

MONTECITO SANITARY DISTRICT

A G E N D A for Board Meeting

January 30, 2020

The regular meeting of the Governing Board will begin at 1:15 p.m. on January 30, 2020 in the District hearing room at 1042 Monte Cristo Lane, Santa Barbara, California.

If you need special assistance to participate in this meeting, because of any disability, please contact the District at 969-4200. Notification at least twenty-four hours before the meeting will allow the District to make appropriate arrangements for you; thank you.

Materials related to an item on this Agenda, which are part of the agenda packet, are available for public inspection during normal business hours (8:00 a.m. – 4:30 p.m. weekdays) in the District office.

1. **CALL TO ORDER/ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT**

Persons may, in addition to any other matter within the Board of Director's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered. Anyone wishing to address the Board of Directors should come to the podium, be recognized by the President, and state their name for the record. If you wish to address the Board of Directors on an Agenda Item, you may do so by approaching the podium as that particular item is announced. You will be given a reasonable amount of time to address the Board of Directors.

While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. The Board may briefly respond to comments after Public Communications is closed.

4. **APPROVAL OF MINUTES**

It is recommended that the Board consider approving the January 15, 2020 special meeting minutes.

5. **APPROVAL OF PAYABLES**

It is recommended that the Board consider approving the payables list for expenses incurred by the District between January 16, 2020 and January 30, 2020.

6. **NEW BUSINESS**

A. **Resolution No. 2020-921 – Honoring Mr. Perry Cabugos**

It is recommended the Board consider:

- i) Adopting a resolution honoring Mr. Perry Cabugos for the 2019 Mechanic Technician Person of the Year by the Tri-County Section of California Water Environmental Association (CWEA);
- ii) Taking such additional, related, action that may be desirable.

B. Resolution No. 2020-922 – Honoring Mr. Marc Ciarlo

It is recommended the Board consider:

- i) Adopting a resolution honoring Mr. Marc Ciarlo for the 2019 Treatment Plant Operator of the Year by the Tri-County Section of California Water Environmental Association (CWEA);
- ii) Taking such additional, related, action that may be desirable.

C. Title 22 Recycled Water Project California Environmental Quality Act (CEQA) – Professional Services Contract – Stantec Consulting Services Inc. – Additional Extra Services Funding

It is recommended the Board consider:

- i) Authorizing Additional Extra Services Funding in the amount of \$7,500 to Stantec Consulting Services Inc. for cost of consultant services to revise the CEQA analysis to include the grading for the recycled water facilities, prepare the Notice of Intent (NOI) and Notice of Determination (NOD), and assist the District with noticing in accordance with the CEQA Guidelines and County of Santa Barbara requirements.;
- ii) Taking such additional, related, action that may be desirable.

D. Finance Committee Meeting – Report

It is recommended the Board consider:

- i) Receiving and filing a report provided by the Finance Committee from its January 27th meeting;
- ii) Taking such additional, related, action that may be desirable.

E. Quarterly Financial Reports

It is recommended the Board consider:

- i) Reviewing the Quarterly Financial Statements;
- ii) Taking such additional, related, action that may be desirable.

F. Quarterly Investment Policy Statement – December 31, 2019

It is recommended the Board Treasurer consider:

- i) Certifying the statement required by District Investment Policy for their quarter ending December 31, 2019;
- ii) Taking such additional, related action that may be desirable.

G. Continuing Disclosure Annual Report for Fiscal Year Ending June 30, 2019

It is recommended the Board consider:

- i) Receiving the Continuing Disclosure Annual Report for FY 2018-19;
- ii) Directing staff to file the report as required;
- iii) Taking such additional, related, action that may be desirable.

H. Formation of Ad-Hoc Committee to Review Board Teleconferencing Policy

It is recommended the Board consider:

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- i) Forming and directing an ad-hoc committee to discuss the Board Teleconferencing policy;
- ii) Taking such additional, related, action that may be desirable.

I. Information Items

- General Manager will report on her response to a customer email sent to District Financial Auditor Bartlett, Pringle & Wolfe.
- President Bollay will report on his Board approved attendance at the January 27th Santa Barbara County 1st District Supervisor debate.

J. Agreements to be Signed

- None

7. OPERATIONS AND MAINTENANCE

Review the Operations and Maintenance reports included in the agenda packet.

8. ITEMS FOR THE NEXT AGENDA

9. ADJOURNMENT