



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

MINUTES

For the Regular Meeting of the Board on:

February 11, 2021

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:30 pm on Thursday, February 11, 2021 using Zoom teleconferencing in accordance with the State Executive Order No. N-29-20 issued on March 17, 2020.

ATTENDANCE

Board Members Present:

President Dorinne Lee Johnson, Vice President Woody Barrett, Secretary Dana Newquist, Treasurer Don Eversoll, Director Gary Fuller.

Board Members Absent: None

Also Present and Participating:

Carrie Poytress, MSD Engineering Manager
Alex Alonzo, MSD Operations Manager
Elizabeth (Betsy) A. Byrne, MSD District Administrator
Mark Manion, Price Postel & Parma
Ken, Montecito Resident
Edwin Martin
Laura Camp, PIO MWD
Keith Berry
Ken
Nick Turner
Donna S
Montecito Resident
Resident

2. PUBLIC COMMENT

No members of the public addressed the Board.

3. CONSENT CALENDAR

A. APPROVAL OF MINUTES

ON MOTION by Director Newquist, Second by Director Barrett, the board voted to approve the minutes of the January 14, 2021 regular meeting and the February 4, 2021 special meeting of the Board.

AYES:	Directors Barrett, Newquist, Johnson, and Fuller
NAYS:	None
ABSTAIN:	None
ABSENT:	Director Eversoll

MSD Regular Meeting of the Board
 February 11, 2021
 Page 2

B. APPROVAL OF PAYABLES

ON MOTION by Director Barrett, Second by Director Newquist, the board voted to approve the payables list for expenses incurred by the District between January 9, 2021 and February 5, 2021.

Accounts Payable Expenses	\$134,095.71
Capital Improvement Projects	\$ 45,247.72
Payroll and Related Expenses	\$163,437.13
Total Expenses	\$342,780.56

AYES: Directors Barrett, Newquist, Fuller, and Johnson
 NAYS: None
 ABSTAIN: None
 ABSENT: Director Eversoll

4. OLD BUSINESS

A. APPOINTMENT OF FINANCIAL STATEMENT AUDITORS

ON MOTION by Director Newquist, Second by Director Barrett, the board voted to appoint Bartlett, Pringle, and Wolff as the Fiscal Year 2020-2021 Financial Statement Auditors.

AYES: Directors Barrett, Newquist, Fuller, and Johnson
 NAYS: None
 ABSTAIN: None
 ABSENT: Director Eversoll

B. SEWER MAIN EXTENSIONS

i) Riven Rock Low Pressure Force Main.

ON MOTION by Director Newquist, Second by Director Barrett, the board voted to extend the force main to serve an additional Five Properties; Authorized the extension for \$106,862; and increased the change order allowance of the Tierra Contracting Contract from \$30,000 to \$110,000 to cover the proposed/approved extension.

AYES: Directors Barrett, Eversoll, Newquist, Fuller, and Johnson
 NAYS: None
 ABSTAIN: None
 ABSENT: None

ii) Romero Canyon Road Sewer Main Extension.

ON MOTION by Director Newquist, Second by Director Eversoll, the board voted to Award the contract to Tierra Contracting in the amount of \$287,100.00; Authorizing a contract change order allowance of \$30,000 to be used at the discretion of the Engineering Manager for change orders; Executing a

MSD Regular Meeting of the Board

February 11, 2021

Page 3

professional services agreement with Filippin Engineering Inc. in the amount of \$20,400 for part-time inspection services; Authorizing an extra services allowance for \$2,000 to be used at the discretion of the Engineering Manager for extra work for Filippin Engineering ; Authorizing the Engineering Manager to file a Notice of Exemption under the California Environmental Quality Act (“CEQA”) for the project in accordance with applicable law.

AYES: Directors Barrett, Eversoll, Newquist, Fuller, and Johnson
NAYS: None
ABSTAIN: None
ABSENT: None

iii) Lilac Drive and Oak Grove Drive Sewer Main Extension

ON MOTION by Director Eversoll, Second by Director Newquist, the board voted to authorize Engineering Manager to advertise for bid.

AYES: Directors Barrett, Eversoll, Newquist, Fuller, and Johnson
NAYS: None
ABSTAIN: None
ABSENT: None

iv) ON MOTION by Director Eversoll, Second by Director Newquist, the board voted to Increase the Sewer Main Extension Capital Improvement Projects budget for fiscal year 2020-2021 from \$300,000 to \$600,000.

AYES: Directors Barrett, Eversoll, Newquist, Johnson, and Fuller
NAYS: None
ABSTAIN: None
ABSENT: None

5. NEW BUSINESS

A. LAFCO PRESENTATION

B. INTERIM GENERAL MANAGER

ON MOTION by Director Fuller, Second by Director Eversoll, the board voted for Labor Negotiators to meet with Kimley Horn and Associates and if they come to an agreement, that contract will be brought to the board at the next regular meeting or a special meeting called by the president.

AYES: Directors Barrett, Eversoll, Newquist, Johnson, and Fuller
NAYS: None
ABSTAIN: None
ABSENT: None

MSD Regular Meeting of the Board

February 11, 2021

Page 4

C. GENERAL MANAGER RECRUITMENT

Board President Johnson appointed, with the Board's consent as voted below, an ad hoc committee consisting of the labor negotiators Directors Johnson and Newquist to discuss the recruitment of the General Manager.

AYES: Directors Barrett, Eversoll, Newquist, Fuller, and Johnson
NAYS: None
ABSTAIN: None
ABSENT: None

ON MOTION by Director Eversoll, Second by Director Barrett, the board voted to hire Bob Murray and Associates for the recruitment of a permanent General Manager, and Directed Staff to contract with Bob Murray and Associates.

AYES: Directors Barrett, Eversoll, Newquist, Fuller, and Johnson
NAYS: None
ABSTAIN: None
ABSENT: None

D. COMMITTEE REPORTS

The Board heard reports of the following Committee Meetings:

- i) Finance Committee, Directors Eversoll and Barrett from their meeting of February 3, 2021.

ON MOTION by Director Newquist, Second by Director Barrett, the Board voted to accept the Quarterly Financial Reports for period ending December 31, 2021.

AYES: Directors Barrett, Eversoll, Newquist, Fuller, and Johnson
NAYS: None
ABSTAIN: None
ABSENT: None

- ii) Administration and Operations Committee, Directors Barrett and Eversoll from their meeting of January 20, 2021; related to the Electrical Rehabilitation Project.
- iii) Strategic Planning Committee, Directors Barrett and Johnson from their meeting of February 1, 2021.
- iv) Ad Hoc Committee for the Revision of the Board Policies and Procedures Manual, Directors Newquist and Barrett.

6. DISTRICT OPERATIONS AND MAINTENANCE

No action.

7. ITEMS FOR THE NEXT AGENDA

- Industrial Hygiene Reports for Existing Admin/Ops/ Board Room

MSD Regular Meeting of the Board

February 11, 2021

Page 5

- Staff to Research District's ability to update interest rates on deferred sewer main extension charges and not tie to LAIF
- Board compensation ordinance
- Discuss Recording the Parcels that choose to defer connection to sewer main extensions
- Zoom meetings and their deletion after minutes are approved
- Roberts rules of order vs Rosenberg's rules of order
- Discuss our Facebook (controlled by Davies)
- At a finance committee
 - Ad Hoc Committee for new rate study - Finance Committee
 - Cash on hand

8. **ADJOURNMENT**

The meeting adjourned at 4:36 pm.

DocuSigned by:

Director Dorinne Lee Johnson

5FG702E281BD4FD...

Dorinne Lee Johnson, President

DocuSigned by:

Ellwood T. Barrett II

6F90C29F773642A...

Ellwood T. Barrett II, Vice President

DocuSigned by:

Dana Newquist

FF99A9D4BB0418C...

Dana Newquist, Secretary

DocuSigned by:

Donald M. Eversoll

04D74CA25D94F434...

Donald M. Eversoll, Treasurer

DocuSigned by:

Director Gary Fuller

305C04D9585D402...

Gary Fuller, Director