



Montecito Sanitary District

1042 Monte Cristo Lane A Public Service Agency
Santa Barbara, CA 93108

Phone: (805) 969-4200
www.montsan.org

MINUTES

For the Regular Meeting of the Board on:

August 12, 2021

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 2:00 pm on Thursday, August 12, 2021 using Zoom teleconferencing in accordance with the State Executive Order No. N-29-20 issued on March 17, 2020.

ATTENDANCE

Board Members Present:

President Dorinne Lee Johnson, Vice President Woody Barrett, and Treasurer Don Eversoll

Board Members Absent:

Directors Gary Fuller and Dana Newquist

Also Present and Participating:

Brad Rahrer, P.E., MSD General Manager
Carrie Poytress, P.E. MSD Engineering Manager
Mark Manion, MSD General Counsel, Price Postel & Parma
Rico Larroude, MSD Collections & Maintenance Supervisor
Carole Rollins, MSD Laboratory & Pretreatment Manager
Keith Berry
Ken

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

ON MOTION by Director Eversoll, Second by Director Barrett, the Board voted to approve the Minutes from Board Meeting held on July 22, 2021.

AYES: Directors Barrett, Eversoll, and Johnson
NAYS: None
ABSTAIN: None
ABSENT: Directors Fuller and Newquist

ON MOTION by Director Barrett, Second by Director Eversoll, the Board voted to approve the Minutes from Board Meeting held on August 5, 2021.

AYES: Directors Barrett, Eversoll, and Johnson
NAYS: None
ABSTAIN: None

ABSENT: Directors Fuller and Newquist

4. APPROVAL OF PAYABLES

ON MOTION by Director Eversoll, Second by Director Barrett, the Board voted to approve the District payables for checks dated July 17, 2021 through August 6, 2021.

AYES: Directors Barrett, Eversoll, and Johnson
NAYS: None
ABSTAIN: None
ABSENT: Directors Fuller and Newquist

Director Barrett requested more information on the Taft Electric Company invoice.

5. OLD BUSINESS

None.

6. NEW BUSINESS

A. QUARTERLY FINANCIAL REPORTS

ON MOTION by Director Barrett, Second by Director Eversoll, the Board voted to approve the unaudited Quarterly Financial Statements for the quarter ending June 30, 2021.

AYES: Directors Barrett, Eversoll, and Johnson
NAYS: None
ABSTAIN: None
ABSENT: Directors Fuller and Newquist

B. 1510 EAST MOUNTAIN DRIVE - SEWER MAIN EXTENSION DEDICATION AGREEMENT WITH TRUE HORIZON, LLC.

ON MOTION by Director Eversoll, Second by Director Barrett, the Board voted to approve a Dedication Agreement for Sewer Facilities with the caveat that the District staff and District Counsel agree to form.

AYES: Directors Barrett, Newquist, and Johnson
NAYS: None
ABSTAIN: None
ABSENT: Directors Fuller and Newquist

C. MSD CONNECTION FEES (\$8,400)

Director Johnson moved this item to the August 26, 2021 agenda.

D. JOINT POWERS INSURANCE AUTHORITY

ON MOTION by Director Barrett, Second by Director Eversoll, the Board voted to appoint Director Johnson as the Board representative to the Association of California Water Agencies Joint Powers Insurance Authority Board (ACWA JPIA).

AYES: Directors Barrett, Newquist, and Johnson
NAYS: None
ABSTAIN: None
ABSENT: Directors Fuller and Newquist

7. COMMITTEE REPORTS

- i) The Finance Committee (Eversoll & Barrett) met on August 3rd. Director Eversoll stated that he has no items to report in addition to item 6A.

8. DISTRICT OPERATIONS AND MAINTENANCE

A. INFORMATION ITEMS

General Manager Bradley Rahrer P.E., provided informational, nonactionable updates regarding matters before the District.

- i. District remains closed to the public and any in-person business requires an appointment. The County made updates for mask wearing for indoors or for instances where social distancing can't be attained outside.
- ii. Staff is working on the updates to the Boardroom.
- iii. Staff was contacted by property owners on Alisos Drive who are interested to be served by sewer. Staff made a site visit to meet with property owners to evaluate feasibility but a sewer main extension to serve this area was not budgeted for this fiscal year.
- iv. Staff have received three letters from property owners regarding their discontent of the discontinuation of the sewer lateral rebate program on short notice. This should be discussed at a future Board meeting.

B. AGREEMENTS TO BE SIGNED

1510 E Mountain Drive – Sewer Main Extension Dedication Agreement (See item 6B)

C. OPERATIONS AND MAINTENANCE REPORTS

For the period of July 12, 2021 through August 1, 2021 there were no sewer spills. Bio-solids are pressed using the belt press to remove water for hauling purposes. Staff had to replace the belt. Also one of the influent channel grinders is damaged, can't be repaired, and will need to be replaced. General Manager Bradley Rahrer stated that the cost will exceed staff purchasing authority threshold and thus will require Board approval to purchase a replacement.

9. ITEMS FOR THE NEXT AGENDA

A special meeting of the Board may be held on Thursday, August 19, 2021 at 2:00 pm:

- i) Director Johnson will coordinate with General Manager Bradley Rahrer for the agenda which may include a discussion on the Highway 101 Sewer Main Relocation project.

The next regular Board meeting will be on August 26, 2021 at 2:00 pm, agenda items may include but not limited to:

- i) Discuss the District's \$8,400 connection fee

ii) Discuss the District's policy and requirement to replace sewer lines from the sewer main to the home.

iii) Hearing a report from the Ad-Hoc committee on Board Policies & Procedures Manual will be discussed in September.

10. ADJOURNMENT

The meeting adjourned at 2:55 pm ON MOTION by Director Eversoll, second by Director Barrett.

These minutes were presented for approval at the Regular Board Meeting on August 26, 2021.

DocuSigned by:

Director Dorinne Lee Johnson

Dorinne Lee Johnson, President

DocuSigned by:

Ellwood T. Barrett II

Ellwood T. Barrett II, Vice President

DocuSigned by:

Dana Newquist

Dana Newquist, Secretary

DocuSigned by:

Donald M. Eversoll

Donald M. Eversoll, Treasurer

DocuSigned by:

Director Gary Fuller

Gary Fuller, Director