



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

BOARD PACKET

For the Regular Board Meeting of

Wednesday, November 20, 2024

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AGENDA

For the Regular Meeting of the Board on:

November 20, 2024

The regular meeting of the Governing Board will begin at **12:00 p.m. on November 20, 2024** in the District's Board Room at 1042 Monte Cristo Lane, Santa Barbara, CA 93108.

The public may attend the meeting in person or participate remotely via Zoom using the following virtual meeting details:

By visiting: <https://us02web.zoom.us/j/86118975917>

Or by calling: 1-669-900-6833

Meeting ID: 861 1897 5917

1. CALL TO ORDER

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PRESIDENTS REPORT

D. BOARD APPROVAL OF THE AGENDA

2. PUBLIC COMMENT

Public comment on items not on the agenda is **limited to 3 minutes** and is at the discretion of the Board President. For further instructions, please see [Instructions for Public Comment](#) on the District's website.

3. APPOINTMENT HEARING

It is recommended that the Board consider:

- i) Conducting brief interviews of the applications received for the vacant board position;
and
- ii) Selecting and appointing a new Director.

4. CEREMONIAL SWEARING IN OF NEW DIRECTOR

District Staff will administer a ceremonial swearing in of the selected and appointed new Director.

5. CONSENT CALENDAR

- A. Payables from October 1, 2024 through October 31, 2024
- B. Board Meeting Minutes of the October 16, 2024, Regular Meeting
- C. Board Meeting Minutes of the October 23, 2024 Special Meeting
- D. Board Meeting Minutes of the November 12, 2024 Special Meeting
- E. Resolution 2024-978 – Authorizing Transfer of Money From County Treasury
- F. Sewer Modeling Contract Award
- G. Manhole Lining Contract Award

6. COMMITTEE REPORTS

It is recommended that the Board receive and file a report provided by the following committee(s):

- A. The Montecito Sanitary District Finance Committee (Directors Johnson and Ohlmann) will report on their October 14, 2024 meeting.

7. GENERAL MANAGER’S REPORT

The General Manager will provide a written report on the District’s non-actionable business and operational matters and will provide explanation where requested.

8. CLOSED SESSION

A. PUBLIC COMMENT

Public comment on closed session item(s):

B. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE § 54957.6)

Name of District Negotiator to Attend Closed Session: John Weigold, General Manager
Name of Employee Organization: Montecito Sanitary District Management Group

C. PUBLIC EMPLOYEE EVALUATION (GOVERNMENT CODE § 54957)

Title: General Manager

D. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE § 54957.6)

Name of District Negotiator to Attend Closed Session: Aleks Giragosian, Legal Counsel
Name of Employee Organization: Montecito Sanitary District General Manager

E. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE § 54957.6)

Name of District Negotiator to Attend Closed Session: John Weigold, General Manager
Name of Employee Organization: Service Employees International Union (SEIU) Local 620

9. BUSINESS ITEMS

A. UPDATED MANAGEMENT GROUP SALARY SCHEDULE

Description: The Board to consider the updated Management Group Salary Schedule, based on results of the Total Compensation Study.

B. THIRD AMENDMENT TO THE GENERAL MANAGER CONTRACT

Description: The Board to consider the Third Amendment to the General Manager’s Contract.

10. BOARD COMMUNICATIONS


- A. Items for future Board meeting
- B. Next Board Meeting Date

11. ADJOURNMENT

The Montecito Sanitary District conducts its meetings in accordance with the Brown Act. The District also provides alternative methods of remote participation which permit members of the public to observe and address public meetings remotely via telephone or Zoom. These methods of participation can be accessed through the internet link provided at the top of this agenda.

This agenda was posted on the District website, and at the Montecito Sanitary District Bulletin Board in accordance with the requirements of the Brown Act.

Attested by:



Stephen Williams

Business and Administrative Manager/Clerk of the Board

ADA – The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 969-4200.



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MONTECITO SANITARY DISTRICT STAFF REPORT – 4

DATE: November 20, 2024
TO: Board of Directors
FROM: John Weigold, General Manager
Stephen Williams, Business and Administrative Manager
SUBJECT: Appointment Hearing

RECOMMENDATION

It is recommended that the Board consider:

- i) Conducting brief interviews with the applicants for the vacant Board position; and
- ii) Selecting and appointing a new Director; and
- iii) Taking such additional, related action that may be desirable.

ANALYSIS

Director Phil Hogan resigned his position on the Board of Directors effective October 17, 2024. On October 19, 2024 the District posted a Notice Of Intention to Fill Vacancy and collected applications through November 1, 2024. Two members of the public submitted applications for consideration by the Board to fill the vacant seat. The appointee will assume Phil Hogan's seat on the Board of Directors and will serve until December 6, 2026.

FISCAL IMPACT

None

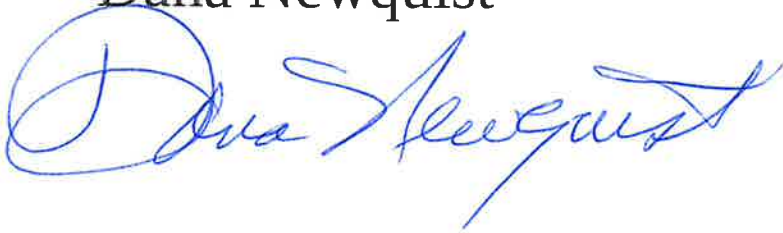
ATTACHMENTS:

1. Board of Directors Application Package

Montecito Sanitary District
10-30-2024

With this letter and Resume, I tender my request to be considered for a position as “Director” of the Montecito Sanitary Director.

Respectfully,
Dana Newquist

A handwritten signature in blue ink that reads "Dana Newquist". The signature is written in a cursive style with a large initial "D" and "N".

Resume of Dana E. Newquist

605 Juan Crespi Ln.
Santa Barbara Ca. 93108
805-637-8641
sbdana@aol.com

Background:

Born in Chicago Illinois to Wesley & Ruth Newquist as #4 of 7 children. The family moved to Glen Ellyn Ill. in 1952 where Dana spend most of his Early years. In 1965 he graduated from Glenbard West High School. Sister Karen had married and moved to Riverside California in 1964. Dana moved to Riverside and enrolled in Riverside City College after High School.

Military Service-1968 Dana was drafted into the US Army. Having been a Pre-Med student, the Army selected Medic status for Newquist sending him to Ft. Sam Houston TX. AIT training was completed at Letterman General Hospital (San Francisco) and final assignment was AFEES Boston MA. (Armed Forces Entrance & Examination Station)

Mr. Newquist became NCOIC (Non Commissioned Officer in Charge) of the Medical Station and was discharged in August of 1971.

Education Riverside City College 1965-1968 AA Riverside CA.
Northeastern University 1969-1971 Boston MA
Universal Life Church 1995-1996 Ordained Minister San Francisco

Career(s)

Sages Complete Markets 1971-1973 Manager and Purchasing Agent For Home and Garden Departments for the 7 Store Chain

E.R. Squibb & Sons 1973-1978 Area Manager for the "Central Coast Territory"- Carpinteria to Paso Robles with detailing responsibilities to all medical professionals of Squibb Pharmaceuticals.

Los Angeles Drug Company 1978-1981 District Manager for all sales from Los Angeles to Paso Robles of Pharmaceuticals and OTC products.

Computer Plaza 1981-1985 Founder of Computer Plaza that was established next to Harry's Plaza Cafe.

Computer Village 1983-1986 Founder of Computer Village that became a small chain of stores (5) on the Central Coast.

Montecito Video 1986-1996 Founder of Montecito Video located in the “Upper Village” of Montecito

Summerland Video 1987-1990 Purchased Summerland Video

Alzheimer’s Four Seasons 1996-2001 Founder of Alzheimer’s Four Seasons Located in Santa Barbara

Mission Villa 2000-2021 Built a 12 bed facility for the service of Alzheimer’s Patients. I sold Mission Villa in 2021.

Civic Involvement

1974-1978 President of the Pharmaceutical Representatives of the Central Coast

1986-1987 President of the Merchants Association of Montecito

2000-2006 Director of Central Coast Alzheimer’s Association

2002-Present Director Murphy Auto Museum, Oxnard CA.

2002-2008 Director and Treasurer of the Montecito Association.

2003-2012 Director of the Montecito Fire Protection District

2002-Present Chair of the Coeta and Donald Barker Foundation

2004-2008 Director of the Sansum Diabetes Research Institute

2007-Present President AACA (Antique Automobile Club of America Santa Barbara Region)

2011-2017 President Montecito Historical Archive INC.

2018-2022 Director of the Montecito Sanitary District

2022-Present Director Pierre Claeysen’s Veteran Foundation

Licenses

1996-2022 RCFE (Residential Care Facility of Elderly)
Administrator

1996-Present California Real Estate Salesperson

2004-2005 California NHA (Nursing Home Administrator) Program
with preceptor George Kolva (Casa Dorinda)

Community Activities

Chaired, organized and founded numerous events:
Montecito "Village 4th" Parade-Chair 1996 to date
Montecito Beautification Day-Chair various years
Alzheimer's Association Committee for several Galas-Events
1996-2006 Red Cross Instructor-Volunteer
2010-2020 Montecito Motor Classic-CoFounder
Organizer of more Car Shows than I can recount, including Father's
Day AACA Casa Dorinda

Honors

Citizen of the Year-Montecito Association 2009
Grand Marshall-Montecito Association "Village 4th" 2016
Honoree-Montecito Motor Classic 2018

Respectfully Submitted,
Dana Newquist
605 Juan Crespi Ln
Santa Barbara CA 93108
805-637-8641
sbdana@aol.com



Board Member Application

The Position:

NOTICE IS HEREBY GIVEN pursuant to Section 1780 of the Government Code of the State of California that a vacancy exists on the Board of Directors of the Montecito Sanitary District effective October 17, 2024 and that the vacancy in said office may be filled by the remaining Directors by appointment. This office, to which an appointment may be made and for which such vacancy exists, will be from the date of appointment and will expire on December 6, 2026.

Eligibility Requirements:

To be eligible for consideration and appointment to the board, you must be 1) at least 18 years of age; 2) registered to vote; and 3) a Resident of the Montecito Sanitary District. To be considered for the position, applications and resumes shall be hand delivered to the District's office or submitted via the District's [Job Opportunities webpage](#) no later than 5:00 pm on Friday November 1, 2024.

Please Print

Date October 29, 2024

Name Perry Joy
Last First Middle

Business Telephone () Home Telephone (949) 903-6615

Address of Residence 1013 Monte Cristo Ln Santa Barbara California 93108
No. Street City State Zip

Mailing Address if different from Address of Residence

No. Street City State Zip

Date October 29, 2024

Applicant's Signature 

District's Address:

Montecito Sanitary District
1042 Monte Cristo Lane
Santa Barbara, CA 93108

Joy Perry
joy2eu@gmail.com
949-903-6615

10+ years operating as a Chief Operating Officer and consulting with Venture Capital Firms & Startups as it relates to developing and implementing business growth strategies.

Past Roles Include:

COO at Inner Dimension TV

Director of Operations at:

Urban Remedy

Body by Simone

TriFit

YogaWorks

Current Board Member: Montecito Union School Foundation



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BOARD LIST OF PAYABLES – SEPTEMBER 2024

<u>CHECK DATE</u>	<u>SUMMARY & TYPE</u>	<u>BATCH TOTAL</u>
10/11/2024	ACCOUNTS PAYABLE	119,313.66
	Subtotal	\$ 119,313.66
10/11/2024	CAPITAL IMPROVEMENT PROJECTS	78,270.42
	Subtotal	\$ 78,270.42
10/13/2024	PAYROLL	100,186.23
10/27/2024	PAYROLL	109,171.28
	Subtotal	\$ 209,357.51
	<u>TOTAL</u>	<u>\$ 406,941.59</u>

*All Invoices were reviewed and approved by Department Managers

**All Invoices and Payments were reviewed and approved and checks signed by the General Manager

***Board Treasurer, Carter Ohlmann, approved all payables by email prior to check mailing

Check History Report

MONTECITO SANITARY DISTRICT (MSD)

Sorted By Check Number

Activity From: 10/1/2024 to 10/31/2024

Bank Code: B OPERATING CASH (MBT)				
Check Number	Check Date	Vendor Name	Check Amount	Payment Description

29655	10/11/2024	ASSOCIATION OF	19,510.00	2025 Annual Membership Dues
29656	10/11/2024	AMAZON CAPITAL SERVICES	1,400.87	Weather Stripping, Office Supplies, Chargers, Safety gloves, Adult tricycle for Lab Manager, Operations Tools, Electric Sharpener
29657	10/11/2024	A-OK POWER EQUIPMENT-SB	252.38	Repair Plant Power Equipment
29658	10/11/2024	ARCE, MICHAEL J	225.00	Boot Allowance Reimbursement
29659	10/11/2024	BIG BRAND TIRE & SERVICES	458.74	Service to Ford Escape
29660	10/11/2024	BIG GREEN CLEANING COMPANY	2,603.00	Janitorial Services-October
29661	10/11/2024	BOYD & ASSOCIATES	750.00	Quarterly Security Alarm/Cameras/Fire Services
29662	10/11/2024	CINTAS CORPORATION #684	1,402.60	Uniforms, Towels, Floor Mats-Cleaning/Rental-September
29663	10/11/2024	CINTAS	190.02	Replenish First Aid Supplies
29664	10/11/2024	COLANTUONO, HIGHSMTIH & WHATLEY	5,441.90	Legal Counsel Services-September
29665	10/11/2024	COMPUVISION COMMUNICATIONS	3,029.88	IT Services-September/Annual Adobe Acrobat Renewal
29666	10/11/2024	WILLIAM CONWAY	2,300.00	Deposit Refund - 1455 Monte Vista Road
29667	10/11/2024	CORT	44.00	Deed Report-September
29668	10/11/2024	ALEX (or) HEATHER CRAIGIE	2,300.00	Deposit Refund - 791 Via Manana Road
29669	10/11/2024	CUES	2,758.40	Annual Software Support for CCTV Computer
29670	10/11/2024	CALIFORNIA WATER ENVIRONMENT	121.00	Collection System Technologist 4 Renewal-Morelos
29671	10/11/2024	DATCO SERVICES CORPORATION	161.25	Quarterly DATCO Services
29672	10/11/2024	ENGEL & GRAY, INC	1,824.66	Biosolids Hauling, Bin Rental-September
29673	10/11/2024	FISHER SCIENTIFIC	1,250.11	Lab Testing Supplies
29674	10/11/2024	GLS COMPANIES	780.00	Landscape Services-September
29675	10/11/2024	DIANTHA GLASER	342.44	CSDA Conference Travel Expense Reimbursement
29676	10/11/2024	GRAINGER	1,986.08	Sealant
29677	10/11/2024	HACH COMPANY	1,144.59	Lab Testing Supplies
29678	10/11/2024	HARRINGTON INDUSTRIAL PLASTICS	556.24	Valve for Hypochlorite Tank
29679	10/11/2024	HAYWARD SANTA BARBARA	214.28	Hard Hat, Rain Gear, Rubber Boots
29680	10/11/2024	HCD	38.00	Office Modular Annual Registration Fee
29681	10/11/2024	KIMBALL MIDWEST	833.99	DAFT Tubing
29682	10/11/2024	MARBORG INDUSTRIES	833.48	Refuse Disposal/Recycling-September
29683	10/11/2024	MONTECITO BANK & TRUST	6,237.73	Epoxy, Pipe Tubing , Tri-Counties Workshop, Travel Expenses, Channel Force Main Permit, Filters for Jetter Truck, FEMA Signs, Lab Supplies
29684	10/11/2024	MCCORMIX CORP	441.90	Vehicle Fuel 09/15-09/30/2024
29685	10/11/2024	MOUNTAIN SPRING WATER	171.82	Bottled Drinking Water, Cooler Rental-September
29686	10/11/2024	MONTECITO WATER DISTRICT	789.89	Water Service-September
29687	10/11/2024	OILFIELD ENVIRONMENTAL & COMPLIANCE	873.50	Outside Lab Analyses 10/3/2024
29688	10/11/2024	PAYCHEX OF NEW YORK, LLC	341.62	Payroll Services-September
29689	10/11/2024	PITNEY BOWES GLOBAL FINANCIAL	143.84	Quarterly Postage Meter Lease Payment
29690	10/11/2024	PURETEC INDUSTRIAL WATER	78.40	Water Softener Sodium Tank Exchange
29691	10/11/2024	RED WING BUSINESS ADVANTAGE	428.35	Boot Allowance for Flores, Dauenhauer
29692	10/11/2024	MONTECITO SANITARY DISTRICT	31.44	Director Glaser Nameplate

29693	10/11/2024	SAN LEANDRO LLC	2,928.00	Deposit Refund - 1684 San Leandro Lane
29694	10/11/2024	SBCO. CLERK-RECORDER	234.00	Agreement Recording Fees
29695	10/11/2024	S B HOME IMPROVEMENT CENTER	34.79	Plant Maintenance Materials
29696	10/11/2024	SOUTHERN CALIFORNIA EDISON CO	21,204.35	Electric Service 08/23-09/23/2024
29697	10/11/2024	SOCAL GAS	167.92	Gas Service-September
29698	10/11/2024	STAPLES BUSINESS CREDIT	469.75	Office Supplies-September
29699	10/11/2024	STREAMLINE	375.00	Website Hosting Servies-October
29700	10/11/2024	TOTAL COMPENSATION SYSTEMS	1,440.00	GASB 75 Full Valuation
29701	10/11/2024	UNIVAR SOLUTIONS	21,200.70	Sodium Bisulfite and Sodium Hypochlorite Chemicals
29702	10/11/2024	UNDERGROUND SERVICE ALERT	169.10	86 Underground Service Alert Tickets- September
29703	10/11/2024	USA BLUE BOOK	402.23	Deodorizer for Miramar Lift Station
29704	10/11/2024	LOS ANGELES FREIGHTLINER	36.20	Vac-Con Parts
29705	10/11/2024	VENTURA AIR CONDITIONING CO.	1,604.11	Repair Leak in Lab HVAC System
29706	10/11/2024	VERIZON BUSINESS	360.30	iPad Tablets Monthly Services-September
29707	10/11/2024	JOHN WEIGOLD	19.00	Travel Expense Reimbursement
29708	10/11/2024	WSG SOLUTIONS, INC	2,221.81	Aeration Blower Air Valves
29709	10/11/2024	ZWORLD GIS	2,280.00	GIS Development, Maintenance & Support-October
29710	10/11/2024	ZWORLD GIS	1,875.00	Digital Aerial Imagery Project
Bank B Total:			119,313.66	

Bank Code: G CAPITAL IMPROVEMENT CASH (MBT)				
Check Number	Check Date	Check Vendor Name	Check Amount	Check Payment Description
1501	10/11/2024	MICHAEL K. NUNLEY & ASSOCIATES, INC.	4,698.50	Cip No. C005; Engineering Design Services for the Manhole Rehabilitation Project-July CIP No. T001; Engineering Services for the Membrane Bioreactive & Activated Sludge Process Evaluation
1502	10/11/2024	RAIN FOR RENT	54,305.39	CIP No. C009; Emergency Replacement of a By-Pass Pumper for Collections
1503	10/11/2024	STANTEC CONSULTING SERVICES INC.	19,266.53	CIP No. C010; Engineering Design Services for the Protective Measures of District Facilities-September
Bank G Total:			78,270.42	



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MINUTES

For the Regular Meeting of the Board on:

October 16, 2024

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 12:07 pm on Wednesday, October 16, 2024. The meeting was also broadcast using Zoom teleconferencing.

ATTENDANCE

Board Members Present:

Directors Glaser, Hogan, Ohlmann, and Ellwood T. Barrett II

Board Members Absent:

Director Johnson

Also Present and Participating:

John Weigold, MSD General Manager

Stephen Williams, MSD Business and Administrative Manager/Clerk of the Board

Aleks Giragosian, MSD General Legal Counsel

2. PUBLIC COMMENT

No members of the public addressed the Board.

3. COMMITTEE REPORTS

- A. Director Ohlmann gave a report on the Montecito Sanitary District Finance Committees September 13, 2024, meeting.

4. CONSENT CALENDAR

ON MOTION by Director Ohlmann, Seconded by Director Hogan, the Board voted to approve the following Consent Calendar items:

- A. Payables from September 1, 2024 through September 31, 2024
- B. Board Meeting Minutes of the September 18, 2024 Regular Meeting
- C. Board Meeting Minutes of the October 2, 2024, Special Meeting
- D. Fiscal Year 2024-25 Unaudited Quarterly Financial Reports – September 30, 2024

AYES: Directors Glaser, Hogan, Ohlmann, and Barrett

NAYES: None

ABSTAIN: None

ABSENT: Director Johnson

5. GENERAL MANAGER’S REPORT

The Board received a nonactionable update from General Manager John Weigold on relevant matters currently facing the District.

6. CLOSED SESSION

A. PUBLIC COMMENT

No members of the public addressed the Board regarding the Closed Session items.

B. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE § 54957.6)

Name of District Negotiator to Attend Closed Session: John Weigold, General Manager

Name of Employee Organization: Montecito Sanitary District Management Group

Reportable Action: None

C. PUBLIC EMPLOYEE EVALUATION (GOVERNMENT CODE § 54957)

Title: General Manager

Reportable Action: None

D. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE § 54957.6)

Name of District Negotiator to Attend Closed Session: Aleks Giragosian, Legal Counsel

Name of Employee Organization: Montecito Sanitary District General Manager

Reportable Action: None

7. BUSINESS ITEMS

A. THIRD AMENDMENT TO THE GENERAL MANAGER CONTRACT

This item was continued to the November Regular Board Meeting.

B. LEGISLATIVE ADVOCACY POLICY

ON MOTION by Director Hogan, Seconded by Director Glaser, the Board voted to adopt Resolution 2024-977 – District Legislative Advocacy Policy

AYES: Directors Glaser, Hogan, Ohlmann, and Barrett
NAYES: None
ABSTAIN: None
ABSENT: Director Johnson

8. BOARD COMMUNICATIONS

A. Items for future Board meeting

- a. Discussion on regularly scheduled meeting day
- b. Office 365 and its potential to create efficiencies with Staff and Board material production/review

B. Next Regular Board Meeting Date – November 20, 2024

9. ADJOURNMENT

The meeting adjourned at 4:44 pm ON MOTION by Director Ohlmann, Seconded by Director Hogan.

These minutes were presented for approval at the Regular Board Meeting on November 20, 2024.

Ellwood T. Barrett II, President

Minutes taken and prepared by:

Stephen Williams
Business and Administrative Manager/Clerk of the Board



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MINUTES

For the Special Meeting of the Board on:

October 23, 2024

1. **CALL TO ORDER**

The Governing Board of the Montecito Sanitary District convened a special meeting at 2:44 pm on Wednesday, October 23, 2024.

ATTENDANCE

Board Members Present:

Directors Glaser, Johnson, and Ellwood T. Barrett II

Board Members Absent:

Director Ohlmann

Also Present and Participating:

John Weigold, MSD General Manager

Stephen Williams, MSD Business and Administrative Manager/Clerk of the Board

Bryce Swetek, MSD Engineering Manager

Ricardo Larroude, MSD Collections & Maintenance Superintendent

Marco Felix, MSD Chief Plant Operator & Treatment Superintendent

U.S. Congressman Salud Carbajal and His Staff

2. **PUBLIC COMMENT**

No members of the public addressed the Board.

3. **DISTRICT OVERVIEW WITH REPRESENTATIVE SALUD CARBAJAL**

Staff gave a brief presentation on the Districts' history, treatment and collection operations, and the challenges it faces in the coming years. Staff then gave Salud Carbajal a tour of the Wastewater Treatment Plant, detailing some of the higher priority projects the District is thinking of undertaking in the coming years.

4. **BOARD COMMUNICATIONS**

A. Items for future Board meeting

- a. No items were discussed as potential agenda items.

B. Next Regular Board Meeting Date – November 20, 2024

5. ADJOURNMENT

The meeting adjourned at 3:55 pm ON MOTION by Director Johnson, Seconded by Director Glaser.

These minutes were presented for approval at the Regular Board Meeting on November 20, 2024.

Ellwood T. Barrett II, President

Minutes taken and prepared by:

Stephen Williams
Business and Administrative Manager/Clerk of the Board



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MINUTES

For the Special Meeting of the Board on:

November 12, 2024

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a special meeting at 12:06 pm on Tuesday, November 12, 2024.

ATTENDANCE

Board Members Present:

Directors Glaser, Johnson, Ohlmann, and Ellwood T. Barrett II

Board Members Absent:

None

Also Present and Participating:

John Weigold, MSD General Manager

Stephen Williams, MSD Business and Administrative Manager/Clerk of the Board

Bryce Swetek, MSD Engineering Manager

Ricardo Larroude, MSD Collections & Maintenance Superintendent

Marco Felix, MSD Chief Plant Operator & Treatment Superintendent

2. PUBLIC COMMENT

No members of the public addressed the Board.

3. CONSENT CALENDAR

ON MOTION by Director Ohlmann, Seconded by Director Johnson, the Board voted to approve the following Consent Calendar items:

- A. John Deere 210P Tractor Loader Purchase Order
- B. Aeration Basin Swingfuser Headers Purchase Order
- C. Acceptance of Relocated Sewer Facilities and Notice of Completion – 1950 Lemon Ranch Road

AYES: Directors Glaser, Johnson, Ohlmann, and Barrett

NAYES: None

ABSTAIN: None

ABSENT: None

4. CONSIDERATION OF AMENDMENT FOR THE PROTECTIVE MEASURES OF DISTRICT FACILITIES (JANUARY 2023 STORM PROJECT)

ON MOTION by Director Ohlmann, Seconded by Director Johnson, the Board voted to authorize the General Manager to approve expenditures of up to \$140,412.00 (26.1%) as a change order allowance with Stantec for the engineering and environmental support services from design through post-construction for the protective measures of our Districts' facilities.

AYES: Directors Johnson, Ohlmann, and Barrett
NAYES: None
ABSTAIN: Director Glaser (Recusal)
ABSENT: None

5. BOARD COMMUNICATIONS

A. Items for future Board meeting

- a. Fiscal Year 2022-23 Financial Audit
- b. Closed Sessions for Management Group, Represented Group, and General Manager
- c. A&O Committee Replacement Member
- d. Office 365 and its potential to create efficiencies in the Board and Staff collaboration process.

B. Next Regular Board Meeting Date – November 20, 2024

6. ADJOURNMENT

The meeting adjourned at 12:45 pm ON MOTION by Director Johnson, Seconded by Director Glaser.

These minutes were presented for approval at the Regular Board Meeting on November 20, 2024.

Ellwood T. Barrett II, President

Minutes taken and prepared by:

Stephen Williams
Business and Administrative Manager/Clerk of the Board



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1042 Monte Cristo Lane
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A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

MONTECITO SANITARY DISTRICT STAFF REPORT – 5E

DATE: November 20, 2024
TO: Board of Directors
FROM: John Weigold, General Manager
Stephen Williams, Business and Administrative Manager
SUBJECT: Resolution 2024-978 – Authorizing Transfer from County Treasury

RECOMMENDATION

It is recommended that the Board consider:

- i) Adopting Resolution 2024-978 – Authorizing Transfer of Money From the County Treasury

BACKGROUND

The District made it its goal to invest surplus funds in a manner that will provide the highest investment return with maximum security while meeting the operational cash flow demands of the District. Another component of this is to conform to all statutes governing the investment of District funds, both externally and internally.

The Business and Administrative Manager worked directly with the County of Santa Barbara Assistant Treasurer-Tax Collector, as well as the Chief Investment Officer, to confirm compliance with the County’s Investment Policy. The District is a voluntary participant in the County Treasury, and as such was requested to bring this resolution to the Board for approval.

The Business and Administrative Manager drafted the attached Resolution, had it reviewed by both District Legal Counsel and the County of Santa Barbara, and is requested to be adopted to allow for the withdrawal of surplus funds to be deposited in more advantageous investment vehicles.

FISCAL IMPACT

Higher yields in interest/dividend income. Amount to be determined.

ATTACHMENTS:

1. Resolution 2024-978 – Authorizing Transfer of Money From the County Treasury

RESOLUTION NO. 2024-978

**RESOLUTION OF THE GOVERNING BOARD
OF THE MONTECITO SANITARY DISTRICT
AUTHORIZING THE TRANSFER OF MONEY
FROM THE COUNTY TREASURY**

WHEREAS, the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (California Government Code §53600.6 and §53630.1); and

WHEREAS, the legislative body of a local agency may invest surplus moneys not required for immediate necessities of the local agency in accordance with the provisions of California Government Codes §§53600 et seq. and §§5920 et seq.; and

WHEREAS, the Montecito Sanitary District (District) is a voluntary participants in the County of Santa Barbara Treasurer’s Investment Pool.

NOW, THEREFORE, the Governing Board of the Montecito Sanitary District hereby resolves:

1. It shall be the goals of the District to invest funds in a manner that will not impair principal, will provide the highest investment return with the maximum security while meeting the operational cash flow demands of the District, and will conform to all statutes governing the investment of District funds, both externally and internally;

2. The Board of Directors authorizes the deposit and withdrawal of District monies in the Santa Barbara County Treasurer’s Investment Pool;

3. The following Montecito Sanitary District officers, or their successors in office, shall be authorized to order the deposit or withdrawal of monies in the Santa Barbara County Treasurer’s Investment Pool:

<u>Title</u>	<u>Current Officer</u>
General Manager	John Weigold
Business and Administrative Manager	Stephen Williams
Treasurer of the Board of Directors	Carter Ohlmann

4. All funds withdrawn from the County of Santa Barbara Treasurer’s Investment Pool for the purpose of investing or depositing those funds outside of the Investment Pool are the responsibility of the District;

5. The Santa Barbara County Treasurer shall not be responsible or liable for the withdrawal of funds or for any investments made with withdrawn funds.

PASSED AND ADOPTED by the Governing Board of the Montecito Sanitary District on the 20th of November, 2024 by the following vote:

AYES:	Directors Glaser, Johnson, Ohlmann, and Barrett
NAYS:	None
ABSTAIN:	None
ABSTENT:	None



Ellwood T. Barrett II, President of the
Governing Board of the
MONTECITO SANITARY DISTRICT

ATTEST:

Dorinne Johnson, Secretary of the
Governing Board of the
MONTECITO SANITARY DISTRICT



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MONTECITO SANITARY DISTRICT

STAFF REPORT – 5F

DATE: November 20, 2024
TO: Board of Directors
FROM: John Weigold, General Manager
Bryce Swetek, Engineering Manager
SUBJECT: Sewer Modeling Contract Award

RECOMMENDATION:

It is recommended that the Board:

1. Authorize the General Manager to award a contract for \$93,185 with Water Systems Consultants to improve the District’s Sewer Model; and
2. Authorize the General Manager to approve expenditures of up to \$18,637 or twenty percent (20%) of the contract amount as an amendment allowance for any necessary changes in scope of work.

DISCUSSION:

Background – Since 2021, Water Systems Consultants (WSC) has been building a Sewer Model for the District. The model is substantially complete and has been further updated in recent years, particularly due to the investigation of a potential Summerland Sanitary District connection to MSD. In early 2024, WSC provided a status of the model for Staff review. Staff determined the model requires further improvements and calibration. While some calibration efforts were completed in 2021, further calibration is required, particularly during wet weather.

Staff requested WSC provide a proposal to improve the sewer model as the model will be used to facilitate work for the Collection System Master Plan and the Septic to Sewer Strategic Plan. A significant part of this proposal includes flow monitoring services at manholes to facilitate the calibration.

Improving the model will help Staff, as well as consultants, to gain a better understanding of stresses in capacity of the system and to provide guidance for design and future projects.

Fiscal Impact – The effort to improve the sewer model is considered part of the Collection System Master Plan as well as the Septic to Sewer Strategic Plan efforts. These projects

are included in the Fiscal Year 2024-25 CIP Budget with budgets of \$175,000 and \$150,000, respectively. No budget adjustments are being requested at this time.

DEPARTMENTS INVOLVED: Engineering, Collections, and Administration

ATTACHMENT:

1. WSC Proposal

Task 0 Project Management

0.1 Project Administration

- Prepare monthly progress reports to be submitted with each invoice. It is assumed that the project duration is six months.
- Perform general project administration.

0.2 Quality Assurance / Quality Control

- Perform quality control reviews of draft deliverables before submittal to the District.

Task 1 Model Updates

1.1 Infrastructure Updates

- The District and its GIS consultant are continuing to update the District's GIS database with accurate locations and dimensions for pipes and manholes. As new information is provided by the District, WSC will update the hydraulic model to reflect the new manhole locations, rim elevations, and invert elevations based on data provided by the District.
- It is assumed that the District will provide one updated GIS database at the beginning of the project and a second one during the project to reflect new or updated data.

1.2 Dry Weather Flow Assignment and Calibration

- The average dry weather flow to the treatment plant is approximately 0.6 million gallons per day (mgd). In the model, this flow is assigned to manholes throughout the collection system and routed downstream to the plant. WSC will review available data sources with the District for potential use in updating the dry weather flow assignment, including parcels and laterals.
- WSC will update the assignment of dry weather flow to manholes. The preferred approach will be selected in collaboration with the District based on the readily available data sets.
- WSC will review data available for calibrating the model during dry weather flow. This data will include the temporary flow monitoring data gathered by US3 at ten sites in January and February of 2021. It will also include flow measured at the District's treatment plant and pump stations and recorded in the District's SCADA system.
- WSC will prepare a summary of the observed data and the model-predicted flow at each location.
- WSC will hold a workshop with District staff to review the calibration results and discuss potential options to improve agreement between the model results and the observed data.
- WSC will update the model calibration summary after changes made in the workshop.

1.3 Wet Weather Flow Assignment and Calibration

- WSC will divide the service area into sewersheds and assign wet weather response factors to each sewershed to estimate infiltration and inflow (I/I) during rain events.
- WSC will coordinate with Utility Systems Science & Software (US3) to perform temporary flow monitoring at ten locations in the District's system. The final locations and duration will be determined in coordination with the District. The budget for this task includes an initial one month of monitoring at ten locations.
- WSC will compile the flow gathered by US3 and prepare it for use in model calibration. WSC will obtain rainfall data for the monitoring period from the District or from publicly available rain gauges.
- WSC will run the model for storm conditions for up to three storm events. WSC will compare the model-calculated flow to observed data using the temporary flow monitoring data and data provided by the District for flow at the treatment plant and the pump stations.
- WSC will hold a workshop with District staff to review the wet weather model results and to discuss known capacity constraints and areas of surcharging. WSC will adjust the response factors to improve the agreement between the model results and the observed data.

1.4 Model Development and Calibration Report

- WSC will prepare a report to document the development and calibration of the hydraulic model. It will include the information in the 2024 Technical Memorandum prepared by WSC.
- The budget for this task includes an additional four weeks of temporary flow monitoring by US3, which could be necessary if sufficient storm events are not captured during the initial one-month monitoring period. This additional monitoring will only be performed if approved by the District.
- WSC will prepare a draft report and submit it to the District for review. WSC will meet with the District to review and discuss the report. WSC will prepare a final report that incorporates District comments.



Task No. Task Description	WSC								US3	ALL FIRMS
	QA/QC	Project Manager	Project Engineer	Administration	WSC Labor Hours	WSC Labor Fee	Expenses	WSC Fee	Labor Fee	Total Fee
	Joshua Reynolds	Jeroen Olthof	Patricia Parks	Kay Merrill						
<i>Billing rates, \$/hr</i>	\$399	\$310	\$194	\$179						
0 Project Management										
0.1 Project Administration		6		7	13	\$ 3,113	\$ -	\$ 3,113		\$ 3,113
0.2 Quality Assurance / Quality Control	6				6	\$ 2,394	\$ -	\$ 2,394		\$ 2,394
SUBTOTAL	6	6	0	7	19	\$ 5,507	\$ -	\$ 5,507	\$ -	\$ 5,507
1 Model Updates										
1.1 Infrastructure Updates		4	16		20	\$ 4,344	\$ -	\$ 4,344		\$ 4,344
1.2 Dry Weather Flow		4	24		28	\$ 5,896	\$ -	\$ 5,896		\$ 5,896
1.3 Wet Weather Flow		12	60		72	\$ 15,360	\$ -	\$ 15,360	\$ 42,378	\$ 57,738
1.4 Model Development Report		8	20		28	\$ 6,360	\$ -	\$ 6,360	\$ 13,340	\$ 19,700
SUBTOTAL	0	28	120	0	148	\$ 31,960	\$ -	\$ 31,960	\$ 55,718	\$ 87,678
COLUMN TOTALS	6	34	120	7	167	\$ 37,467	\$ -	\$ 37,467	\$ 55,718	\$ 93,185

10% mark-up on direct expenses; 15% mark-up for sub-contracted services
Standard mileage rate \$0.625 per mile (or current Federal Mileage Reimbursement Rate)
Rates are subject to revision as of January 1 each year.



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MONTECITO SANITARY DISTRICT

STAFF REPORT – 5G

DATE: November 20, 2024
TO: Board of Directors
FROM: John Weigold, General Manager
Bryce Swetek, Engineering Manager
SUBJECT: Manhole Lining Contract Award

RECOMMENDATION:

Staff recommends that the Board:

1. Award a contract with Sancon Technologies (Sancon) for their low bid amount of \$1,670,462.50 for manhole rehabilitation work within the District's boundary; and
2. Authorize the General Manager to execute the contract, including the bid alternate items totaling \$544,600, and approve expenditures of up to twenty percent (20%) of the base bid total, amounting to \$878,692.50, to cover any cost increases that may result from contract change orders for extra work or other scope changes; and
3. Approve a budget adjustment to CIP Project C0005 in the amount of \$1,049,155; and
4. Determine that this action is not subject to California Environmental Quality Act (CEQA) pursuant to State CEQA Exempt Status: Categorical Exemption Class 2 (Section 15302).

DISCUSSION:

Background – Staff, with assistance from MKN & Associates (MKN), prepared plans and specifications for the District's 2024 Manhole Rehabilitation project, which aims to preserve structural integrity of our manholes as well as combat infiltration of water. This project previously went out to bid in July of 2024 and the Board rejected all bids with the recommendation of Staff on September 18, 2024. At the direction of the Board, Staff rebid the project.

Bidding Process and Results – District Staff issued a request for bids for the 2024 Manhole Rehabilitation project on October 16, 2024. A mandatory pre-bid meeting was held on October 29, 2024. The option to attend virtually was available to contractors in the hopes of increased participation. Additionally, an optional site visit with guidance from Staff was available to those who attended in person. Nine companies attended the pre-bid meeting (four in person and five virtually) with at least five prime contractors. A total of two addendums were issued, each either answering the bidder’s questions and/or refining the scope of work. The District ultimately received a single bid from a company for the project. The bid received is as follows:

	Bidder	Bid Amount	Bid Status
1	Sancon Technologies, Inc	\$1,670,462.50	Lowest (Sole) Responsive Bidder

Fiscal Impact – The 2024 Manhole Rehabilitation project was included in the Fiscal Year 2024-25 Capital Improvement Project budget for \$1,500,000. Staff notes this bid result is higher than expected and would exceed the budget. Staff notes the original bid period base bid was \$1,839,915.50 and \$2,320,070.50 including bid alternate items. For clarity, bid “alternate” items are specific bid items that may or may not be awarded to the contractor based on Staff direction pending conditions to facilitate execution of the project. The cost associated with the bid alternate items was not used for award purposes. For this bid period, the base bid of \$1,670,462.50 and \$2,215,062.50, resulted in savings of \$169,453 (9%) and \$105,008 (5%), respectively. From Staff’s analysis of the bid, the primary reasoning for the high cost is due to the challenges of working in District easements (residential back yards) as well as the busy construction market environment.

Staff notes the budget for this project includes work for construction monitoring as well as public outreach, which would put the project further over budget. A budget adjustment to increase CIP Project C0005 by **\$1,049,155** is being requested.

Analysis – Justifications – The sole bid of \$1,670,462.50 submitted by Sancon is an acceptable bid that is responsive to and meets the requirements of the bid specifications. Staff reduced risk to the project by adding comprehensive rain delay language, extended schedule, and added options to service manholes in easements to the Spring/Summer. To that end, Staff believes the cost associated for this challenging project is justifiable as Staff executed due diligence by twice bidding the project with good contractor interest and was able to lower the cost from the first bidding period. Addressing Inflow/Infiltration is a critical goal for the District and this project makes significant progress toward that goal.

DEPARTMENTS INVOLVED: Engineering and Collections



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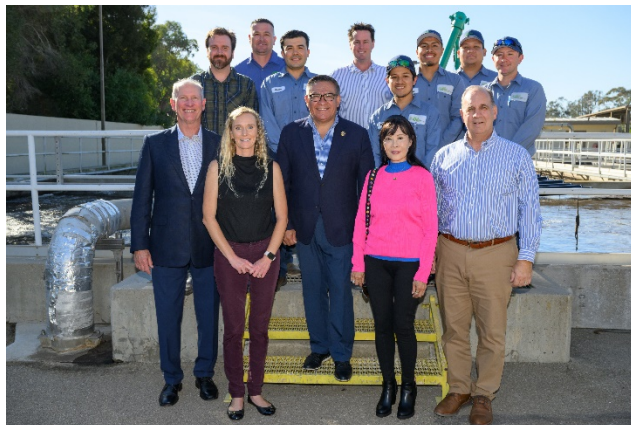
MONTECITO SANITARY DISTRICT STAFF REPORT – 7

DATE: November 20, 2024
TO: Board of Directors
FROM: John Weigold, General Manager
SUBJECT: General Manager Report

The District continues its mission of providing wastewater collection and treatment services. In addition to the daily operations of the District, the following is an update on some of our current ongoing projects and activities.

GM Meetings

Since my last report, the District hosted Congressman Salud Carbajal to our facility on October 23rd. The Congressman and his staff have been instrumental in assisting the District in raising funds for our coming wastewater treatment plant upgrade project. The District outlined our future District plans to the Congressman for treating wastewater and for opportunities for recycled water. I attended the Montecito Association meeting on November 12, 2024 and I provided an update on District operations and projects. Lastly, I attended the Sanitation Agencies Managers Association meeting for county managers. We received a report from Water Systems Consultants (WSC) regarding the City of Santa Barbara's Water and Wastewater Climate Adaptation Planning, which led to valuable discussion among agency leaders.



Community Outreach and Engagement

We are assessing and outlining our community outreach and engagement needs as we move forward with planning for our wastewater treatment plant upgrade. More information will be forthcoming to the Boards as we continue to develop our plans.

January 2023 Storms Damage Projects Update

Construction is substantially complete on all four project sites. Staff is working with the Contractor to determine final contract amounts. Staff is working with our consulting team, Stantec and Rincon, to close out permits and determine any next steps with jurisdictional agencies. On October 24, 2024, Staff received news from FEMA that their Environmental Review was completed, and the project is considered to be in “final review.” Staff will continue to work with FEMA and CalOES to seek reimbursement for the project.

Wastewater Treatment Plant (WWTP/Plant) Improvements Project

Staff is working with Buehler Engineering to finalize the seismic and materials study. Staff anticipates a meeting with the A&O committee to receive a presentation from Buhler to discuss their findings. Staff plans to visit regional treatment plants in the near future to gain additional insight to certain processes to determine the best option(s) for the District.

SSD and MSD Collection System and Flow Equalization Analysis for MWD Reuse

Staff received a presentation from Carollo Engineers of their draft final report. We anticipate a final presentation to the Board in December or January.

Private Property Developments

Staff continues ongoing plan review and project development for various properties/entities. Staff and its inspection consultant, Filippin Engineering, continue to monitor on-going work for the private sewer main extension/collection system project at 2500 East Valley Road.

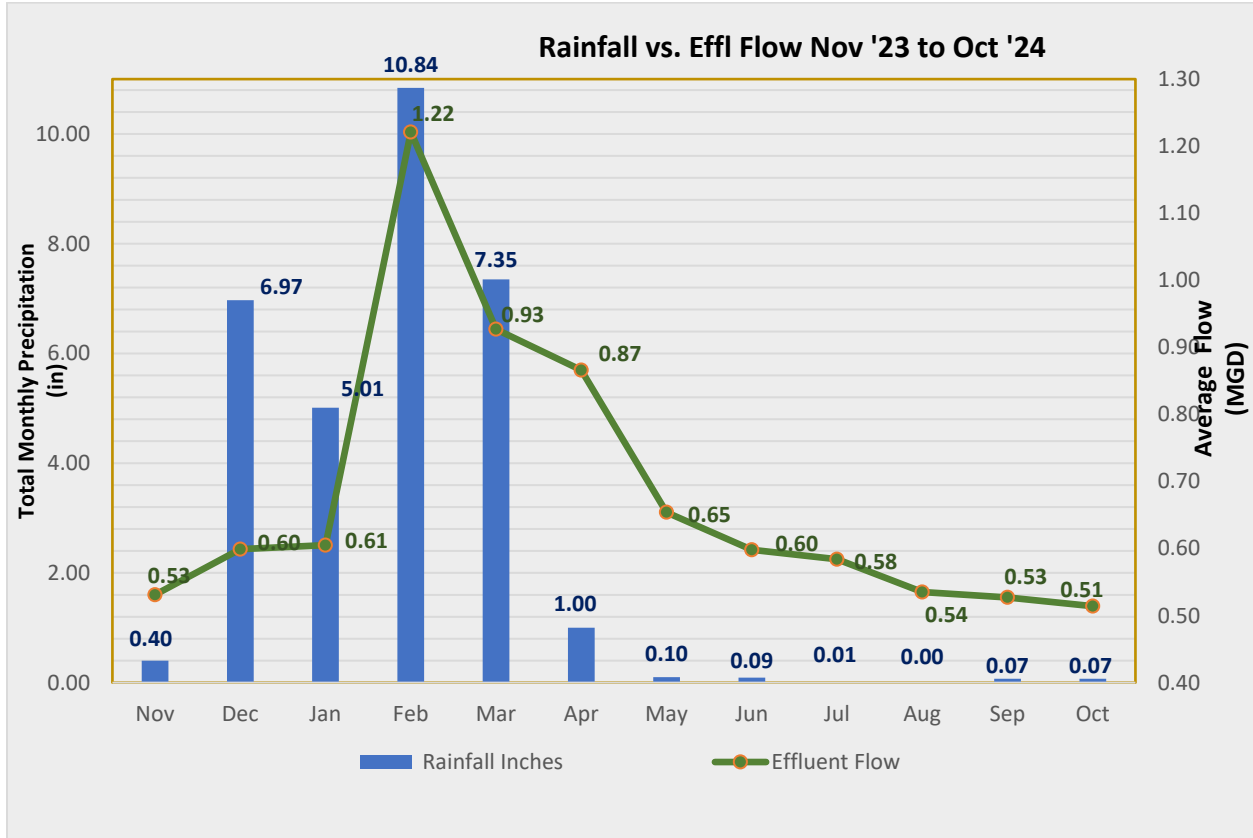
County Accounting Software Update

Staff continues to work with the County of Santa Barbara as it transitions to a new Enterprise Resource Program (Accounting Software). The new rollout date is confirmed to be August of 2025 and staff will work to ensure seamless transition to the new system.

CIP Progress

Project	Status/Phase	Priority	Comments
FEMA Rehabilitation (Protective Measures) - Design/Permitting	Construction	High	On-going.
FEMA Rehabilitation (Protective Measures) - Construction	Construction	High	Substantially complete.
WWTP Seismic and Materials Study	Active	High	In review. Anticipated final draft in December 2024.
Manhole Lining Project	Bid	High	For award consideration.
Channel Drive Force Main Improvements	Design	Medium	On-going.
2025 Sewer Main CIPP Lining - Design	Design	Medium	On-going. 50% submittal expected 11/20/2024
Wastewater Treatment Plant Project - Design and Engineering	Investigation	Medium	Working with consultants and Buhler (SSG).
Collection System Master Plan	RFP	High	Proposals expected 11/22/2024.
Septic to Sewer Strategic Plan	RFP	Medium	Proposals expected 12/6/2024.
Bisulfite Tank	Complete	-	
Clarifier Maintenance	Complete	-	

Flow / Rainfall Comparison





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MONTECITO SANITARY DISTRICT STAFF REPORT – 9A

DATE: November 20, 2024
TO: Board of Directors
FROM: John Weigold, General Manager
SUBJECT: Updated Fiscal Year 2024-25 Management Salary Schedules

RECOMMENDATION

It is recommended that the Board consider:

- i) Approving the updated Fiscal Year 2024-25 Salary Schedules for the Management staff; and
- ii) Take such additional, related action that may be desirable.

BACKGROUND

The District completed a compensation study and the Board considered and adjusted certain represented staff salary ranges to more accurately reflect the current region compensation. The adjusted salary schedules keep the District in a competitive position relative to other Districts in our area for both retention and recruitment purposes.

FISCAL IMPACT

To be determined

ATTACHMENTS:

1. Fiscal Year 2024-25 Current Management Salary Schedule
2. Fiscal Year 2024-25 Blank Management Salary Schedule

Current Montecito Sanitary District Hourly Management Salary Range Table Fiscal Year 2024-25

Approved at the June 19, 2024 Regular Board Meeting

MANAGERS			Hourly Low	Hourly High
Ops	Manager	Laboratory & Pretreatment Manager	\$ 53.78	\$ 70.38
Collections	Manager	Chief Plant Operator/Treatment Superintendent	\$ 69.96	\$ 85.05
Ops	Manager	Operations Manager (Vacant)	\$ 66.12	\$ 86.53
Admin	Manager	Business and Administrative Manager	\$ 65.49	\$ 85.73
Collections/Ops	Manager	Collections & Maintenance Superintendent	\$ 72.11	\$ 87.65
Admin	Manager	Engineering Manager	\$ 68.41	\$ 89.54

Current Montecito Sanitary District Hourly Management Salary Range Table Fiscal Year 2024-25

Approved at the June 19, 2024 Regular Board Meeting

MANAGERS			Monthly Low	Monthly High
Ops	Manager	Laboratory & Pretreatment Manager	\$ 9,321.87	\$ 12,199.20
Collections	Manager	Chief Plant Operator/Treatment Superintendent	\$ 12,126.40	\$ 14,742.00
Admin	Manager	Business and Administrative Manager	\$ 11,351.60	\$ 14,859.87
Collections/Ops	Manager	Collections & Maintenance Superintendent	\$ 12,499.07	\$ 15,192.67
Admin	Manager	Engineering Manager	\$ 11,857.73	\$ 15,520.27

Current Montecito Sanitary District Hourly Management Salary Range Table Fiscal Year 2024-25

Approved at the June 19, 2024 Regular Board Meeting

MANAGERS			Annual Low	Annual High
Ops	Manager	Laboratory & Pretreatment Manager	\$ 111,862.40	\$ 146,390.40
Collections	Manager	Chief Plant Operator/Treatment Superintendent	\$ 145,516.80	\$ 176,904.00
Admin	Manager	Business and Administrative Manager	\$ 136,219.20	\$ 178,318.40
Collections/Ops	Manager	Collections & Maintenance Superintendent	\$ 149,988.80	\$ 182,312.00
Admin	Manager	Engineering Manager	\$ 142,292.80	\$ 186,243.20

Montecito Sanitary District Management Salary Range Table - Unrepresented Fiscal Year 2024-25

Approved at the November 20, 2024 Regular Board Meeting

MANAGERS			Hourly Low	Hourly High
Ops	Manager	Laboratory & Pretreatment Manager		
Collections	Manager	Chief Plant Operator/Treatment Superintendent		
Admin	Manager	Business and Administrative Manager		
Collections/Ops	Manager	Collections & Maintenance Superintendent		
Admin	Manager	Engineering Manager		



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MONTECITO SANITARY DISTRICT STAFF REPORT – 9B

DATE: November 20, 2024
TO: Board of Directors
FROM: Aleks Giragosian, District Legal Counsel
SUBJECT: Consideration of Third Amendment to the General Manager Employment Agreement

RECOMMENDATION

It is recommended that the Board:

- i) Consider whether to adopt the Third Amendment to the General Manager's Employment Agreement; and
- ii) Take any such additional, related action that may be desirable.

ANALYSIS

The Board met in Closed Session at its July 30th, 2024 Special Meeting, its September 18th Regular Meeting, its October 16th Regular Meeting, and at the current November 20th, 2024 Regular Meeting to discuss the General Manager's Performance Evaluation. Pursuant to that discussion the Third Amendment to the General Manager's Employment Contract is attached for consideration.

FISCAL IMPACT

To be determined.

ATTACHMENTS:

1. Third Amendment to the General Manager's Employment Contract

THIRD AMENDMENT TO GENERAL MANAGER EMPLOYMENT AGREEMENT

This Third Amendment to General Manager Employment Agreement (“Amendment”), is entered into by and between the Montecito Sanitary District, a California special district (“District”), and John F. Weigold, IV, an individual (“Employee”). The District and Employee may be referred to individually as “Party” and collectively as “Parties.”

RECITALS

- I. On December 8, 2022, Parties entered into the General Manager Employment Agreement.
- II. On August 10, 2023, Parties entered into a First Amendment to General Manager Employment Agreement.
- III. On December 14, 2023, the Board approved the Second Amendment to General Manager Employment Agreement.
- IV. On May 28, 2024, the Parties entered into the Second Amendment to General Manager Employment Agreement with an intended effective date of December 14, 2023.
- V. For purposes of this Amendment, the December 8, 2022, August 10, 2023, and May 28, 2024 agreements are collectively referred to as “Agreement”.
- VI. Section 5 of the Agreement states, “Salary and/or benefits adjustments may be considered by the Board of Directors annually in conjunction with Employee’s Annual Review.”
- VII. As part of Employee’s second annual review, the Parties desire to amend the Agreement pursuant to Section 16(a) of the Agreement.
- VIII. The District Board approved the amendments listed below at its regular meeting on _____.

AMENDMENTS

- I. Amendment. Section 5(a) of the Agreement is amended as follows, with deletions denoted by struck-through text and additions denoted by underlined text:

“District shall pay Employee an annual base salary of \$200,450 _____, which shall be paid bi-weekly in accordance with District’s standard pay schedule. ~~District shall consider further upward adjustments to Employee’s base salary upon completion of a salary survey of nearby public agencies.~~”
- II. Integration. This Amendment amends the Agreement and, except as specifically amended hereby, the Agreement shall remain in full force and effect.

III. Severability. If any provision of this Amendment is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

The Parties hereby enter into this Amendment upon the date of the last signature below.

MONTECITO SANITARY DISTRICT
(“District”)

JOHN F. WEIGOLD, IV
(“Employee”)

AUTHORIZED SIGNATORIES:

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

ATTEST:

By: _____

Name: _____

Title: _____

Date: _____

APPROVED AS TO FORM:

By: _____

Name: _____

Title: _____

Date: _____