

**MINUTES OF THE REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
MONTECITO SANITARY DISTRICT**

April 25, 2019

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:15 p.m. on April 25, 2019 at 1042 Monte Cristo Lane, Montecito, California.

ATTENDANCE

Present: Directors Tom Bollay, Woody Barrett, Jeff Kerns, and Thomas Kern

Absent: Director Dana Newquist

Also Present: Diane M. Gabriel, MSD General Manager/District Engineer
Toni M. McDonald, MSD District Administrator
Carrie Poytress, MSD Engineering Manager
Alex Alonzo, MSD Operations Manager
Jay Freeman, Isla Vista Community Services District

2. APPROVAL OF MINUTES OF THE LAST MEETING

The minutes of the April 10, 2019 meeting were included in the agenda packet. On MOTION by Director Kern and second by Director Kerns, the Board approved unanimously the minutes of April 10, 2019.

3. APPROVAL OF PAYABLES

On MOTION by Director Kerns and second by Director Kern, the Board approved unanimously these payroll and accounts payable expenses from April 11, 2019 through April 25, 2019:

Accounts Payable Expenses	\$ 38,457.61
Capital Improvement Projects	10,048.72
Payroll and Related Expenses	<u>180,050.38</u>
 Total Expenses	 \$ 228,556.71

4. PUBLIC COMMENT

None

5. OLD BUSINESS

A. Montecito Water Reuse

Directors Bollay and Kerns reported on their tour of the City of Santa Barbara wastewater treatment, recycled water, and desalination facilities.

Engineering Manager Poytress showed pictures of District's Recycled Water Pilot Project equipment that is being tested and prepped for shipment.

6. NEW BUSINESS

A. Pledge of Allegiance

The Board discussed beginning each Board meeting with the pledge of allegiance. On MOTION by Director Barrett and second by Director Kerns, the Board approved unanimously without abstention to begin each Board meeting with the pledge of allegiance.

ACTION: None

B. Local Agency Formation Commission (LAFCO) Authority to Vote

Mr. Jay Freeman, President of the Isla Vista Community Services District Board, asked for the Board's consideration of him for the LAFCO Regular Special District Member. The Board then discussed the various candidates and how the District would best be served. On MOTION by Director Kerns and second by Director Kern, the Board voted unanimously to authorize Director Bollay to consider the Board's discussion when voting and signing the LAFCO ballot for one regular and one alternate Special District member. President Bollay will complete the ballot no later than Friday, May 10th.

ACTION: Board President Bollay

C. Policies and Procedures Manual of the Governing Board of Directors

The Board reviewed comments and suggested revisions to the draft of the Policies and Procedures Manual of the Governing Board of Directors. The Manual was reviewed page by page, and numerous revisions were reviewed and approved by the Board. The Board directed staff to make these revisions to the draft, including renaming it "Policies, Procedures and Practices Manual of the Governing Board of Directors", and return to the Board with a final version for approval at the next Board meeting.

ACTION: Staff

D. Director Compensation

The Board reviewed Ordinance No. 14, Establishing Compensation of Directors, adopted July 27, 2015. The Board discussed increasing the stipend for regular Board/Committee meetings from \$183.75 to \$200 per day, and increasing the stipend for attendance at other meetings/conferences to \$125 per day. On MOTION by Director Kerns and second by Director Kern, the Board approved unanimously without abstention to direct staff to create and bring back to the Board a new ordinance to reflect the new approved compensation amounts, which would go into effect 60 days after adoption of proposed ordinance.

ACTION: Staff

E. Public Information Committee Meeting - Report

The Public Information Committee reported on its meeting of April 24th and distributed minutes. Director Bollay reported the Committee discussed the following items:

- Director Newquist will host a Q&A article to be submitted to the Montecito Journal, Noozhawk, and the SB News-Press, along with appearing on the District's website.
- The Committee discussed having a Board presence at the annual "Village 4th", possibly in Director Newquist's vintage fire truck.

- The Committee reviewed the progress on the new District website. Suggestions were made to staff and revisions will be made before going live.
- The Committee discussed the District’s mission statement being reviewed at the Board’s Strategic Planning working session.

ACTION: None

F. Information Items

- The SB Chapter CSDA dinner meeting scheduled for April 22nd was postponed until Monday April 29th.
- Director Kerns discussed his attendance at the April 23rd Montecito Water District Board meeting.

G. Agreements Signed

1821 Fernald Point Lane – Pump Variance Agreement

7. ENGINEERING, OPERATIONS AND MAINTENANCE

The Board reviewed the information in the Board packet.

8. ITEMS FOR FUTURE AGENDAS

The following items were requested to appear on a future Board agenda:

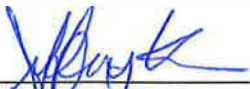
- Final draft of Board Policies, Procedures, and Practices manual
- New Ordinance regarding Director compensation

9. ADJOURNMENT

There being no other business, on MOTION to adjourn by Director Barrett and second by Director Kern, the MOTION passed unanimously without abstention and the meeting adjourned at 4:40 p.m.



Thomas Bolla, President



Jeffrey Kerns, Vice President



Ellwood T. Barrett, Secretary



Thomas Kern, Treasurer

ABSENT

Dana Newquist, Director

