



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

MINUTES

For the Regular Meeting of the Board on:

June 10, 2021

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 2:00 pm on Thursday, June 10, 2021 using Zoom teleconferencing in accordance with the State Executive Order No. N-29-20 issued on March 17, 2020.

ATTENDANCE

Board Members Present:

President Dorinne Lee Johnson, Vice President Woody Barrett, Director Gary Fuller, Secretary Dana Newquist, Treasurer Don Eversoll

Board Members Absent:

Also Present and Participating:

Tony Wong, P.E. Kimley-Horn, MSD Interim General Manager
Carrie Poytress, MSD Engineering Manager
Elizabeth (Betsy) A. Byrne, MSD District Administrator
Ricardo Larroude, MSD Collections & Maintenance Supervisor
Mark Manion, MSD General Counsel, Price Postel & Parma
Bradley Rahrer
Allison Thompson
Nick Turner
Donna S
Caller 01
916-992-4096

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

ON MOTION by Director Barrett, Second by Director Eversoll, the Board voted to approve the minutes from Board Meetings held on May 25.

AYES:	Directors Barrett, Eversoll, Fuller, Newquist and Johnson
NAYS:	None
ABSTAIN:	None
ABSENT:	None

ON MOTION by Director Barrett, Second by Director Eversoll, the Board voted to approve the minutes from Board Meetings held on May 27, 2021 with one correction to change item 6B to read that “the Board President formed an ad-hoc committee”.

AYES: Directors Barrett, Eversoll, Fuller, Newquist and Johnson
NAYS: None
ABSTAIN: None
ABSENT: None

4. APPROVAL OF PAYABLES

ON MOTION by Director Barrett, Second by Director Newquist, the board voted to approve the payables list for expenses incurred by the District from May 22, 2021 through June 4, 2021.

Accounts Payable Expenses	96,535.92
Capital Improvement Projects	0.00
Payroll and Related Expenses	<u>77,720.29</u>
Total Expenses	174,256.21

AYES: Directors Barrett, Eversoll, Fuller, Newquist and Johnson
NAYS: None
ABSTAIN: None
ABSENT: None

5. OLD BUSINESS

None.

6. NEW BUSINESS

A. RESOLUTION 2021-932

ON MOTION by Director Newquist, Second by Director Barrett, the Board voted to adopt Resolution 2021-932 setting a date, time, and place for a hearing to continue the collection of District sewer service charges by means of the County Tax Roll.

AYES: Directors Barrett, Eversoll, Fuller, Newquist and Johnson
NAYS: None
ABSTAIN: None
ABSENT: None

B. COUNTY PERMIT ON EXISTING BUILDINGS AND TRAILERS (PART OF COSTAL DEVELOPMENT PLAN)

No action was taken.

C. BOARD POLICIES AND PROCEDURES MANUAL

Board President Johnson formed an ad-hoc committee consisting of Directors Johnson and Newquist as well as new General Manager, Bradley Rahrer to review the Board Policies & Procedures Manual and recommend updates to the Board.

7. COMMITTEE REPORTS

The Board heard reports of the following Committee Meetings:

- i) **Finance Committee** Meeting of June 1, 2021 Directors Eversoll and Barrett.

The Board directed staff to send the packet from the June 1, 2021 Finance Committee to the full board via email. The Committee Packet was emailed at 2:54pm on June 10, 2021.

The Board directed staff (going forward) to include committee packets in the Board packet for the meeting at which committee reports are heard.

8. ITEMS FOR THE NEXT AGENDA

There will be a special meeting, yet to be scheduled, of the ad-hoc committee formed on May 27, 2021 regarding the Lilac and Oak Grove Sewer Main Extension Project.

There will be a special meeting on Thursday June 17, 2021 for the review and adoption of a Fiscal Year 2021-22 Budget.


The next regular Board meeting will be on June 24, 2021 at 2:00 pm.

- i) Holding a Hearing to adopt Resolution 2021-933 for the Collection of Sewer Service Charges on the County Tax Roll.
- ii) Highway 192 Sewer Manhole Adjustment - award Contract from June 21, 2021 Bid
- iii) Lilac and Oak Grove Sewer Main Extension
- iv) An Ordinance To Allow Sewer Main Extension And Connection Fees To Be Collected On The County Tax Roll
- v) Sewer Lateral Rebate Program
- vi) Interest Rate Charged on sewer main extension deferrals.


9. ADJOURNMENT

The meeting adjourned at 3:10 pm ON MOTION by Director Eversoll, second by Director Newquist.


These minutes were presented for approval at the Regular Board Meeting on June 24, 2021.

DocuSigned by:


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 Dorrinne Lee Johnson, President

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 Ellwood T. Barrett II, Vice President

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 Dana Newquist, Secretary

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 Donald M. Eversoll, Treasurer

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 Gary Fuller, Director