Montecito Sanitary District

MINUTES
For the Regular Meeting of the Board on:
March 14, 2024

1. **CALL TO ORDER**
The Governing Board of the Montecito Sanitary District convened a regular meeting at 12:03 pm on Thursday, March 14, 2024. The meeting was also broadcast using Zoom teleconferencing.

> **ATTENDANCE**
> **Board Members Present:**
> Directors Hogan, Johnson, Martin, Ohlmann, and Ellwood T. Barrett II
>
> **Board Members Absent:**
> None
>
> **Also Present and Participating:**
> John Weigold, MSD General Manager
> Stephen Williams, MSD Business and Administrative Manager
> Aleks Giragosian, MSD General Legal Counsel
> Darrell Becker, Becker Studios
> LMR, Member of the Public
> PPP Zoom, Member of the Public
> Guest, Member of the Public
> Jack, Member of the Public

2. **PUBLIC COMMENT**
No members of the public provided comment.

3. **COMMITTEE REPORTS**
Directors Barrett and Hogan reported on their March 12, 2024 meeting with the Summerland Sanitary District.

4. **CONSENT CALENDAR**
ON MOTION by Director Hogan, Seconded by Director Martin, the Board voted to approve the following Consent Calendar items:

> A. Board Meeting Minutes of the February 22, 2024 Regular Board Meeting
>
> | | |
> |---|---|
> | AYES: | Directors Hogan, Johnson, Martin, Ohlmann, and Barrett |
> | NAYS: | None |
> | ABSTAIN: | None |
> | ABSENT: | None |

5. DISTRICT BUSINESS ITEMS

A. ORDINANCE NO. 23 – EASEMENT ENCROACHMENT
The Board received a presentation from staff regarding an updated Ordinance governing easement encroachments. After discussion it was decided to continue the item to its own Special Meeting on March 20, 2024 at 1:30pm. No actions were taken.

B. DISCUSSION ON DISTRICT AUDITS
The Board received a presentation from the Business and Administrative Manager on the District's audit cycle and a high level summary of what the Districts' audit process looks like. No actions were taken.

C. COASTAL HAZARDS MONITORING PLAN
ON MOTION by Director Barrett, Seconded by Director Hogan, the Board voted to:
   i)   Authorize the General Manager to execute a contract with Environmental Science Associates to prepare a Coastal Hazards Monitoring Plan for the District in the amount of $57,007; and
   ii) Authorize the General Manager to approve expenditures of up to $5,701 (10%) as a change order allowance for any necessary changes in scope of work.

   AYES: Directors Hogan, Johnson, Martin, Ohlmann, and Barrett
   NAYS: None
   ABSTAIN: None
   ABSENT: None

   NOTE: Director Johnson left at 3:46pm.

D. DISCUSSION ON FREQUENCY OF REGULAR BOARD MEETINGS
ON MOTION by Director Barrett; Seconded by Director Hogan, the Board voted to update the Regular Board Meeting date and time to the third Wednesday of each month at 12:00pm.

   AYES: Directors Hogan, Johnson, Martin, Ohlmann, and Barrett
   NAYS: None
   ABSTAIN: None
   ABSENT: Director Johnon

E. DISCUSSION ON GRANTS
The Board discussed the Districts approach to looking into grants and how to go about having resources to apply for grants. No action was taken.

F. DISCUSSION ON SEWER MAIN EXTENSIONS AND FINANCING
The Board discussed the Districts approach to identifying potential sewer main extension projects and the various ways to finance those projects. No action was taken.

G. DISCUSSION ON DISTICT INVESTMENT POLICY
The Board received a brief report on the history of the Districts' Investment Policy and the current strategy the Investment Ad Hoc Committee has for the investment of its operating and capital improvement project funds. No action was taken.

6. GENERAL MANAGER'S REPORT
The Board received an information, nonactionable update from the General Manager John Weigold on relevant matters currently facing the District.

7. ITEMS FOR THE NEXT AGENDA
The next Board meeting will be a General Meeting of the Board on March 14, 2024. No topics were discussed to add to that agenda.

8. ADJOURNMENT
The meeting adjourned at 5:57 pm ON MOTION by Director Martin, Seconded by Director Hogan.

These minutes were presented for approval at the Regular Board Meeting on June 19, 2024.

_____
Ellwood T. Barrett II, President

Minutes taken and prepared by:

_____
Stephen Williams
Business and Administrative Manager/Clerk of the Board