each month.

AYES: Directors Barrett, Fuller, Newquist and Johnson
NAYS: None
ABSTAIN: None
ABSENT: Director Eversoll

C. HOT SPRINGS ROAD COUNTY PROJECT

ON MOTION by Director Newquist, Second by Director Fuller, the Board voted to award a contract to Tierra Contracting for the manhole adjustments required by the County on Hot Springs Road.

AYES: Directors Barrett, Fuller, Newquist and Johnson
NAYS: None
ABSTAIN: None
ABSENT: Director Eversoll

D. LATERAL REBATE PROGRAM POLICY

No Action. District General Counsel Mark Manion stated that his advice remains as issued in 2005 memo, which illustrates the potential violation of Government Code Section 1090 if a Director were to participate in any contract made by the Board in their official capacity. Counsel advised that if a Director wished to ignore his 2005 advice, such Director should request an opinion of the FPPC (California Fair Political Practices Commission).

7. COMMITTEE REPORTS

The Board heard reports of the following Committee Meetings:

- i) **Joint Strategic Planning Committee (with Montecito Water District)**, Directors Barrett and Johnson, from its April 15th meeting.
- ii) **Finance Committee** Meeting of May 4th, Directors Eversoll and Barrett.
 - 1. O&M Budget vs Actual Expenditures
 - 2. CIP Status Report
 - 3. Quarterly Investment Activity
 - 4. Quarterly Investment Certification

ON MOTION by Director Barrett, Second by Director Newquist, the Board voted to accept quarterly financial statements as presented for the period ending March 31, 2021.

AYES: Directors Barrett, Fuller, Newquist and Johnson
NAYS: None
ABSTAIN: None
ABSENT: Director Eversoll

8. DISTRICT OPERATIONS AND MAINTENANCE

A. INFORMATION ITEMS

Interim General Manager Tony Wong P.E., provided informational, nonactionable, updates regarding matters before the District.

B. AGREEMENTS TO BE SIGNED

Board President Johnson will arrange a time to meet at the District to sign the following Homeowner agreements on behalf of the District:

- i) 2810 Sycamore Canyon Road, Sewer Service Agreement for detached exercise room
- ii) 790 Rockbridge Road, Pump Variance Agreement and Sewer Service Agreement for Pool Cabana
- iii) 321 Hot Springs Road, License Agreement for easement encroachments
- iv) 1970 East Valley Road, Sewer Service Agreement for Pool Cabana
- v) 685 Stonehouse Lane, Sewer Service Agreement for Guesthouse.

9. CLOSED SESSION

The Board of Directors conducted a closed session related to Labor Negotiations for the recruitment of a General Manager. No Reportable Action as a result of closed session.

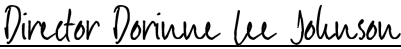
10. ITEMS FOR THE NEXT AGENDA

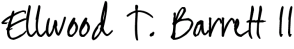
The next regular meeting of the Board will be on May 27, 2021 at 2:00 pm and the Agenda shall include the topic(s) of:


- The Highway 101 Sewer Main Relocation Project
- Lilac & Oak Grove Sewer Main Extension Project
- An Ordinance regarding sewer main extension costs on County Tax Roll
- Committee Report of A&O Committee meeting of April 22, 2021
- Committee Report of Finance Committee meeting of May 4, 2021
- Staff was directed to schedule a meeting of the Personnel Committee after May 27


11. ADJOURNMENT


The meeting adjourned at 4:08 pm ON MOTION by Director Newquist, second by Director Barrett.

DocuSigned by:

 Dorinne Lee Johnson, President

DocuSigned by:

 Ellwood T. Barrett II, Vice President

DocuSigned by:

 Dana Newquist, Secretary

DocuSigned by:

 Donald M. Eversoll, Treasurer

DocuSigned by:

 Gary Fuller, Director