



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

AGENDA

For the Regular Meeting of the Board on:

December 8, 2022

The regular meeting of the Governing Board will begin at **2:00 p.m. on December 8, 2022** in the District's Board Room at 1042 Monte Cristo Lane.

The public may attend the meeting in person or participate remotely via Zoom using the following virtual meeting details:

By visiting: <https://us02web.zoom.us/j/89962037096>

Or by calling: 1-669-900-6833

Meeting ID: 899 6203 7096

1. **CALL TO ORDER**

President Dorinne Lee Johnson statement regarding meeting decorum. When the MSD Board is in session, all Board members must preserve order, decency, and decorum at all times and be respectful while others are speaking.

A. **ROLL CALL**

B. **PLEDGE OF ALLEGIANCE**

2. **PUBLIC COMMENT**

Public comment is **limited to 3 minutes** and is at the discretion of the Board President. For further instructions, see please see [Instructions for Public Comment](#) on the District's website.

3. **CEREMONIAL SWEARING IN OF NEW DIRECTOR**

On November 22, 2022, the Santa Barbara County Board of Supervisors appointed Carter Ohlman to the Montecito Sanitary District Board of Directors in accordance with Elections Code section 10515(a). Therefore, the Board President will administer a ceremonial swearing in of Carter Ohlman as a new Director.

4. **BOARD TRAINING**

The Board will receive a brief training presentation from General Counsel related to the following topics:

- A. Roles and Responsibilities
- B. Brown Act
- C. Public Records Act

5. CONSENT CALENDAR

The following items are to be approved or accepted by vote on one motion unless a Board member requests separate consideration:

- A. Board Meeting Minutes of November 8, 2022
- B. Board Meeting Minutes of November 10, 2022
- C. Board Meeting Minutes of November 22, 2022
- D. Board Meeting Minutes of November 23, 2022

6. ORGANIZATIONAL DECISIONS

It is recommended the Board:

- i) Elect officers for Board positions;
- ii) Establish standing committees, members, and day, time and place for regular committee meetings for 2023;
- iii) Establish the day, time and place for regularly scheduled Board meetings for 2023; and
- iv) Confirm appointment General Manager and General Counsel.

7. COMMITTEE REPORTS

It is recommended that the Board receive and file a report provided by the following committee(s):

- i) Finance Committee (Barrett & Johnson) related to their Meeting of November 16, 2022.
- ii) Joint Strategic Planning Committee (Johnson & Hogan for MSD; Coates & Plough for MWD) related to their meeting of November 22, 2022.
- iii) Ad-Hoc Committee (Newquist & Johnson) assigned to discuss potential revisions to Board Policies
- iv) Ad-Hoc Committee (Newquist & Johnson) assigned to discuss potential revisions to Resolution 2021-942 Purchasing Policies.

8. REMOTE MEETINGS ADOPTION

It is recommended that the Board consider:

- i) Adopting Resolution 2022-959 in accordance with California Assembly Bill 361 enabling the District to continue to hold remote public meetings.

9. GENERAL MANAGER APPOINTMENT

It is recommended that the Board consider:

- i) Approving and authorizing the Board President to execute a General Manager Employment Agreement between the District and John F. Weigold, IV; and
- ii) Taking such additional, related action that may be desirable.

10. DISTRICT BUSINESS ITEMS

A. RESOLUTION 2022-961 DECLARING 2023 HOLIDAYS

It is recommended that the Board consider adopting an annual resolution for holidays in the 2023 calendar year.

B. RESOLUTION 2022-962 EXCESS LAND AND AIR SPACE

It is recommended that the Board consider:

- i) Adopting the annual resolution concerning District Land Inventory as required by California Government Code Section 50569.

C. DISTRICT RESERVE POLICY

It is recommended that the Board consider discussing a draft Reserve Policy for use in future District budgets and upcoming rate study.

D. MANHOLE FRAME & COVER ADJUSTMENTS CONTRACT

It is recommended that the Board consider:

- i) Authorizing the General Manager to execute a contract to Tierra Contracting in the amount not to exceed \$19,350 for adjusting ten sewer manhole frame and covers to grade; and
- ii) Authorizing the General Manager to approve expenditures of up to \$1,935 (10%) as a change order allowance for any necessary changes in scope of work.

E. PUBLIC OUTREACH FIRM

Discuss the status of the public outreach request for proposals process and approach to hiring a public outreach firm.

11. DISTRICT OPERATIONS AND GENERAL MANAGER REPORTS

A. INFORMATION ITEMS

General Manager Brad Rahrer P.E., will provide informational, nonactionable updates regarding matters before the District.

B. OPERATIONS AND MAINTENANCE REPORTS

For the period of November 1 through November 30, 2022.

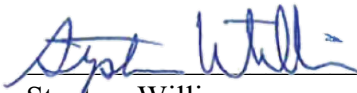
12. ITEMS FOR FUTURE AGENDAS

The next regularly scheduled Board meeting will be held in January 2023 at the regularly scheduled date and time for 2023 Board Meetings. The Board meeting of December 22, 2022 has been cancelled.

13. ADJOURNMENT

The Montecito Sanitary District has resumed in-person meetings in accordance with the Brown Act. In accordance with the State of Emergency declaration issued on March 4, 2020 by the Governor of the State of California in response to COVID-19 and Government Code 54953(e), the District also provides alternative methods of remote participation which permit members of the public to observe and address public meetings remotely via telephone or Zoom. These methods of participation can be accessed through the internet link provided at the top of this agenda.

This agenda was posted on the District website, and at the Montecito Sanitary District Bulletin Board in accordance with the requirements of the Brown Act. Attested by:



Stephen Williams
District Administrator/Clerk of the Board

ADA – The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 969-4200. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.