



# Montecito Sanitary District

1042 Monte Cristo Lane  
Santa Barbara, CA 93108

*A Public Service Agency*

Phone: (805) 969-4200  
[www.montsan.org](http://www.montsan.org)

## **AGENDA**

For the Special Meeting of the Board on:

**June 27, 2024**

The special meeting of the Governing Board will begin at **12:00 p.m. on June 27, 2024** in the District's Board Room at 1042 Monte Cristo Lane, Santa Barbara, CA 93108.

The public may attend the meeting in person or participate remotely via Zoom using the following virtual meeting details:

By visiting: <https://us02web.zoom.us/j/82307421566>

Or by calling: 1-669-900-6833

Meeting ID: 823 0742 1566

### **1. CALL TO ORDER**

#### **A. ROLL CALL**

#### **B. PLEDGE OF ALLEGIANCE**

#### **C. PRESIDENT'S REPORT**

#### **D. AGENDA CHANGES/DELETIONS**

### **2. PUBLIC COMMENT**

Public comment on items only on the agenda is **limited to 3 minutes** and is at the discretion of the Board President. For further instructions, please see [Instructions for Public Comment](#) on the District's website.

### **3. CLARIFIER MAINTENANCE CONTRACT**

It is recommended that the Board:

- i) Authorizing the General Manager to award a contract with Cushman Contracting Corporation (CCC) for Wastewater Clarifier Maintenance in the amount of \$60,000; and
- ii) Authorizing the General Manager to approve expenditures of up to \$6,000 (10%) as a change order allowance for any necessary changes in scope of work.

### **4. COLLECTION SYSTEM PRESENTATION**

It is recommended that the Board:

- i) Receive a presentation from staff regarding the Districts' Collection System infrastructure; and
- ii) Take such additional, related action that may be desirable.

**5. DISTRICT BENEFITS**

It is recommended that the Board:

- i) Receive a presentation from staff regarding District benefits; and
- ii) Take such additional, related action that may be desirable.

**6. CLOSED SESSION**

**A. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE § 54957.6)**

Name of District Negotiator to Attend Closed Session: John Weigold, General Manager

Name of Employee Organizations: Service Employees International Union (SEIU) Local 620, Montecito Sanitary District Management Group

**B. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE § 54957.6)**

Name of District Negotiator to Attend Closed Session: Aleks Giragosian, District Legal Counsel

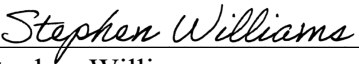
Name of Employee: John Weigold, General Manager

**7. ITEMS FOR FUTURE AGENDAS**

The next regularly scheduled Board meeting will be held on July 17, 2024 at 12:00 pm.

**8. ADJOURNMENT**

This agenda was posted on the District website, and at the Montecito Sanitary District Bulletin Board in accordance with the requirements of the Brown Act. Attested by:

  
\_\_\_\_\_  
Stephen Williams  
District Administrator/Clerk of the Board

*ADA – The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 969-4200. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.*



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## MONTECITO SANITARY DISTRICT STAFF REPORT

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**DATE:** June 27, 2024  
**TO:** Board of Directors  
**FROM:** John Weigold, General Manager

**SUBJECT:** Clarifier Maintenance Contract

**RECOMMENDATION:**

It is recommended that the Board consider:

1. Authorizing the General Manager to execute a contract with Cushman Contracting Corporation (CCC) for Wastewater Clarifier Maintenance in the amount of \$60,000.00; and
2. Authorizing the General Manager to approve expenditures of up to \$6,000.00 (10%) as a change order allowance for any necessary changes in scope of work.

**DISCUSSION:**

**Background** – The purpose of this report is to seek authorization from the Board of Directors to proceed with the execution of a contract with Cushman Contracting Company for the maintenance of three wastewater clarifiers at our facility. The clarifiers play a crucial role in our wastewater treatment process, ensuring compliance with environmental regulations and maintaining operational efficiency.

The wastewater treatment facility has been in operation for over 60 years, serving the Montecito community. The facility utilizes 4 clarifiers as a critical component in the treatment process to separate solids from liquid waste. Over time, the clarifiers have undergone wear and tear, resulting in decreased efficiency and increased maintenance requirements. To ensure optimal performance and compliance with regulatory standards, staff seeks to initiate a clarifier maintenance replacement project.

This project was initiated to replace the existing four clarifier components such as gears, bearings, and drive mechanisms that have reached the end of their service life, thereby improving operational efficiency, reducing maintenance costs, and ensuring continued compliance with environmental regulations.

The District issued a purchase order to Evoqua Water Technologies on 4/17/2024 for the necessary materials on the remaining three Clarifiers and is awaiting delivery. Cushman Contracting Corporation recently completed maintenance on Clarifier #1 and worked alongside Maintenance staff, as well as Operations staff, to minimize down time and the work was completed in an expeditious manner.

**Analysis – Justifications** – Cushman Contracting Company was selected based on their prior work with the District and their proven track record of excellence in providing specialty maintenance services for wastewater treatment facilities. Their expertise and reliability make them well-suited to carry out the necessary tasks effectively and within the specified budget.

**Fiscal Impact** – The work will be done on a time and materials basis. The estimated cost for the maintenance work is not to exceed \$60,000.00. This amount includes all labor, equipment, and any incidental expenses required to complete the project. This work was budgeted in our 2023/2024 Capital Improvement Project T012 (Clarifier Maintenance Project) and will carry over into our 2024/2025 CIP budget when staff anticipates the completion of this work.

**DEPARTMENTS INVOLVED:** Maintenance and Treatment

**ATTACHMENTS:** Cushman Contracting Corporation proposal

**CUSHMAN CONTRACTING CORPORATION**  
**P.O. Box 147**  
**Goleta, CA 93116-0147**

June 17, 2024

Montecito Sanitary District  
Attn: Rico Larroude  
1042 Monte Cristo Lane  
Santa Barbara, California 93108  
By email only: RLarroude@montsan.org

Re: Remaining Clarifier Parts Replacement Proposal

Rico,

Thanks for the opportunity to provide MSD with a proposal to replace Owner supplied parts and equipment at the remaining three Clarifiers. The cost to furnish Labor and Equipment to do this work on a Time and Material (T & M) basis will not exceed \$ 60,000. Please contact Blair Cushman at (805) 705-9347 with any questions and time frames to do this work.

Sincerely,  
Cushman Contracting Corporation



Shane N. Alexander

# MONTECITO SANITARY DISTRICT Collection System Presentation



# Collection System



- Composed of 2,030 Pipelines = 78.74 miles
- Vitrified Clay Pipe (VCP) = 34.16 miles
- Cast Iron Pipe (CIP) = 2.74 miles
- Polyvinyl Chloride Pipe (PVC) = 15.50 miles
- Includes Force Mains (pressure pipe)
- Total rehabilitated pipelines to date = 26.3 miles  
( 33% of the district )

# Future Rehabilitation



- 2024 Sewer Main Cured in place pipe (CIPP) Lining project = 5,970 feet / 1.1 miles (21” Trunk Main)
- Staff has identified additional 566 mainlines that will need rehabilitation = 108,204 feet = 20.4 miles



# Future Rehabilitation by Rating



- 1-5 Rating utilizing industry standard National Association of Sewer Service Companies (NASSCO) ratings
- (5) 4,627 feet = 0.87 miles
- (4) 10,456 feet = 1.98 miles
- (3) 32,150 feet = 6.08 miles
- (2) 38,885 feet = 7.36 miles
- (1) 22,087 feet = 4.18 miles

# Budgetary Estimate



- Lining cost estimates range from \$80.00 to \$135.00 per linear foot, which equals \$422,400 to \$712,800 per mile.
- Rating 5: \$370K - \$625K
- Rating 4: \$836K - \$1.4M
- Rating 3: \$2.6M - \$4.3M
- Rating 2: \$3.1M - \$5.3M
- Rating 1: \$1.8M - \$3.0M
- Total Estimate for all Ratings: \$8.7 - \$14.6 million

# Questions?





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## MONTECITO SANITARY DISTRICT STAFF REPORT – 10

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**DATE:** June 19, 2024  
**TO:** Board of Directors  
**FROM:** Stephen Williams, Business and Administrative Manager  
**SUBJECT:** District Benefits

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### RECOMMENDATION

It is recommended that the Board:

- i) Receive a presentation from staff regarding District benefits; and
- ii) Take any such additional, related action that may be desirable.

### DISCUSSION

At the last Special Meeting of the Board on June 5, 2024 it was requested that staff compile a summary of the benefits offered at the District and present to the Board.

### FISCAL ANALYSIS

No fiscal impacts

### ATTACHMENTS

1. District Benefits Summary

## Summary of MSD Employee Benefits

### Vacation – Based on Hire Date

For employees hired prior to 1/1/2018:

Length of Service (From Employee’s Hire Date)	Vacation Hours Accrued Per Bi-Weekly Pay Period	Vacation Hours Accrued Per Benefit Year
Date of hire through 2 years	3.077 hours	80 hours
Beginning of 3rd – 8 years	4.615 hours	120 hours
Beginning of 9th – 14 years	6.154 hours	160 hours
Beginning of 15th + years	7.692 hours	200 hours

For employees hired after 1/1/2018:

Length of Service (From Employee’s Hire Date)	Vacation Hours Accrued Per Bi-Weekly Pay Period	Vacation Hours Accrued Per Benefit Year
Date of hire through 5 years	3.077 hours	80 hours
Beginning of 5th – 10 years	4.615 hours	120 hours
Beginning of 10th – 15 years	6.154 hours	160 hours
Beginning of 15th + years	7.692 hours	200 hours

### Sick Leave

All employees accrue 96 hours per year. Employees can accrue up to a maximum of 960 hours.

### Personal Leave

All employees (except the General Manager) accrue 32 hours per year. Employees can accrue up to a maximum of 48 hours.

### Holidays

The District has 10 declared holidays.

### Medical Benefits – Based on Hire Date

For Employees hired prior to 1/1/2018:

District covers all medical costs up to the Employee + 1 level. Employee pays difference between the Employee +1 and Employee + Family level (see cost summary on next page)

For Employees hired after 1/1/2018:

District contributes up to \$1,400 up to the Employee + 1 level. Employee pays the difference above the \$1,400 for their Employee +1 or Employee + Family coverage (see cost summary on next page)