

# MONTECITO SANITARY DISTRICT

## AGENDA for Finance Committee Meeting

November 5, 2020

The MSD Finance Committee will meet at 3:00 p.m. on the 5<sup>th</sup> day of November, 2020.

Pursuant to State of California Executive Order No. N-29-20 issued on March 17, 2020, and the State of California and Santa Barbara County's shelter in place orders, the Montecito Sanitary District Finance Committee Meeting will be held remotely via Zoom Meetings.

The public may attend and make a public comment by visiting:

<https://us02web.zoom.us/j/88058271528>

You may also call in at 1-669-900-6833 Meeting ID: **880 5827 1528**

If you have difficulty connecting to the virtual meeting, please call 1-714-323-4667 for technical assistance once the meeting has begun.

*If you need special assistance to participate in this meeting because of any disability, please contact the District at 1-805-969-4200. Notification at least twenty-four hours before the meeting will allow the District to make appropriate arrangements for you; thank you.*

The agenda items to come before the Committee, and a brief description of each item, are as follows:

### **1. CALL TO ORDER**

### **2. PUBLIC COMMENT**

Persons may, in addition to any other matter within the Committee's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered. Anyone wishing to address the Committee will be recognized by the Treasurer, and state their name for the record. If you wish to address the Committee on an Agenda Item, you may do so as that particular item is announced. You will be given a reasonable amount of time to address the Committee.

In accordance with Executive Order No. N-29-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed in the following ways:

Participants are encouraged to join the meeting 30 minutes before the start of the meeting.

Public comment will be accepted via email to during the meeting, before the close of public comment, and read into the record during public comment, when feasible. We request that written communications be limited to not more than 50 words.

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling **1-669-900-6833** and entering Zoom Meeting ID **880 5827 1528**. When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter "\*9" then the Clerk to the Board will be notified and you will be in the rotation to make a public comment.

### **3. NEW BUSINESS**

#### **A. Changing Credit Card Providers**

The Committee will consider:

- i) Reviewing and discussing proposal by staff to change district credit card providers from union Bank to Montecito Bank and Trust; and
- ii) Taking such additional, related action that may be desirable.

#### **B. Unbudgeted Tool Replacement Expense**

The Committee will consider:

- i) Reviewing and discussing proper accounting for unbudgeted expenses related to break-in/theft of tools and their replacement costs not covered by insurance; and
- ii) Taking such additional, related action that may be desirable.

#### **C. Electrical Rehabilitation Project**

The Committee will consider:

- i) Reviewing and discussing presentation by staff related to rehabilitation of the District's Electrical meter and transfer switch; and
- ii) Adding a new project within Capital Improvements Projects Budget line item for the replacement project; and
- iii) Consider recommending to the Board authorizing funding for this project; and
- iv) Taking such additional, related action that may be desirable.

#### **D. Fiscal Year 2019-20 Annual Draft Financial Statements**

The Committee will review the draft audit of the Fiscal Year 2019-20 Financial Statements prepared and presented by Bartlett, Pringle & Wolf, LLP.

#### **E. Other Items**

### **4. ADJOURNMENT**