

**MINUTES OF THE REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
MONTECITO SANITARY DISTRICT**

November 14, 2019

1. CALL TO ORDER/ROLL CALL

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:15 p.m. on November 14, 2019 at 1042 Monte Cristo Lane, Montecito, California.

ATTENDANCE

Present: Directors Tom Bollay, Thomas Kern, Jeff Kerns, Dana Newquist, and Woody Barrett

Absent: None

Also Present: Diane M. Gabriel, MSD General Manager/District Engineer
Toni M. McDonald, MSD District Administrator
Carrie Poytress, MSD Engineering Manager
Alex Alonzo, MSD Operations Manager
Karl H. Berger, MSD Special Legal Counsel
Nick Turner, MWD General Manager
Laura Camp, MWD Public Information
Ken Coates, MWD Board Member
Brian Goebel, MWD Board Member
Don Eversoll, Resident
Leon Bartholemew, Resident
Alison Thompson, Heal the Ocean

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

The minutes of the October 31, 2019 meetings were included in the agenda packet. On MOTION by Director J. Kerns and second by Director T. Kern, the Board approved unanimously without abstention the minutes of October 31, 2019.

4. APPROVAL OF PAYABLES

On Motion by Director T. Kern and second by Director J. Kerns, the Board approved unanimously without abstention these payroll and accounts payable expenses from November 1, 2019 through November 14, 2019:

Montecito Sanitary District
MINUTES – November 14, 2019

Accounts Payable Expenses	\$ 66,232.10
Capital Improvement Projects	9,017.20
Payroll and Related Expenses	<u>95,480.84</u>
Total Expenses	\$ 171,730.14

5. **PUBLIC COMMENT**

None

6. **OLD BUSINESS**

A. **Board Policies, Procedures, and Practices Manual - Consideration of Revision**

At its meeting on August 29th, the Board directed staff to revise the Board Policies, Procedures, and Practices Manual specific to Board Member conduct, and at its meeting on October 31st, Mr. Karl Berger, Special Legal Counsel to the District reviewed proposed additions to the Board Manual. At its October 31st meeting, the Board agreed to table further discussion until the November 14th Board meeting.

After discussion, a MOTION was made by Director T. Kern to adopt the revisions to the Board Policies, Procedures, and Practices Manual. The MOTION was not seconded, and the motion failed.

ACTION: NONE

B. **Montecito Water Reuse**

Director Bollay reported on and distributed minutes from the Administration & Operation (A&O) November 5th joint meeting with the Montecito Water District (MWD).

After discussion, the Board agreed it may be worthwhile to have a joint Board meeting with the MWD Board of Directors once a term sheet for recycled water has been drafted.

ACTION: A&O Committee, Staff

7. **NEW BUSINESS**

A. **Approval of New Accounts with Montecito Bank & Trust**

District Administrator McDonald reported a new account with Montecito Bank & Trust has been prepared for the designation of funds in the amount of \$1,190,000 for a recycled water project. Another new account has been prepared with Montecito Bank & Trust to replace a previous “Revolving” account with Union Bank.

After discussion, ON MOTION by Director Newquist and second by Director J. Kerns, the Board approved to sign the required bank documents for the new accounts, and directed staff to properly fund the two new accounts with the following roll call vote:

AYES: Newquist, Kern, Bollay, Kerns, Barrett

NAYS: None

ACTION: Staff

B. Information Items

None

C. Agreements Signed

None

8. OPERATIONS AND MAINTENANCE

The Board reviewed the information in the Board packet.

9. ITEMS FOR FUTURE AGENDAS

- The next regularly scheduled Board of Directors meeting on Thursday November 28th is cancelled due to the Thanksgiving holiday.

10. ADJOURNMENT

There being no other business, on MOTION to adjourn by Director Newquist and second by Director J. Kerns, the MOTION passed unanimously without abstention and the meeting adjourned at 3:30 p.m.



Thomas Bollay, President



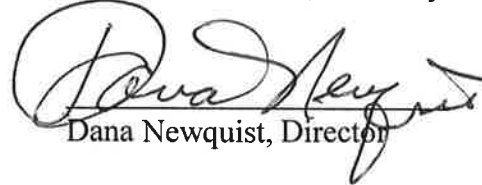
Jeffrey Kerns, Vice President



Ellwood T. Barrett, Secretary



Thomas Kern, Treasurer



Dana Newquist, Director

