



# Montecito Sanitary District

1042 Monte Cristo Lane    *A Public Service Agency*  
Santa Barbara, CA 93108

Phone: (805) 969-4200  
[www.montsan.org](http://www.montsan.org)

## MINUTES

For the Regular Meeting of the Board on:

**April 17, 2024**

1. **CALL TO ORDER**

The Governing Board of the Montecito Sanitary District convened a regular meeting at 12:13 pm on Wednesday, April 17, 2024. The meeting was also broadcast using Zoom teleconferencing.

**ATTENDANCE**

**Board Members Present:**

Directors Hogan, Johnson, Martin, and Ellwood T. Barrett II

**Board Members Absent:**

Director Ohlmann

**Also Present and Participating:**

John Weigold, MSD General Manager  
Stephen Williams, MSD Business and Administrative Manager  
Aleks Giragosian, MSD General Legal Counsel  
Ricardo Larroude, MSD Collections & Maintenance Superintendent  
Carole Rollins, MSD Laboratory & Pretreatment Manager  
Jack, Member of the Public

2. **PUBLIC COMMENT**

No members of the public provided comment.

3. **CONSENT CALENDAR**

ON MOTION by Director Martin, Seconded by Director Hogan, the Board voted to approve the following Consent Calendar items:

- A. Fiscal Year 2023-24 Unaudited Quarterly Financial Reports – December 31, 2023

AYES:            Directors Johnson, Martin, and Barrett  
NAYS:            None  
ABSTAIN:        None  
ABSENT:         Director Ohlmann

**4. SECONDARY CLARIFIER MAINTENANCE**

ON MOTION by Director Hogan, Seconded by Director Johnson, the Board voted to:

- i) Authorize the General Manager to approve a purchase order with Evoqua Water Technologies in the amount of \$106,770.90 for the purchase of necessary parts for maintenance of the Wastewater Treatment Plan clarifiers.

AYES: Directors Johnson, Martin, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: Director Ohlmann

**5. 1950 LEMON RANCH SEWER MAIN RELOCATION AND DEDICATION AGREEMENT**

ON MOTION by Director Barrett, Seconded by Director Hogan, the Board voted to:

- i) Approve the Dedication Agreement for the sewer main relocation located at 1950 Lemon Ranch; and
- ii) Determine that this action is not subject to California Environmental Quality Act (CEQA) pursuant to State CEQA Categorical Exemption 15302 (C) as well as Statutory Exemption 15282 (k) of the Public Resources Code Section 21080.21.

AYES: Directors Johnson, Martin, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: Director Ohlmann

**6. PRESENTATION**

**A. AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR 2021-22 PRESENTED BY BARTLETT, PRINGLE, & WOLFF**

The Board received a presentation from Ms. Tracey Solomon, CPA of Bartlett, Pringle, and Wolff (BPW), LLP on its Fiscal Year 2021-22 Audit. ON MOTION by Director Barrett, Seconded by Director Martin, the Board voted to receive and file the Montecito Sanitary District's 2021-22 Financial Statements Audit Report and Letter of Required Communication.

AYES: Directors Johnson, Martin, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: Director Ohlmann

7. **WASTEWATER TREATMENT PLANT (WWTP) SEISMIC AND MATERIALS STUDY**

ON MOTION by Director Barrett, Seconded by Director Hogan, the Board voted to:

- i) Authorize the General Manager to execute a contract with SSG Structural Engineers (SSG) to prepare a Wastewater Treatment Plant (WWTP) Seismic and Materials Study (Study) to the District in the amount of \$212,270; and
- ii) Authorize the General Manager to approve expenditures of up to \$21,227 (10%) as a change order allowance for any necessary changes in scope of work.

AYES: Directors Johnson, Martin, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: Director Ohlmann

8. **DISTRICT INSURANCE POLICIES**

This item was moved to a future meeting date.

9. **CLOSED SESSION**

A. **PUBLIC COMMENT**

No members of the public addressed the Board.

B. **CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6)**

Name of District Negotiator to Attend Closed Session: John Weigold, General Manager

Name of Employee Organizations: Service Employees International Union (SEIU) Local 620, Montecito Sanitary District Management Group

**Reportable Action:** None

Note: Director Johnson left during the closed session.

10. **MANAGEMENT MERIT INCREASES**

ON MOTION by Director Hogan, Seconded by Director Martin, the Board voted to lift the suspension on Management Merit Increases.

AYES: Directors Johnson, Martin, Ohlmann, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: Directors Hogan and Johnson

11. **ITEMS FOR THE NEXT AGENDA**

The next Board meeting will be a Regular Meeting of the Board on May 15, 2024. Topics brought up as possible agenda items were as follows:

- District insurance and coverage

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- 1950 Lemon Ranch update
- Salary Study
- SSG Update

12. **ADJOURNMENT**

The meeting adjourned at 6:01 pm ON MOTION by Director Martin, Seconded by Director Hogan.

These minutes were presented for approval at the Regular Board Meeting on June 19, 2024.



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Ellwood T. Barrett II, President

Minutes taken and prepared by:



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Stephen Williams  
Business and Administrative Manager/Clerk of the Board