

# FISCAL YEAR 2024-25 OPERATING BUDGET

Adopted by MSD Board of Directors on June 19, 2024

Category	A/C No	DESCRIPTION	FY2024-25 Approved Budget
Salaries & Benefits	6100	Regular Salaries	\$ 2,230,000
Salaries & Benefits	6105	Board Salaries	\$ 45,000
Salaries & Benefits	6108	Auto Allowance - GM	\$ 3,600
Salaries & Benefits	6270	Standby Pay	\$ 54,600
Salaries & Benefits	6300	Overtime	\$ 30,000
Salaries & Benefits	6400	CalPERS Contribution	\$ 430,000
Salaries & Benefits	6410	Employee Benefits	\$ 65,000
Salaries & Benefits	6500	FICA / Social Security Contribution	\$ 145,000
Salaries & Benefits	6510	Medicare Contribution	\$ 34,000
Salaries & Benefits	6520	Unemployment Tax - SUI	\$ 3,500
Salaries & Benefits	6600	Group Medical Insurance	\$ 275,000
Salaries & Benefits	6605	Retirement Medical Benefits	\$ 23,000
Salaries & Benefits	6610	Life Insurance	\$ 6,500
Salaries & Benefits	6615	Short / Long Term Disability	\$ 26,000
Salaries & Benefits	6620	Worker's Compensation	\$ 58,000
Salaries & Benefits	6640	Dental Insurance	\$ 19,000
Salaries & Benefits	6650	Uniform Allowance	\$ 11,500
<b>Salaries &amp; Benefits Total</b>			<b>\$ 3,459,700</b>
Insurance	7090	Pooled Liability Insurance	\$ 88,000
Insurance	7091	Property Insurance	\$ 42,000
Insurance	7093	Crime Policy	\$ 1,200
Insurance	7094	Public Entity Physical Damage	\$ 14,000
<b>Insurance Total</b>			<b>\$ 145,200</b>
Maintenance & Repairs	7110	New Employee Physicals/Expenses	\$ 2,500
Maintenance & Repairs	7121	Property Maintenance	\$ 101,000
Maintenance & Repairs	7122	Vehicle Maintenance	\$ 15,000
Maintenance & Repairs	7126	Coll - Equipment Rental	\$ 1,000
Maintenance & Repairs	7127	Coll - Safety Equipment	\$ 8,000
Maintenance & Repairs	7129	Lift Station Parts	\$ 32,000
Maintenance & Repairs	7133	VacCon Equipment / Repairs	\$ 15,000
Maintenance & Repairs	7134	CCTV Equipment / Repairs	\$ 15,000
Maintenance & Repairs	7136	Miscellaneous Collection Tools/Supplies	\$ 10,000
Maintenance & Repairs	7138	Jetter Truck Equipment / Repairs	\$ 6,000
Maintenance & Repairs	7150	Mechanical Maintenance	\$ 5,000
<b>Maintenance &amp; Repairs Total</b>			<b>\$ 210,500</b>
Goods & Supplies	7200	General Operating Supplies	\$ 10,000
Goods & Supplies	7201	Drinking, Bottled Water	\$ 2,500
Goods & Supplies	7202	Gloves	\$ 8,000
Goods & Supplies	7205	Community & Employee Goodwill	\$ 6,000
Goods & Supplies	7220	Mailing / Shipping Expenses	\$ 5,000
Goods & Supplies	7430	Memberships	\$ 40,000
Goods & Supplies	7440	Miscellaneous Expenses	\$ 2,500
Goods & Supplies	7450	Office Expenses	\$ 15,000
Goods & Supplies	7452	Scanning & Shredding	\$ 10,000
Goods & Supplies	7454	Books / Subscriptions / Study Guides	\$ 2,000

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Goods & Supplies	7456	Computer Hardware/Software/Licensing	\$ 45,000
<b>Goods &amp; Supplies Total</b>			<b>\$ 146,000</b>
Professional Services	7461	Prof Services - Legal	\$ 75,000
Professional Services	7462	Prof Services - Accounting	\$ 40,000
Professional Services	7463	Prof Services - Engineering	\$ 100,000
Professional Services	7464	Prof Services - Computer	\$ 60,000
Professional Services	7466	Prof Services - Human Resources	\$ 12,000
Professional Services	7500	Public Outreach	\$ 10,000
<b>Professional Services Total</b>			<b>\$ 297,000</b>
Administrative Costs	7506	Administrative Fees	\$ 30,000
Administrative Costs	7508	Collection/Treatment Fines	\$ 10,000
Administrative Costs	7510	Contracted Services/Labor	\$ 95,000
Administrative Costs	7530	Notices / Ads for Publication	\$ 3,000
Administrative Costs	7610	Furniture & Fixtures	\$ 15,000
Administrative Costs	7641	NPDES Permit Requirements - Lab	\$ 17,000
Administrative Costs	7645	NPDES Permit Requirements - Operations	\$ 100,000
Administrative Costs	7650	Election Expenses	\$ 8,000
<b>Administrative Costs Total</b>			<b>\$ 278,000</b>
Plant & Lab Operating Costs	7652	Biosolids Disposal	\$ 70,000
Plant & Lab Operating Costs	7653	Chemicals for Plant	\$ 300,000
Plant & Lab Operating Costs	7654	Generator Servicing - Plant	\$ 10,000
Plant & Lab Operating Costs	7655	Hazardous Materials Disposal	\$ 2,000
Plant & Lab Operating Costs	7656	Plant Equipment Rental	\$ 5,000
Plant & Lab Operating Costs	7657	Plant Maintenance Materials	\$ 90,000
Plant & Lab Operating Costs	7658	Plant Maintenance Projects	\$ 5,000
Plant & Lab Operating Costs	7659	Plant Safety Expenses	\$ 5,000
Plant & Lab Operating Costs	7661	Polymer	\$ 10,000
Plant & Lab Operating Costs	7662	Small Tools/ Equipment - Plant	\$ 4,000
Plant & Lab Operating Costs	7670	Special Projects	\$ 85,000
Plant & Lab Operating Costs	7671	Asset Management	\$ 186,800
Plant & Lab Operating Costs	7700	Laboratory Consumables & Small Equipment	\$ 35,500
Plant & Lab Operating Costs	7702	Laboratory Equipment Maintenance	\$ 12,000
Plant & Lab Operating Costs	7703	Contract Laboratory Analyses	\$ 10,000
<b>Plant &amp; Lab Operating Costs Total</b>			<b>\$ 830,300</b>
Safety, Training & Travel	7722	Board Training/Conf. Registration	\$ 2,500
Safety, Training & Travel	7723	Board Meetings/Travel Expenses	\$ 5,000
Safety, Training & Travel	7724	Staff Training/Conf. Registration	\$ 15,000
Safety, Training & Travel	7725	Staff Travel Expenses	\$ 15,000
Safety, Training & Travel	7726	Staff Certifications/Licenses	\$ 8,000
Safety, Training & Travel	7727	OSHA Required Training	\$ 5,000
Safety, Training & Travel	7728	Safety Boot Allowance	\$ 4,500
Safety, Training & Travel	7729	Apparel and Uniforms	\$ 2,500
Safety, Training & Travel	7731	Local Meeting Expenses	\$ 2,500
<b>Safety, Training &amp; Travel Total</b>			<b>\$ 60,000</b>
Utilities	7740	Fuel and Oil	\$ 25,000

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Utilities	7761	Water	\$ 15,000
Utilities	7762	Natural Gas	\$ 5,500
Utilities	7763	Electricity	\$ 225,000
Utilities	7766	Trash & Recycling Service	\$ 17,000
Utilities	7767	Communications	\$ 22,000
Utilities	7768	Telephone - Cellular	\$ 12,000
<b>Utilities Total</b>			<b>\$ 321,500</b>
<b>Grand Total</b>			<b>\$ 5,748,200</b>