



# Montecito Sanitary District

1042 Monte Cristo Lane  
Santa Barbara, CA 93108

*A Public Service Agency*

Phone: (805) 969-4200  
[www.montsan.org](http://www.montsan.org)

## **AGENDA**

For the Regular Meeting of the Board on:

**December 9, 2021**

The regular meeting of the Governing Board will begin at 2:00 p.m. on December 9, 2021.

Due to COVID-19 Pandemic, the meeting will be held via Zoom per the [Virtual Meeting Protocols](#).

The public may attend and comment by calling 1-669-900-6833 Meeting ID: **879 3052 5635**

Or by visiting: <https://us02web.zoom.us/j/87930525635>

**1. CALL TO ORDER**

President Dorinne Lee Johnson; statement regarding meeting decorum. When the MSD Board is in session, all Board members must preserve order, decency, and decorum at all times and be respectful while others are speaking.

**A. ROLL CALL**

**2. PUBLIC COMMENT**

Public comment is **limited to 3 minutes** and is at the discretion of the Board President. For further instructions, see please see [Instructions for Public Comment](#) on the District's website.

**3. PRESENTATION**

**A. AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR 2020-2021 PRESENTED BY BARTLETT, PRINGLE, & WOLFF**

It is recommended that the Board consider:

- i) Receiving and filing a report presented by Ms. Tracey Solomon of Bartlett Pringle & Wolff (BPW), LLP regarding the Montecito Sanitary District's Fiscal Year 2020-21 Financial Statements audit draft report and Letter of Required Communication; and
- ii) Taking such additional, related action that may be desirable.

**4. APPROVAL OF MINUTES**

It is recommended that the Board consider approving the minutes from Board Meetings held on November 18, 2021.

**5. APPROVAL OF PAYABLES**

It is recommended that the Board consider approving a list of the District payables for checks dated November 13, through December 3, 2021.

**6. COMMITTEE REPORTS**

It is recommended that the Board receive and file a report provided by the following committee(s):

- i) Joint Strategic Planning Committee Meeting (Johnson & Barrett) related to their Meeting of Friday November 19, 2021.
- ii) Finance Committee Meeting (Eversoll & Johnson) related to the meeting of Thursday December 2, 2021.

**7. OLD BUSINESS**

None.

**8. NEW BUSINESS**

**A. RESOLUTION 2021-939 DECLARING 2022 HOLIDAYS**

It is recommended that the Board consider:

- i) Adopting an annual resolution for holidays in the 2022 calendar year; and
- ii) Taking such additional, related, action that may be desirable.

**B. RESOLUTION 2021-940 EXCESS LAND AND AIR SPACE**

It is recommended that the Board consider:

- i) Adopting the annual resolution concerning District Land Inventory as required by California Government Code Section 50569; and
- ii) Taking such additional, related, action that may be desirable.

**C. ORGANIZATIONAL DECISIONS**

It is recommended the Board consider: discussing and making the following appointments:

- i) Appointing officers, standing committees , General Manager, General Counsel, HR Counsel, and Auditors; and
- ii) Setting regularly scheduled meeting days, time, and place;
- iii) Taking such additional, related, action that may be desirable.

**D. BOARD POLICIES & PROCEDURES**

It is recommended that the Board consider:

- i) Receiving an update from General Manager Rahrer regarding updates to the Board Policies & Procedures made by the 2021 Ad-Hoc Committee; and
- ii) Taking such additional related action that may be desirable.

**9. DISTRICT OPERATIONS AND MAINTENANCE**

**A. INFORMATION ITEMS**

General Manager Brad Rahrer P.E., will provide informational, nonactionable updates regarding matters before the District.

**B. AGREEMENTS TO BE SIGNED**

None.

**C. OPERATIONS AND MAINTENANCE REPORTS**

For the period of November 8, through November 28, 2021.

**10. ITEMS FOR THE NEXT AGENDA**

The next Board meeting will be a *special* meeting on December 16, 2021 at 2:00 pm; to discuss the following items (but not limited to):

- A Continuing Resolution required to hold remote public meetings.
- An Updated Connection Fee Resolution
- An Updated Purchasing Policies Resolution
- Ashley Drive and E. Mountain Sewer Main Extension
- Alisos Drive Sewer Main Extension

The next regular Board meeting will be on January 13, 2022 at 2:00 pm; to discuss the following items (but not limited to):

- A Continuing Resolution required to hold remote public meetings.

**11. ADJOURNMENT**