



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

BOARD PACKET

For the Regular Board Meeting of

Thursday, July 8, 2021

- 1. Agendawww.montsan.org/2021-07-08-board-of-directors-meeting
- 2. Minutes of the Regular Meeting of the Board on June 24, 20212
- 3. Minutes of the Regular Meeting of the Board on June 30, 20216
- 4. Payables for dates June 19, 2021 through July 2, 20218
- 5. EXHIBIT A – Staff Report: Resolution 2021-93310
- 6. EXHIBIT B – Resolution 2021-933 Collection of SSC on County Tax Roll12
- 7. EXHIBIT C – Staff Report: Lilac & Oak Grove Sewer Main Extension Bids14
- 8. EXHIBIT D – Bid Relief Letter from Cedro Construction16
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MINUTES

For the Regular Meeting of the Board on:

June 24, 2021

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 2:00 pm on Thursday, June 24, 2021 using Zoom teleconferencing in accordance with the State Executive Order No. N-29-20 issued on March 17, 2020.

ATTENDANCE

Board Members Present:

President Dorinne Lee Johnson, Vice President Woody Barrett, Director Gary Fuller, Secretary Dana Newquist, Treasurer Don Eversoll

Board Members Absent:

Director Newquist left the meeting at 3:27 PM
Director Johnson left the meeting at 3:38 PM
Director Eversoll left the meeting at 4:02 PM

Also Present and Participating:

Bradley Rahrer, P.E. MSD Interim General Manager/District Engineer
Carrie Poytress, P.E. MSD Engineering Manager
Ricardo Larroude, MSD Collections & Maintenance Supervisor
Mark Manion, MSD General Counsel, Price Postel & Parma
Carole Rollins, Laboratory and Pretreatment Manager
Tony Wong, Kimley-Horn, Interim General Manager
Beryl Kreisel
Susan Kornspan
Ken
Resident

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

ON MOTION by Director Newquist, Second by Director Fuller, the Board voted to approve the Minutes from Board Meetings held on June 10, 2021.

AYES: Directors Barrett, Eversoll, Fuller, Newquist and Johnson
NAYS: None
ABSTAIN: None
ABSENT: None

ON MOTION by Director Newquist, Second by Director Fuller, the Board voted to approve the Minutes from Board Meetings held on June 17, 2021. There was a request by Director Johnson to change the minutes and further discuss the Board Policies and Procedures Manual. District Counsel said that the minutes are a recording of the meeting and shows what actually happened. The resolution will have to come back to the Board for further discussion.

AYES: Directors Barrett, Eversoll, Fuller, Newquist and Johnson
NAYS: None
ABSTAIN: None
ABSENT: None

ON MOTION by Director Newquist, Second by Director Barrett, the Board voted to approve the Minutes from Board Meetings held on April 6, 2021.

AYES: Directors Barrett, Eversoll, Fuller, Newquist and Johnson
NAYS: None
ABSTAIN: None
ABSENT: None

4. APPROVAL OF PAYABLES

ON MOTION by Director Newquist, Second by Director Fuller, the Board voted to approve the District payables for checks dated June 18, 2021.

Director Johnson requested that the Finance Committee review all checks before the Board meetings in the Board packet and ask any questions to staff before the Board meeting. Director Barrett said that upon receipt of the Payables with the packet the week before the Board meeting, he would direct questions to staff prior to the meeting.

AYES: Directors Barrett, Eversoll, Fuller, Newquist and Johnson
NAYS: None
ABSTAIN: None
ABSENT: None

5. OLD BUSINESS

Board President Johnson rearranged the meeting agenda so that any items pertaining to the budget would be first.

A. COMMITTEE REPORT: PERSONNEL COMMITTEE

Directors Fuller and Johnson met on June 21, 2021 and gave a report of their meeting which discussed the Fiscal Year 2021-2022 cost of living adjustment (COLA).

B. FISCAL YEAR 2021-22 COLA

ON MOTION by Director Eversoll, Second by Director Newquist, the Board voted for a 0.00% COLA for Fiscal Year 2021-22.

AYES: Directors Barrett, Eversoll, and Newquist

NAYS: Director Fuller
ABSTAIN: Director Johnson
ABSENT: None

Director Newquist left the meeting at 3:27 PM

C. FISCAL YEAR 2021-22 BUDGET

Director Johnson left the meeting at 3:38 PM

ON MOTION by Director Fuller, Second by Director Eversoll, the Board voted to approve the Budget for Fiscal Year 2021-2022. [Motion reflects that the Budget is updated to include the 0.00% COLA within the previous motion.]

AYES: Directors Barrett, Eversoll, and Fuller,
NAYS: None
ABSTAIN: None
ABSENT: Directors Newquist and Johnson

D. AN ORDINANCE TO ALLOW SEWER MAIN EXTENSION AND CONNECTION FEES TO BE COLLECTED ON THE COUNTY TAX ROLL

ON MOTION by Director Eversoll, Second by Director Fuller, the Board voted to direct District Counsel to draft an ordinance for property owners to elect to have connection fees, inspection fees, and proportionate share of sewer main extension costs collected on the County tax roll over a period of time as determined by the Board of Directors.

AYES: Directors Barrett, Eversoll, and Fuller,
NAYS: None
ABSTAIN: None
ABSENT: Directors Newquist and Johnson

E. COMMITTEE REPORT: AD –HOC COMMITTEE

Directors Barrett and Eversoll met on June 18, 2021 and gave a report of their discussion on the Lilac and Oak Grove Sewer Main Extension project. Director Eversoll stated that 65% participation is recommended due to the high cost of the project. Director Barrett doesn't want to take on too much debt.

No Action taken.

F. LILAC AND OAK GROVE SEWER MAIN EXTENSION

Director Barrett discussed rejecting all bids and getting all new bids for this sewer main extension project to compare the cost of 1) combined project, 2) Lilac only, and 3) Oak Grove only. Director Barrett noted that the all new bids may be higher than the bid we previously received.

No Action taken.

At 4:02pm, Director Eversoll departed the meeting; there is no longer a quorum. Remaining agenda items will be moved to the next Regular meeting on July 8, 2021.

6. ITEMS FOR THE NEXT AGENDA

A Special meeting of the Board will be held on June 30, 2021 at 2:00 pm.

- i) Highway 192 Sewer Manhole Adjustment - award Contract from June 21, 2021 Bid
- ii) Romero Canyon Sewer Main Extension Notice of Completion.

The next regular Board meeting will be on July 8, 2021 at 2:00 pm.

- i) Holding a Hearing to adopt Resolution 2021-933 for the Collection of Sewer Service Charges on the County Tax Roll.
- ii) Lilac and Oak Grove Sewer Main Extension to reject all bids and rebid the project with three bid schedules.
- iii) Sewer Lateral Rebate Program to discuss discontinuing the program as requested at the June 1, 2021 Finance Committee meeting.
- iv) Interest rate charged on sewer main extension deferrals to discuss the possibility of tying the interest rate paid by deferrals to the Prime Rate (currently 3.25%) in lieu of current practice.

7. ADJOURNMENT

The meeting adjourned at 4:02 pm due to a lack of a quorum.

These minutes were presented for approval at the Regular Board Meeting on July 8, 2021.

Dorinne Lee Johnson, President

Ellwood T. Barrett II, Vice President

Dana Newquist, Secretary

Donald M. Eversoll, Treasurer

Gary Fuller, Director



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MINUTES

For the special Meeting of the Board on:

June 30, 2021

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a special meeting at 2:00 pm on Thursday, June 30, 2021 using Zoom teleconferencing in accordance with the State Executive Order No. N-29-20 issued on March 17, 2020.

ATTENDANCE

Board Members Present:

Directors Woody Barrett, Gary Fuller, Dana Newquist, and Don Eversoll

Board Members Absent:

President Dorinne Lee Johnson

Also Present and Participating:

Bradley Rahrer, P.E. MSD Interim General Manager/District Engineer

Carrie Poytress, P.E. MSD Engineering Manager

Ricardo Larroude, MSD Collections & Maintenance Supervisor

Tony Wong, Kimley-Horn, Interim General Manager

Betsy Byrne, MSD District Administrator

Resident

2. PUBLIC COMMENT

None.

3. OLD BUSINESS

None.

4. NEW BUSINESS

A. HIGHWAY 192 SEWER MANHOLE ADJUSTMENTS

ON MOTION by Director Fuller, Second by Director Eversoll, the Board voted to Award the contract to Tierra Contracting.

AYES: Directors Barrett, Eversoll, Fuller, and Newquist

NAYS: None

ABSTAIN: None

ABSENT: Director Johnson

B. ROMERO CANYON SEWER MAIN – NOTICE OF COMPLETION

ON MOTION by Director Fuller, Second by Director Newquist, the Board voted to Accept the Notice of Completion, with the provision that staff wait to send the letters to homeowners until on or after July 10th, 2021.

AYES: Directors Eversoll, Fuller, Newquist, and Barrett
NAYS: None
ABSTAIN: None
ABSENT: Director Johnson

5. ITEMS FOR THE NEXT AGENDA

The next regular Board meeting will be on July 8, 2021 at 2:00 pm.

- i) Holding a Hearing to adopt Resolution 2021-933 for the Collection of Sewer Service Charges on the County Tax Roll.
- ii) Lilac and Oak Grove Sewer Main Extension to reject all bids and rebid the project with three bid schedules.
- iii) Interest rate charged on sewer main extension deferrals to discuss the possibility of tying the interest rate paid by deferrals to the Prime Rate (currently 3.25%) in lieu of current practice.

The next regular Board meeting will be on July 22, 2021 at 2:00 pm.

- i) Sewer Lateral Rebate Program to discuss discontinuing the program as requested at the June 1, 2021 Finance Committee meeting.

6. ADJOURNMENT

The meeting adjourned at 2:55 pm.

These minutes were presented for approval at the Regular Board Meeting on July 8, 2021.

Dorinne Lee Johnson, President

Ellwood T. Barrett II, Vice President

Dana Newquist, Secretary

Donald M. Eversoll, Treasurer

Gary Fuller, Director



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BOARD LIST OF PAYABLES

<u>CHECK DATE</u>	<u>SUMMARY & TYPE</u>	<u>BATCH TOTAL</u>
07/02/2021	ACCOUNTS PAYABLE	\$ 90,279.35
07/01/2021	PAYROLL	\$ 88,032.03
	TOTAL	\$ 178,311.38

Approved for Payment:

Date: July 8, 2021 Amount: \$ 178,311.38

_____, General Manager

_____, Treasurer

_____, Director

Check History Report
Sorted By Check Number
Activity From: 7/2/2021 to 7/2/2021
MONTECITO SANITARY DISTRICT (MSD)

Check Number	Check Date	Check Name	Check Amount	Check Description
026693	7/2/2021	ACWA/JPIA	28,328.58	Health/Dental/Life Insurance Premium-July
026694	7/2/2021	ALLIANT INSURANCE SERVICES INC, NPB MAIN	9,083.00	Physical Damage Insurance Renewal 07/2021-2022
026695	7/2/2021	AT&T MOBILITY	23.24	Wireless Data Port-June
026696	7/2/2021	CHARLES P. CROWLEY COMPANY	681.43	Sodium Bisulfite Pump Solenoid Parts
026697	7/2/2021	CALIFORNIA WATER ENVIRONMENT	91.00	Plant Maintenance Tech 1 Renewal-Cabugos
026698	7/2/2021	DOCU PRODUCTS	62.33	Copier Maintenance Agreement-July
026699	7/2/2021	FAMCON PIPE & SUPPLY, INC	27.19	Hand Wheel Water Pump Suction Gate Valve
026700	7/2/2021	FISHER SCIENTIFIC	267.69	Lab Testing Supplies
026701	7/2/2021	MARSHA GLAZER	2,000.00	Deposit Refund-137 Butterfly Lane
026702	7/2/2021	GRAINGER	352.84	Disposable Gloves, Plant Maint. Materials
026703	7/2/2021	HACH COMPANY	132.54	Lab Testing Supplies
026704	7/2/2021	HAYWARD SANTA BARBARA	79.08	Sun Hats for Collections
026705	7/2/2021	SOREN KIELER	5,450.00	Deposit Refund/Lateral Rebate-489 Hot Springs Road
026706	7/2/2021	KIMLEY-HORN AND ASSOCIATES, INC	12,466.15	Interim GM 06/01-06/15/21
026707	7/2/2021	MARBORG INDUSTRIES	2,580.08	Restroom Trailer Rental-June
026708	7/2/2021	MCCORMIX CORP	824.09	Vehicle Fuel 06/01-06/15/21
026709	7/2/2021	MCMASTER-CARR SUPPLY COMPANY	227.54	Pump Impeller
026710	7/2/2021	METTLER-TOLEDO, INC	866.29	Annual Service of 3 Lab Balances
026711	7/2/2021	RICHARD or DANA PACHULSKI	2,737.00	Refund for over charge of Annual Service Charges
026712	7/2/2021	PERRY FORD	145.07	Parts for Ford F350
026713	7/2/2021	PURETEC INDUSTRIAL WATER	53.44	Water Softener Sodium Tank Exchange
026714	7/2/2021	SOUTHERN CALIFORNIA EDISON CO	13,305.46	Electric Service-June
026715	7/2/2021	STANDARD INSURANCE COMPANY	1,570.60	Short/Long Term Disability Insurance Premium-July
026716	7/2/2021	T-MOBILE	20.00	Wireless Data Port for UF/RO-June
026717	7/2/2021	SHAUN TOMSON	2,300.00	Deposit Refund - 116 Palm Tree Lane
026718	7/2/2021	UNION BANK	107.56	Credit Card Pymt - Lab Supplies
026719	7/2/2021	UNION BANK	477.40	Credit Card Pymt - Shipping, Training,Propane, Parts
026720	7/2/2021	UNIVAR SOLUTIONS	5,845.28	Plant Chemicals
026721	7/2/2021	WINZER	174.47	Disposable Gloves
			<u>90,279.35</u>	
			<u>90,279.35</u>	



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MONTECITO SANITARY DISTRICT STAFF REPORT

DATE: Thursday, July 8, 2021

TO: BOARD OF DIRECTORS

FROM: Bradley Rahrer, P.E., General Manager

PREPARED BY: Betsy Byrne, District Administrator

SUBJECT: Resolution 2021-933 – Collection of Sewer Service Charges on the County Tax Roll

SUMMARY: Per in [CA Government Code Section 5473 through 5473.11](#); the Montecito Sanitary District must annually adopt a resolution and hold a hearing to collect all annual sewer service charges on the County property tax roll.

Recommendation – THEREFORE, STAFF RECOMMENDS THAT

1. The Board of Directors adopt resolution 2021-933 to collect annual sewer service charges on the County of Santa Barbara Tax Roll

Fiscal Impact – Collecting sewer service charges on the County Tax Roll guarantees the District will receive all its annual operating revenue, as we are on a Teeter plan. If we do not collect service charges on the tax roll, we'd have to manually bill all customers including residential customers, which would not guarantee receipt of any revenue.

Public Notice – Notice of the public hearing must be published once a week for two successive weeks per CA government code section 6066.

Previous Related Action – See resolutions 2020-924, and 2020-925 and annually prior to 2020 since Fiscal Year 1990-91.

Goals and Objectives – Collecting sewer service charges on the County Tax Roll to guarantee the District will receive all its annual operating revenue.

Environmental Determination – Categorically exempt by C.E.Q.A.

Analysis – Justifications: – Collecting sewer service charges on the County Tax Roll guarantees the District will receive all its annual operating revenue, as we are on a Teeter plan. If we do not collect service charges on the tax roll, we'd have to manually bill all customers including residential customers, which would not guarantee receipt of any revenue.

OTHER DEPARTMENTS INVOLVED: Admin

ATTACHMENTS: Resolution 2021-932 and Resolution 2021-933

RESOLUTION NO. 2021-933

**RESOLUTION OF THE GOVERNING BOARD
OF THE MONTECITO SANITARY DISTRICT
ORDERING THE FILING WITH THE COUNTY AUDITOR
OF A REPORT OF SEWER SERVICE CHARGES
FOR FISCAL YEAR 2021-22
TO BE PLACED ON AND COLLECTED
BY MEANS OF THE COUNTY TAX ROLL**

WHEREAS the Governing Board by its Ordinance No. 6 dated July 2, 1990 elected to collect certain of its sanitary sewer service charges by means of the County Tax Roll; and

WHEREAS pursuant to section 5473 of the Health and Safety Code, the Governing Board of the District has in previous years caused to be filed annual reports with the Auditor of the County of Santa Barbara (the "previous reports"), which describe each parcel of real property then receiving services or facilities furnished by the District and, for each such parcel, the charge for said services or facilities; and

WHEREAS pursuant to section 5473 of the Health and Safety Code, the Governing Board of the District has this year prepared a revised report which, with the previous reports, describes each parcel of real property receiving services or facilities furnished by the District and, for each such parcel, the charge for Fiscal Year 2021-22 computed in conformity with the charges with Resolution No. 2016-897 dated May 9, 2016; and

WHEREAS the previous reports are hereby incorporated by reference and the previous reports and the revised report are hereinafter referenced collectively as the "report;" and

WHEREAS pursuant to section 5473.1 of the Health and Safety Code and Resolution No. 2021-932 dated June 10, 2021, a hearing on the report was set for 2:00 o'clock p.m. on the 8th day of July 2021; and

WHEREAS notice of said hearing was given by publication and mailing as required by section 5473.1 and proof of publication and affidavit of mailing are on file with the District; and

WHEREAS at said time and place said hearing was held; and

WHEREAS at said hearing the Governing Board of the MONTECITO SANITARY DISTRICT heard and considered all objections or protests to said report;

NOW, THEREFORE, BE IT RESOLVED:

1. That all of the recitals contained in the preamble to this Resolution are true;
2. That this Governing Board finds that the protests, if any, are not made by the owners of a majority of the separate parcels described in the report on file with the District;
3. The report shall be and it is hereby adopted and it is determined that each charge as set forth in said report is proper;
4. That the Secretary of this Governing Board and of the District shall, on or before the 10th day of August 2021, file or cause to be filed with the Auditor of the County of Santa Barbara

a copy of said report, together with a statement endorsed thereon that said report has been adopted by the Governing Board of the MONTECITO SANITARY DISTRICT;

5. That pursuant to section 5473.4 of the Health and Safety Code, the Auditor of the County of Santa Barbara, State of California, shall enter the amounts of the charges against the respective lots or parcels of land as they appear on the current assessment roll;
6. That the amount of the charges shall constitute a lien against the lot or parcel of land against which the charge has been imposed as of noon the first day immediately preceding date of levy; and
7. That the hearing is hereby concluded.

PASSED AND ADOPTED by the Governing Board of the MONTECITO SANITARY DISTRICT on the 8th day of July 2021 by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Dorinne Lee Johnson, President of the
Governing Board of the
MONTECITO SANITARY DISTRICT

ATTEST:

Elizabeth A. Byrne, Clerk to the
Governing Board of the
MONTECITO SANITARY DISTRICT



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MONTECITO SANITARY DISTRICT STAFF REPORT

DATE: July 8, 2021

TO: Board of Directors

FROM: Bradley Rahrer, General Manager

PREPARED BY: Carrie Poytress, Engineering Manager

SUBJECT: Lilac and Oak Grove Sewer Main Extension Project

SUMMARY: The project includes installing 3,822 linear feet of 8-inch diameter PVC sewer main to serve 22 properties along Lilac Drive, Oak Grove Drive, and East Valley Road.

Recommendation – STAFF RECOMMENDS THAT

1. The Board of Directors conditionally award the bid to the second (2nd) lowest bidder subject to the District sending a letter to the property owners with the project agreement for approval and acceptance using the bid amount from 2nd lowest bidder because the lowest bidder requested relief from their bid.

Or
2. Reject all bids and direct General Manager to review the contract documents for improvements and re-advertise for bids.

Fiscal Impact –

Ranking	Contractor	Bid Amount
1	Cedro Construction*	\$1,682,361.48
2	Tierra Contracting	\$1,989,320.00
3	Lash Construction	\$2,832,625.00

Project Costs	Amount
Design Survey	\$13,817.25
Construction Inspection	\$60,000.00
County Cape Seal Requirement*	\$70,000.00

Construction Change Order Allowance	\$190,000.00
Construction Costs using Tierra Contracting	\$1,989,320.00
Total Project Costs	\$2,323,137.25
Cost per Property (22 properties)	\$105,597.15

*The County has already granted this project an exemption from their grind and repave requirement and in lieu of such requirements, the District will pay into a County fund to construct a lower cost cape seal.

Previous Related Action – On February 11, 2021 the Board directed staff to advertise for bids. On March 4, 2021 staff submitted the project to Caltrans for review to start the Caltrans Encroachment Permit process. Staff advertised the project on March 23, 2021 and March 28, 2021. On April 13, 2021 staff received bids from Cedro Construction, Tierra Contracting, and Lash Construction and Cedro Construction was the lowest bidder. On May 27, 2021 the Board discussed the bids and formed an ad-hoc committee to further discuss this project.

Public Notice – As part of the sewer main extension project, letters will be sent to the property owners served by the project with the total project costs asking for the owners to sign either the Agreement or Deferral form. The number of Agreements received determines how much the District will be reimbursed once the construction is completed.

Goals and Objectives – To serve properties currently utilizing septic systems.

Environmental Determination – Categorically exempt by CEQA.

Analysis – Justifications: *On April 20, 2021, staff received a letter from Cedro Construction requesting relief from the bid based upon a material mistake pursuant to criteria set forth in Public Contract Code 5103. If the Board wants to move forward with the project, staff recommends awarding the contract to the 2nd lowest bidder, Tierra Contracting.

The proportionate share of the project costs per property is much higher than previously constructed sewer main extension projects due to the rocky nature of the area and the limited number of properties that this project can serve due to the large property sizes. Another element of the project that directly impacts costs are the Caltrans and County of Santa Barbara trench and paving requirements that cannot be revised or adjusted further. Per the contract specs, the bids for the project have expired but if the Board of Directors approve a conditional award of the contract, staff can request the second lowest bidder to hold their bid price in order to execute the contract. In the event the Board of Directors rejects the bids and staff adjusts the design, the proportionate share of the project cost per property may significantly change due to the bidding environment and labor costs.

OTHER DEPARTMENTS INVOLVED: Collections

ATTACHMENTS: April 19, 2021 Letter from Cedro Construction

CEDRO CONSTRUCTION, INC.

April 19, 2021

To: Montecito Sanitary District
1042 Monte Cristo Lane
Santa Barbara, CA 93108

Re: LILAC DRIVE AND OAK GROVE DRIVE SEWER MAIN EXTENTION PROJECT.

REQUEST FOR RELIEF FROM BID BASED UPON MISTAKE (PUBLIC Contract Code §5103)

Dear: Miss. Poytress

Please consider this letter to serve as Cedro Construction, Inc.'s formal request to be relieved from its bid submitted to the Montecito Sanitary District on April 13, 2021. This request is being made pursuant to Public Contract Code §5101, et seq. and specifically pursuant to the criteria set forth in Public Contract Code §5103.

The circumstances of the mistake are as follows: The bid documents call for approximate 3,822 lineal Feet of pipe to be installed which required excavation, preparation of grade, Installing of the pipe, placing of sand backfill, and paving. Cedro's President and chief estimator, Andy Cedro, made a clerical/typographical error and mistakenly did not enter the cost of paving subcontractor. This resulted in Cedro's bid being approximately \$120,000.00 less than it was intended and, therefore, made the bid materially different than Cedro intended.

The mistake was made in filling out the bid form and was not due to an error in judgment or in carelessness inspecting the site of work or in reading the plans or specifications. The mistake was discovered after Cedro crosschecked its bid package with its bid estimate spreadsheet.

Cedro's total bid as submitted was \$ 1,682,361.48. Thus a mistake of approximately \$ 120,000.00 is significant and makes Cedro's bid substantially different than it was intended to be.

If you have any questions or require additional information, feel free to contact Michael Verner at 805-525-0599.

Sincerely,

Micheal Verner



120 E. Santa Maria Street • Santa Paula, CA • 93060

PHONE: (805) 525-0599 • FAX: (805) 525-0509

Administration & Operations Committee

A. Extension of Public Sewers into Unsewered Areas of the District

Recommendation:

Board of Directors should establish a Septic Tank Abandonment Program that includes the following elements:

Establish a separate Revolving Fund in the amount of \$150,000 initially and reviewed annually by the Board. This Fund would be used exclusively for underwriting the design and construction of small-scale neighborhood sewer main extensions.

Applications or petitions for the program would be reviewed as needed by the Board. They would be prioritized and funded at the Board's discretion. In order for the applications to be considered by the Board, property owners representing two thirds of the benefitted dwelling units would be required to sign the initiating application indicating their willingness to connect to the sewer as soon as it is available. Evaluation and prioritization of applications would include consideration of the following criteria:

- % of property indicating a willingness to connect as soon as available
- potential existing health risks
- cost effectiveness
- others ?

Connection to the main extension would be mandatory upon completion of the sewer main extension for those landowners signing the initiating petition. For all other benefitted property owners, connection would be mandatory upon transfer of title. Of course connection would also be mandatory if required by any regulatory authority. If connection is deferred to a later date, the owner shall pay the original benefit fee plus an indexed interest rate compounded from the date of the notice of completion of the main extension.

All funds collected from the benefitted properties would be re-deposited in the Revolving Fund to be available for the next project(s). If no applications were received, the Revolving Fund would stay invested. If worthy applications are received for more funds than are available, the Board may increase the limits authorized for the Revolving Fund.

Recording requested by,
and when recorded return to:
MONTECITO SANITARY DISTRICT
1042 Monte Cristo Lane
Santa Barbara, CA 93108-2809

NO FEE FOR RECORDING
(Government Code Sections 6103 & 27383)

A.P.N.

AGREEMENT AND COVENANTS
RUNNING WITH THE LAND

Montecito Sanitary District, a 1923 Act Sanitary District, situated wholly in the County of Santa Barbara County, State of California (hereinafter referred to as "District"), and

(hereinafter referred to as "Owner(s)" of the real property described in Exhibit "A", attached hereto and incorporated herein by this reference, do hereby agree as follows:

1. Owner(s) of the real property described in Exhibit "A" wish to connect the real property to the District sewer to be constructed within _____, County of Santa Barbara.
2. Owner(s) agree to pay a benefit fee in the amount of \$_____. Said benefit fee shall represent the owner(s) pro-rated share of the costs to design, permit, construct and manage the installation of a public sewer system to serve owner(s)' real property. [Final costs may exceed those known after opening of bids due to construction contingencies. Owners will be anxious about this unknown. Should District plan to absorb all overages? Anything over 25%? How best to deal with this?]
3. The said fees shall be paid upon demand by the District and after the Notice of Completion for the sewer main extension has been filed with the County Recorder.
4. The parties hereby agree that the connection of said real property to the District's sewer system is of direct benefit to the real property described in Exhibit "A". The parties hereto intend that the covenants made herein shall run with the land, and declare that said covenants shall be binding upon the heirs, successors, and assigns to the parties hereto.

5. The owner(s) obligation to pay all fees mentioned above shall be, and is hereby, secured by the real property described in Exhibit "A".
6. This entire agreement shall be binding upon the heirs, successors, and assigns of the parties hereto.

"OWNERS"

_____ Dated: _____

_____ Dated: _____

"DISTRICT"

_____ Dated: _____
 President

_____ Dated: _____
 Secretary

Approved as to Form:

_____ Dated: _____
 Price, Postel & Parma



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MANAGER'S REPORT

For the Regular Board Meeting of

July 8, 2021

8. DISTRICT OPERATIONS AND MAINTENANCE

A. Information Items

District Staff will provide informational, nonactionable, updates regarding matters before the District.

B. Agreements to be Signed

None

C. Operations and Maintenance Reports

For the period of May 31, 2021 through June 13, 2021

WASTEWATER TREATMENT PLANT STATISTICS FOR DURATION: 35 DAYS

Flows	8.173 MG	0.583 MGD avg.
Hypochlorite used	2,539 Gal	181 Gallons day, avg.
Bisulfite used	2,034 Gal	145 Gallons day, avg.
Effluent T.S.S.		3.70 mg/L avg.
Effluent CBOD ₅		2.73 mg/L avg.
BAC-T		< 2.0 MPN/100mL median
Rainfall	0.00 inches	

SLUDGE DISPOSAL - LOAD AND DISPOSAL BY ENGEL & GRAY

<u>Load Date</u>	<u>Total Haul in pounds</u>	<u>Total haul in Tons</u>
6/22/2021	36,461	18.23
<u>Totals for May:</u>	<u>36,461</u>	<u>18.23 Tons</u>

PLANT OPERATIONS

- No violation of the NPDES permit during this reporting period.
- Operated the belt press for a total of 6 hours.
- No alarm call-outs this period.

PLANT MAINTENANCE

- Performed routine inspections and maintenance of District Buildings and Equipment.

COLLECTIONS

- No public sewer system overflows this reporting period.
- No private sewer system overflows this reporting period.
- Linear Feet Cleaned: 22,455 ft, 4.25 Miles
- Linear Feet Inspected: 2,390 ft, 0.45 Miles
- Collection staff after hours call out for power fail alarm at Posilipo Lift Station on 6/26/2021 and 6/27/2021.

LABORATORY

During this 14-day period the Laboratory Manager and Operators assigned to the Laboratory performed the following activities:

- Collected 96 samples
- Ran 124 tests plus 37 duplicate tests for NPDES permit compliance and process control
- Performed 25 calibrations on laboratory equipment and 270 quality control checks
- Sent 17 final effluent samples and 4 bio-solids samples to OEC contract laboratory for NPDES-required annual sampling.