



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

AGENDA

For the Regular Meeting of the Board on:

January 28, 2026

The regular meeting of the Governing Board will begin at **2:00 p.m. on January 28, 2026** in the District's Board Room at 1042 Monte Cristo Lane, Santa Barbara, CA 93108.

Additionally, Director Ohlmann will be participating at the following address: 1633 N Harvest Dance Road, Jackson, WY 83001.

The public may attend the meeting in person or participate remotely via Zoom using the following virtual meeting details:

By visiting: <https://us02web.zoom.us/j/86118975917>

Or by calling: 1-669-900-6833

Meeting ID: 861 1897 5917

1. CALL TO ORDER

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PRESIDENT'S REPORT

2. PUBLIC COMMENT

Public comment on items not on the agenda is **limited to 3 minutes** and is at the discretion of the Board President. For further instructions, please see [Instructions for Public Comment](#) on the District's website.

3. COMMITTEE REPORTS

It is recommended that the Board receive and file a report provided by the following committee(s):

A. The Montecito Sanitary District Public Information Committee (Directors Newquist and Johnson) will report on their January 21, 2026 meeting.

B. The Montecito Sanitary District Personnel Committee (Directors Rockenbach and Barrett) will report on their January 22, 2026 meeting.

C. The Montecito Sanitary District Strategic Planning Committee (Directors Barrett and Newquist) will report on their January 26, 2026 meeting.

4. CONSENT CALENDAR

- A. Board Meeting Minutes of the January 14, 2026 Regular Meeting (Page 4)

5. GENERAL MANAGER'S REPORT (PAGE 8)

The General Manager will provide a written report on the District's non-actionable business and operational matters and will provide explanation where requested. Topics include the following:

- A. GM Meetings
- B. District Financial Matters
- C. Human Resources
- D. Fats, Oils, and Grease (FOG) Program Improvements
- E. Project Highlight – Monte Cristo Lane Improvements
- F. Contract – Jacob Green and Associates
- G. WWTP Upgrade Project Timeline
- H. Flow/Rain Comparison
- I. Capital Improvements Projects and Key Effort Status Updates

6. BUSINESS ITEMS

A. COMMITTEE REPORTING PRACTICES (PAGE 22)

It is recommended that the Board receive a report from Director Rockenbach regarding Committee reporting practices.

7. CLOSED SESSION

A. PUBLIC COMMENT

Public comment on closed session item(s):

B. PUBLIC EMPLOYEE EVALUATION (GOVERNMENT CODE § 54957)

Title: General Manager

C. PUBLIC EMPLOYEE EVALUATION (GOVERNMENT CODE § 54957)

Title: District General Counsel

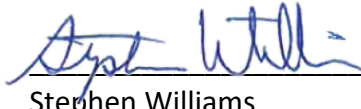
8. BOARD COMMUNICATIONS

- A. Items for future Board meeting
- B. Next Board Meeting Date – February 11, 2026

9. ADJOURNMENT

The Montecito Sanitary District conducts its meetings in accordance with the Brown Act. The District also provides alternative methods of remote participation which permit members of the public to observe and address public meetings remotely via telephone or Zoom. These methods of participation can be accessed through the internet link provided at the top of this agenda.

Attested by:



Stephen Williams

Business and Administrative Manager/Clerk of the Board

ADA – The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 969-4200.



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MINUTES

For the Regular Meeting of the Board on:

January 14, 2026

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 2:02 pm on Wednesday, January 14, 2026. The meeting was also broadcast using Zoom teleconferencing.

ATTENDANCE

Board Members Present:

Directors Barrett, Johnson, Newquist, Ohlmann, and Rockenbach

Board Members Absent:

None

Also Present and Participating:

Stephen Williams, MSD Business and Administrative Manager/Clerk of the Board

Taylor Anderson, District Legal Counsel

Steve Mermell, Jacob Green and Associates

2. PUBLIC COMMENT

No members of the public addressed the Board.

3. COMMITTEE REPORTS

- A. Director Barrett gave a report on the Montecito Sanitary District Joint Strategic Planning Committee meeting with Montecito Water District and Summerland Sanitary District on January 9, 2026.
- B. Directors Newquist and Johnson gave a report on the Montecito Sanitary District Finance Committee meeting of January 12, 2026.
- C. Directors Rockenbach and Johnson gave a report on the recent activities of the Personnel Ad Hoc Committee.

4. CONSENT CALENDAR

ON MOTION by Director Rockenbach, Seconded by Director Johnson, the Board voted to approve the following Consent Calendar items:

- A. Payables from December 1, 2025 through December 31, 2025
- B. Board Meeting Minutes of the December 10, 2025 Regular Meeting
- C. Board Meeting Minutes of the December 17, 2025 Special Meeting

AYES: Directors Barrett, Johnson, Newquist, Ohlmann, and Rockenbach
NAYES: None
ABSTAIN: None
ABSENT: None

At the request of Director Barrett, Consent Calendar Items D, E, and F were removed from the Consent Calendar, discussed individually, and voted on individually.

The Board discussed Consent Calendar Item D – Purchase Order – Ford F-150 Hybrid.

ON MOTION by Ohlmann, Seconded by Director Newquist, the Board voted to approve Consent Calendar Item D – Purchase Order – Ford F-150 Hybrid.

AYES: Directors Barrett, Johnson, Newquist, Ohlmann, and Rockenbach
NAYES: None
ABSTAIN: None
ABSENT: None

The Board discussed Consent Calendar Item E – Reappointment of General Manager and Legal Counsel.

ON MOTION by Director Newquist, Seconded by Director Barrett, the Board voted to defer Consent Calendar Item E – Reappointment of General Manager and Legal Counsel to a future Board Meeting. Not enough votes were received to approve the motion.

AYES: Directors Barrett and Newquist
NAYES: Directors Johnson, Ohlmann, Rockenbach
ABSTAIN: None
ABSENT: None

ON MOTION by Director Ohlmann, Seconded by Director Rockenbach, the Board voted to approve Consent Calendar Item E – Reappointment of General Manager and Legal Counsel.

AYES: Directors Barrett, Johnson, Ohlmann, and Rockenbach
NAYES: None
ABSTAIN: Director Newquist
ABSENT: None

The Board discussed Consent Calendar Item F – Meeting Authorization – Legislative Advocacy Days – President Rockenbach.

ON MOTION by Director Barrett, Seconded by Director Johnson, the Board voted to approve Consent Calendar Item F – Meeting Authorization – Legislative Advocacy Days – President Rockenbach.

AYES: Directors Barrett, Johnson, Newquist, and Ohlmann
NAYES: None
ABSTAIN: Director Rockenbach
ABSENT: None

5. BUSINESS ITEMS

A. AWARD OF CONTRACT – JACOB GREEN AND ASSOCIATES

The Board received a presentation from Jacob Green and Associates on their proposal to provide Bylaw and Board Policies and Procedures Updates services.

ON MOTION by Director Johnson, Seconded by Director Ohlmann, the Board voted to authorize the General Manager to award a contract with Jacob Green and Associates in the amount of \$22,800 to assist with the creation of best practice Bylaws and Policies and Procedures as outlined in the proposal with the condition of receiving a proposed timeline for deliverables as well as staff sharing with Jacot Green the most recent version of the updated Board Policy and Procedures Manual.

AYES: Directors Johnson, Ohlmann, and Rockenbach
NAYES: Directors Barrett and Newquist
ABSTAIN: None
ABSENT: None

B. LOCAL AGENCY FORMATION COMMISSION (LAFCO) BOARD OF DIRECTORS ELECTION

ON MOTION by Director Newquist, Seconded by Director Barrett, the Board voted to vote for Director Johnson to fill the vacant Regular Special District Board Member seat on LAFCO.

AYES: Directors Barrett, Johnson, Newquist, Ohlmann, and Rockenbach
NAYES: None
ABSTAIN: None
ABSENT: None

C. AD HOC COMMITTEE FORMATION

President Rockenbach detailed the charter of two Ad Hoc Committees and appointed members. They are as follows:

1. Local Legislative Liaison – Director Johnson
2. Intergovernmental Relations and Funding – Director Rockenbach

6. BOARD COMMUNICATIONS

A. Next Regular Board Meeting Date – January 28, 2026

B. Items for future Board meeting

- Committee Reporting Practices (Next Regular Meeting)
- Director-led consolidation discussion (February Meeting)
- Status update on Monte Cristo Lane road improvements
- Closed Session for General Manager and Legal Counsel evaluation

7. ADJOURNMENT

ON MOTION by Director Newquist, Seconded by Director Johnson, the meeting ended at 3:44 pm.

These minutes were presented for approval at the Regular Board Meeting on January 28, 2026.

Rock Rockenbach, President

Minutes taken and prepared by:

Stephen Williams
Business and Administrative Manager/Clerk of the Board



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MONTECITO SANITARY DISTRICT

STAFF REPORT – 5

DATE: January 28, 2025
TO: Board of Directors
FROM: John Weigold, General Manager
SUBJECT: General Manager Report

The District continues its mission of providing wastewater collection and treatment services. In addition to the daily operations of the District, the following is an update on some of our current ongoing projects and activities.

A. GM Meetings

Since my last report at the December 10, 2025 Board meeting I attended:

1. Check-in meetings with State Assemblyman Hart's and State Senator Limon's staffs on January 12 and January 13, respectively. Rojas Communications set up and facilitated the meetings and I updated the legislative staffs regarding current District operations, issues and funding needs. I am coordinating visits by both offices for tours of our WWTP facility. President Rockenbach met with Congressman Carbajal's staff in my absence on January 15.
2. The Montecito Association Meeting on January 13 to update the board regarding District operations and the commencement of our rate study.
3. A meeting on January 23 with Supervisor Roy Lee's staff and Santa Barbara County planning and building staff to enhance coordination between our staffs.
4. A quarterly meeting of the Santa Barbara Chapter of the California Special District Association on January 26 in Buellton with Directors Rockenbach and Johnson.
5. The California Association of Sanitation Agencies (CASA) Winter Conference January 14-16. This conference confirmed and enhanced my planning for improving District operations and I developed many new relationships with colleagues, consultants and vendors who will aid in my work at the District. This included plans and pathways for funding from state and federal sources. Individual sessions included a meeting of the California Sanitation Risk Management Authority (CSRMA) Board of Directors (our liability insurer); Resilience Policies and Initiatives; Agency Resilience Projects and Drivers; Federal

Legislative Committee meeting; Shaping the Water Narrative; Community Based Social Marketing; State and Federal Legislative Updates; Agency Funding and Project Financing Opportunities from A to Z; Workforce Development in Focus: Connecting Your Agency with the Emerging Labor Force; and the General Managers Meeting.

B. District Financial Matters

1. Below is a summary of the District’s investment activities during the month of December. Investment statements are attached to the General Manager’s report for reference:

| <u>Investment Account</u> | <u>Account Balance at 12/31/2025</u> | <u>Earning Yield</u> |
|---------------------------|--------------------------------------|----------------------|
| Charles Schwab | \$5,961,379.22 | 3.61% |
| California CLASS | \$4,112,683.55 | 3.88% |

During the month of December the District’s investment earnings were as follows:

- \$19,202.30 in cash dividends earned by the Charles Schwab account.
- \$13,497.13 in earned income by the California CLASS account.

C. Human Resources

1. Dakota Dauenhauer passed his CWEA Collection System Maintenance Grade II exam and was promoted to Collections Operator II.
2. Gerardo Hernandez passed his CWEA Collection System Maintenance Grade I exam and was promoted to Collections Operator I.
3. End of year Payroll reporting was completed and W-2s are finalized. Directors should receive them at their address on file in the near future.

D. Fats Oils and Grease (FOG) Program Improvements

The District is working with The Wallace Group to improve and implement a thorough FOG program. Activities include training for District staff on proper commercial kitchen inspections, proactive communication with Food Service Establishments (FSEs), education and enforcement. The purpose of a robust FOG program is to ultimately prevent sewer overflows in the community. The program is also a requirement of the District’s Sewer System Management Plan (SSMP) as directed by the State Water Board. The District is also working with Rojas Communications to include our FOG program rollout into the District’s outreach program for the community.

E. Project Highlight – Monte Cristo Lane Improvements

The District has been working with our ten neighbors along Monte Cristo Lane over the last two years for agreement on repaving the road. MSD owns and maintains the west-bound lane and the ten homeowners maintain the east-bound lane. As of early 2025, all parties have agreed in principle to split the project cost (design through construction). The District is coordinating the design and construction implementation on the community’s behalf, as the entire project is considered a public works project. Design and construction of the project was budgeted as part of the District’s Capital

Improvements Projects for the Fiscal Year 2025-2026. The RFP for design is planned to be distributed to design engineering consultants by January 30, 2026. With no delays, staff estimates the selection of a design engineering firm in March, followed by three months for design. Staff would next solicit bids for construction in June, award the construction contract in July, and begin construction in August.

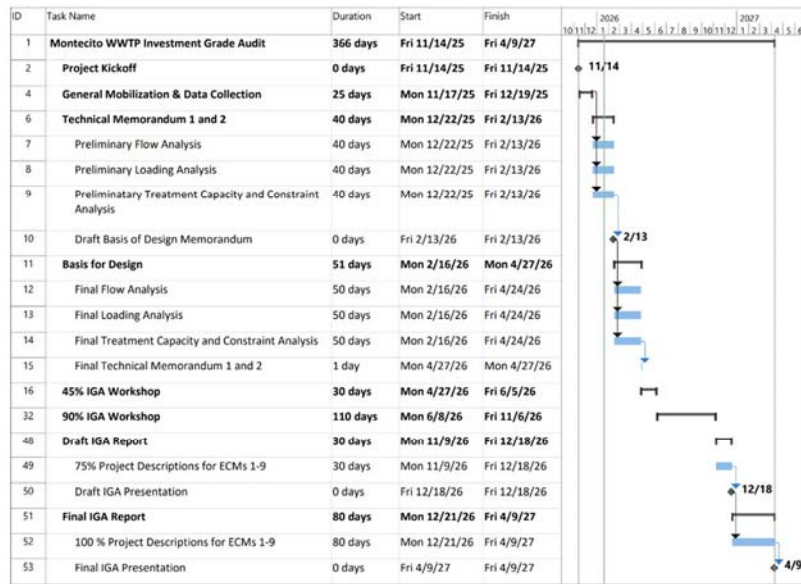
F. Contract – Jacob Green and Associates

The District executed the governance document contract with Jacob Green and Associates. The current Board Policy and Procedure Manual, as well as two edited versions, have been shared with the firm. The estimated timeframe for completion of the governance document project is as follows:

- Task 1: Project Initiation and Document Review – Complete by February 20th
- Task 2: One-on-One Interview – Complete by February 27th
- Task 3: Assessment and Recommendations – Complete by March 31st
- Task 4: Board Review and Support – Complete by April 30th
- Final Versions of all Documents for Formal Consideration and Adoption – Complete by May 29th

G. WWTP Upgrade Project Timeline

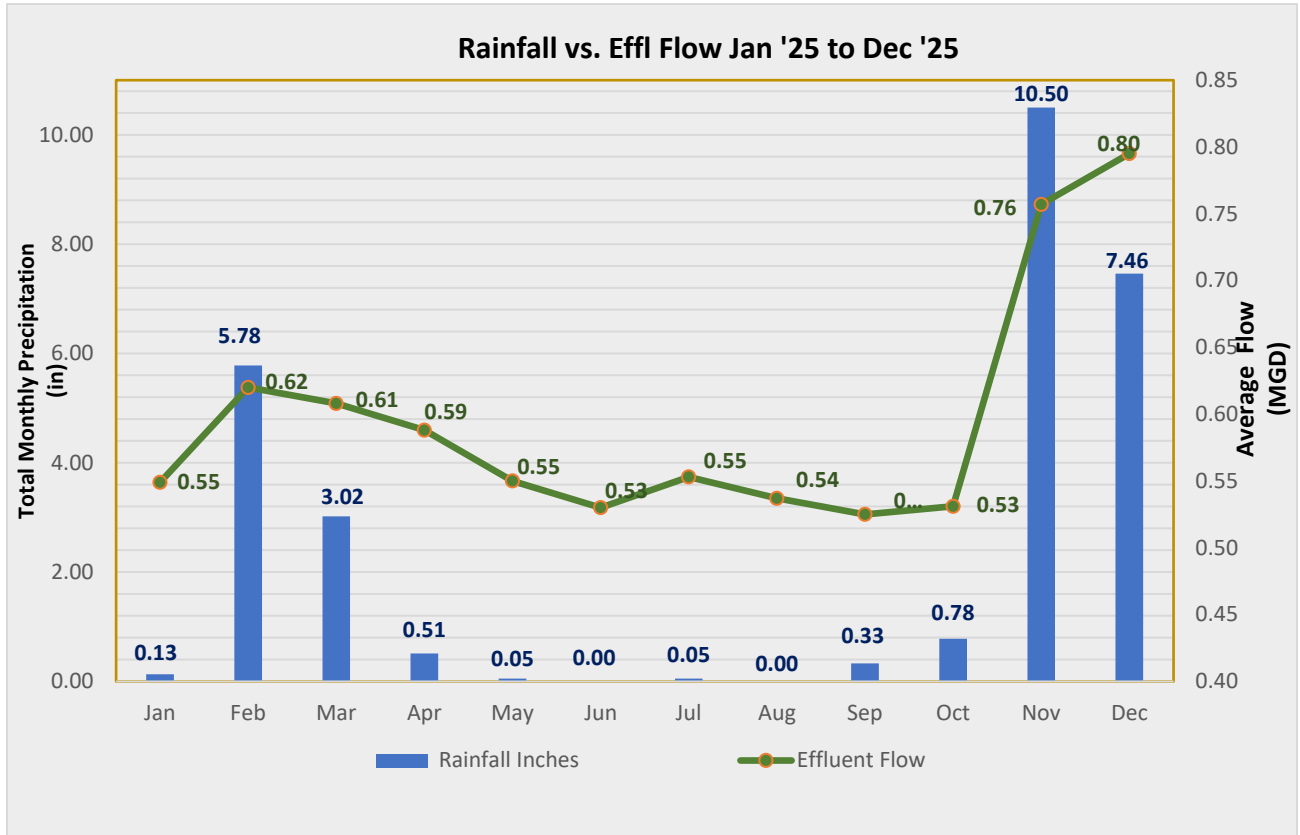
Following is the Investment Grade Audit timeline for the WWTP upgrade project with Southland Industries:



Montecito Sanitary District – IGA Schedule

Southland Industries ©2025 All rights reserved. 10

H. Flow/Rain Comparison



I. Capital Improvements Projects and Key Effort Status Updates

| Projects/Key Efforts | Status/Phase | Project Team | Comments |
|-------------------------------------------------------------|-----------------|-------------------------------------|-----------------------------------------------------------------------------------------|
| FEMA Rehabilitation (Protective Measures) | Reconciliation | N/A | FEMA/CalOES reimbursement obligated; staff working to secure reimbursement. |
| FEMA Protective Measures Restoration Plan | Monitoring | Rincon, Channel Islands Restoration | Planting phase completed. Monitoring is on-going. |
| 2025 Sewer Main CIPP Lining - Construction | 15% | WSC, Phoenix, OTS, Insituform | NTP on 12/22/25. Insituform began measurements on 1/6/26. Lining anticipated in March. |
| Septic to Sewer Strategic Plan | 100% Draft | WSC, Phoenix | 100% Draft has been reviewed with comments, waiting for WSC update. |
| Channel Drive Force Main Improvements - Design | 50% | Stantec, E.Systems, Phoenix, OTS | 12/8/25 Pothole Project complete. Alternatives TM Complete. Entering detailed Design. |
| Collection System Master Plan | 50% | Stantec, Phoenix, WSC | Stantec working on I&I TM , and CIP list/figures. |
| Channel Lift Station Generator - Design | 100% | Blum, Phoenix | In APCD environmental review; Site plans and specs complete. Pending Blum contract. |
| Manhole Adjustments - East Mountain Dr. - Construction | 0% | MGS | Pending MGS Contract. (Under Manhole Adjustments in budget). |
| Wastewater Treatment Plant Project - Design and Engineering | IGA | Southland, MKN | Aerial Survey 1/14. WWTP site visit with MKN on 1/23/26. |
| S. Jameson Bridge - Design | RFP | Phoenix | County reworking design, staff not sure when County will notify staff of revised plans. |
| Monte Cristo Improvements - Design | RFP | Phoenix | Phoenix drafted RFP and in staff review. Anticipated Distribution by 1/30. |
| Climate Change Adaptation Plan (Phase 3) | RFP | Phoenix | Staff drafted RFP, in internal review. |
| 2026 Sewer Main CIPP Lining - Design | RFP | Phoenix | Staff to draft RFP with Phoenix review. |
| Website Development - Permits | On-going | N/A | Certification Page has been updated. Staff has created Master Permit Tracker. |
| MSD/County Permitting Coordination | On-going | N/A | Meetings with County on 1/23 and 2/2 to discuss inter-agency permitting processes. |
| Sewer Model Support | On-going | WSC, Phoenix | Updates continue to better model design storm events. Last update 12/24/2025 |
| CMMS Integration (Asset Management) | 65% Integration | Mobile MMS | AM system for collections significantly complete. Working on WWTP, Lab, and Admin. |
| 2025 Sewer Main CIPP Lining - Design | Complete | WSC, Phoenix, OTS | Complete, closing out contracts. |
| Life Expectancy Analysis (LEA) | Complete | Stantec, Phoenix | Submitted to State on 7/2. Awaiting any State comments. |
| WWTP Seismic and Materials Study | Complete | Buehler, Earth Systems | Completed Final Report on 6/26. Closing out. |
| 2024 Manhole Lining - Construction | Complete | Sancon, Phoenix, MKN | Closing out and seeking Notice of Completion. |
| Sewer Model Calibration | Complete | WSC, Phoenix | Technical memo complete, closing out. |
| Sewer System Management Plan (SSMP) | Complete | Fisher Compliance | Adopted by Board 7/9. Staff to submitted to State. |



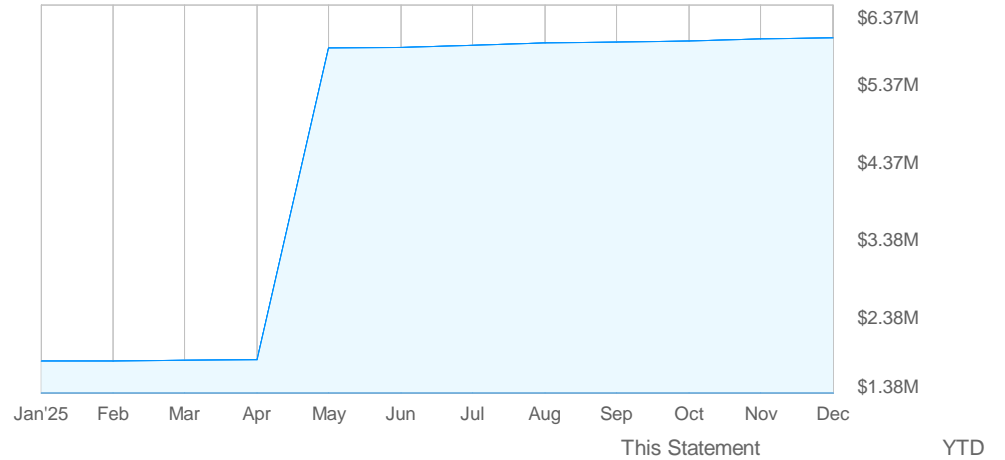
Schwab One® Account of

MONTECITO SANITARY DISTRICT

Account Number Statement Period
December 1-31, 2025

Account Summary

| | |
|----------------------------------|-------------------------------------|
| Ending Account Value as of 12/31 | Beginning Account Value as of 12/01 |
| \$5,961,379.22 | \$5,942,176.92 |



Your Consultant

Marc Myers
VP - Sr Financial Consultant
1 310-546-7063
Marc.Myers@schwab.com

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MONTECITO SANITARY DISTRICT
1042 MONTE CRISTO LN
SANTA BARBARA CA 93108-2809

| | This Statement | YTD |
|------------------------------------|-----------------------|-----------------------|
| Beginning Account Value | \$5,942,176.92 | \$1,791,915.79 |
| Deposits | 0.00 | 4,000,000.00 |
| Withdrawals | 0.00 | (0.44) |
| Dividends and Interest | 19,202.30 | 169,463.87 |
| Transfer of Securities | 0.00 | 0.00 |
| Market Appreciation/(Depreciation) | 0.00 | 0.00 |
| Expenses | 0.00 | 0.00 |
| Ending Account Value | \$5,961,379.22 | \$5,961,379.22 |

Account Ending Value reflects the market value of your cash and investments. It does not include pending transactions, unpriced securities or assets held outside Schwab's custody.



Asset Allocation

| Investment Objective: Capital Preservation | This Period | Current Allocation |
|--------------------------------------------|-----------------------|--------------------|
| Cash and Cash Investments | 5,961,379.22 | 100% |
| Total | \$5,961,379.22 | 100% |

Top Account Holdings This Period

| SYMBOL CUSIP | Description | Market Value | % of Accounts |
|-----------------|--------------------------|-----------------|------------------|
| SUTXX | SCHWAB US TREASURY MONEY | 5,961,373.71 | 100% |
| | CHARLES SCHWAB BANK | 5.51 | <1% |

Gain or (Loss) Summary

| | Short-Term (ST) | | | Long-Term (LT) | | |
|-------------------|-----------------|--------|------|----------------|--------|---------------|
| | Gain | (Loss) | Net | Gain | (Loss) | Net |
| This Period | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| YTD | | | 0.00 | | | 0.00 |
| Unrealized | | | | | | \$0.00 |

Values may not reflect all of your gains/losses and may be rounded up to the nearest dollar; Schwab has provided accurate gain and loss information wherever possible for most investments. Cost basis may be incomplete or unavailable for some of your holdings and may change or be adjusted in certain cases. Please login to your account at Schwab.com for real-time gain/loss information. Statement information should not be used for tax preparation, instead refer to official tax documents. For additional information refer to Terms and Conditions.

A Message About Your Account

CALIFORNIA RESIDENTS

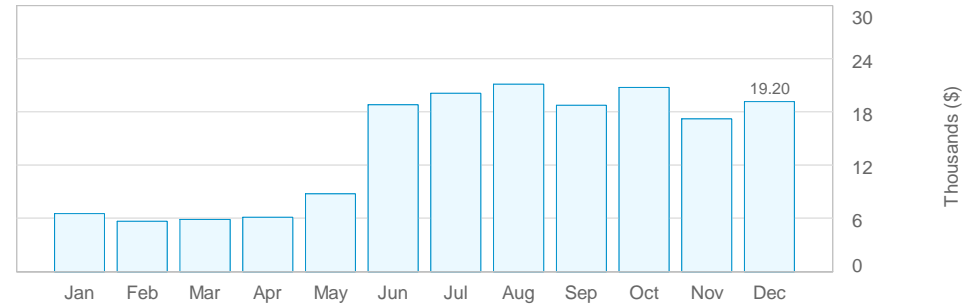
If your total payments of interest and interest dividends on federally tax-exempt non-California municipal bonds were \$10 or greater and you or your Partnership had a California address as of 12/31, Schwab will report this information to the California Franchise Tax Board each tax year, per state statute. (1223-3LZ0)

Montecito Sanitary District
 Regular Board Meeting - January 28, 2026
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Statement Period

December 1-31, 2025

Income Summary



| Federal Tax Status | This Period | | YTD | |
|-----------------------------------|---------------|--------------------|---------------|---------------------|
| | Tax-Exempt | Taxable | Tax-Exempt | Taxable |
| Bank Sweep Interest | 0.00 | 0.00 | 0.00 | 6.05 |
| Cash Dividends | 0.00 | 19,196.77 | 0.00 | 169,452.29 |
| Total Capital Gains Distributions | 0.00 | 5.53 | 0.00 | 5.53 |
| Total Income | \$0.00 | \$19,202.30 | \$0.00 | \$169,463.87 |



Positions - Summary

| | | | | | | | | | | | | |
|-----------------------------|---|--------------------------------|---|----------------------|---|---------------|---|------------------------|---|--------------------------|------------|------------------------|
| Beginning Value as of 12/01 | + | Transfer of Securities(In/Out) | + | Dividends Reinvested | + | Cash Activity | + | Change in Market Value | = | Ending Value as of 12/31 | Cost Basis | Unrealized Gain/(Loss) |
| \$5,942,176.92 | | \$0.00 | | (\$19,202.30) | | \$19,202.30 | | \$19,202.30 | | \$5,961,379.22 | \$0.00 | \$0.00 |

Values may not reflect all of your gains/losses; Schwab has provided accurate gain and loss information wherever possible for most investments. Cost basis may be incomplete or unavailable for some of your holdings and may change or be adjusted in certain cases. Statement information should not be used for tax preparation, instead refer to official tax documents. For additional information refer to Terms and Conditions.

Cash and Cash Investments

| Type | Symbol | Description | Quantity | Price(\$) | Beginning Balance(\$) | Ending Balance(\$) | Change in Period Balance(\$) | Pending/Unsettled Cash(\$) | Interest/Yield Rate | % of Acct |
|----------------------------------------|--------|---------------------------------------|----------------|-----------|-----------------------|-----------------------|------------------------------|----------------------------|---------------------|-------------|
| Bank Sweep | | CHARLES SCHWAB BANK ^{X,Z} | | | 5.51 | 5.51 | 0.00 | | 0.01% | <1% |
| Money Fund (Non-Sweep) | SUTXX | SCHWAB US TREASURY MONEY ⁰ | 5,961,373.7100 | 1.0000 | 5,942,171.41 | 5,961,373.71 | 19,202.30 | | | 100% |
| Total Cash and Cash Investments | | | | | \$5,942,176.92 | \$5,961,379.22 | \$19,202.30 | | | 100% |

Transactions - Summary

| | | | | | | | | | | | | | | |
|-----------------------------|---|----------|---|-------------|---|---------------|---|-------------------|---|--------------------|---|----------|---|--------------------------|
| Beginning Cash* as of 12/01 | + | Deposits | + | Withdrawals | + | Purchases | + | Sales/Redemptions | + | Dividends/Interest | + | Expenses | = | Ending Cash* as of 12/31 |
| \$5.51 | | \$0.00 | | \$0.00 | | (\$19,202.30) | | \$0.00 | | \$19,202.30 | | \$0.00 | | \$5.51 |

Other Activity **\$0.00** Other activity includes transactions which don't affect the cash balance such as stock transfers, splits, etc.

*Cash (includes any cash debit balance) held in your account plus the value of any cash invested in a sweep money fund.

Transaction Details

| Date | Category | Action | Symbol/CUSIP | Description | Quantity | Price/Rate per Share(\$) | Charges/Interest(\$) | Amount(\$) | Realized Gain/(Loss)(\$) |
|-------|----------|-------------------|--------------|--------------------------------|-------------|--------------------------|----------------------|-------------|--------------------------|
| 12/31 | Purchase | Reinvested Shares | SUTXX | SCHWAB US TREASURY MONEY ULTRA | 19,181.1400 | 1.0000 | | (19,181.14) | |
| | Purchase | Reinvested Shares | SUTXX | SCHWAB US TREASURY MONEY ULTRA | 15.6300 | 1.0000 | | (15.63) | |



Transaction Details (continued)

| Date | Category | Action | Symbol/ CUSIP | Description | Quantity | Price/Rate per Share(\$) | Charges/ Interest(\$) | Amount(\$) | Realized Gain/(Loss)(\$) |
|---------------------------|----------|-------------------|------------------|-----------------------------------|----------|-----------------------------|--------------------------|---------------|-----------------------------|
| 12/31 | Purchase | Reinvested Shares | SUTXX | SCHWAB US TREASURY MONEY ULTRA | 5.5300 | 1.0000 | | (5.53) | |
| | Dividend | Div For Reinvest | SUTXX | SCHWAB US TREASURY MONEY | | | | 19,181.14 | |
| | Dividend | Sttm Cap Gn Rein | SUTXX | SCHWAB US TREASURY MONEY | | | | 15.63 | |
| | Dividend | LT Cap Gain Rein | SUTXX | SCHWAB US TREASURY MONEY | | | | 5.53 | |
| Total Transactions | | | | | | | | \$0.00 | |

Date column represents the Settlement/Process date for each transaction.

Bank Sweep Activity

| Date | Description | Amount | Date | Description | Amount | Date | Description | Amount |
|-------|-----------------------------------------|---------------|-------|--------------------------------------|---------------|-------|-------------------------------------|--------------|
| 12/01 | Beginning Balance ^{X,Z} | \$5.51 | 12/31 | Ending Balance ^{X,Z} | \$5.51 | 12/31 | Interest Rate ^{* Z} | 0.01% |

* Your interest period was 11/16/25 - 12/15/25. ^Z

Endnotes For Your Account

- ◊ Dividends paid on this security will be automatically reinvested.
- X Bank Sweep deposits are held at one or more FDIC-insured Program Banks. Charles Schwab & Co., Inc. is not an FDIC-insured bank and deposit insurance covers the failure of an insured bank. Certain conditions must be satisfied for FDIC insurance coverage to apply. Please review the Cash Features Program Disclosure Statement for a list of the Program Banks at schwab.com/cashfeaturesdisclosure.

- Z For the Bank Sweep and Bank Sweep for Benefit Plans features, interest is paid for a period that differs from the Statement Period. Balances include interest paid as indicated on your statement by Schwab or one or more of its Program Banks. These balances do not include interest that may have accrued during the Statement Period after interest is paid. The interest paid may include interest that accrued in the prior Statement Period.

Terms and Conditions

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Schwab, the additional information normally detailed on a trade confirmation will be provided upon request. **Average Daily Balance:** Average daily composite of all cash balances that earn interest and all loans from Schwab that are charged interest. **Bank Sweep and Bank Sweep for Benefit Plans Features:** Schwab acts as your agent and custodian in establishing and maintaining your Deposit Account(s) as a feature of your brokerage Account(s). Deposit accounts held through these bank sweep features constitute direct obligations of one or more FDIC insured banks ("Program Banks") that are not obligations of Schwab. Funds swept to Program Banks are eligible for deposit insurance from the FDIC up to the applicable limits for each bank for funds held in the same insurable capacity. The balance in the Deposit Accounts can be withdrawn on your order and the proceeds returned to your brokerage Account or remitted to you as provided in your Account Agreement. For information on FDIC insurance and its limits, as well as other important disclosures about the bank sweep feature(s) in your Account(s), please refer to the Cash Features



Terms and Conditions (continued)

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For the Schwab One Interest feature, interest accrues daily from the second-to-last business day of the prior month and is posted on the second-to-last business day of the current month. For the Bank Sweep and Bank Sweep for Benefit Plans features, interest accrues daily from the 16th day of the prior month and is credited/posted on the first business day after the 15th of the current month. If, on any given day, the interest that Schwab calculates for the Free Credit Balances in the Schwab One Interest feature in your brokerage Account is less than \$.005, you will not accrue any interest on that day. For balances held at banks affiliated with Schwab in the Bank Sweep and Bank Sweep for Benefit Plans features, interest will accrue even if the amount is less than \$.005. **Margin Account Customers:** This is a combined statement of your margin account and special memorandum account maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve System. The permanent record of the separate account as required by Regulation T is available for your inspection. Securities purchased on margin are Schwab's collateral for the loan to you. It is important that you fully understand the risks involved in trading securities on margin. 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received may be less than the per share appraised estimated value provided in the account statement. **Market Value:** The Market Value is computed by multiplying the Market Price by the Quantity of Shares. This is the dollar value of your present holdings in your specified Schwab Account or a summary of the Market Value summed over multiple accounts. **Non-Publicly Traded Securities:** All assets shown on this statement, other than certain direct investments which may be held by a third party, are held in your Account. Values of certain Non-Publicly Traded Securities may be furnished by a third party as provided by Schwab's Account Agreement. Schwab shall have no responsibility for the accuracy or timeliness of such valuations. The Securities Investor Protection Corporation (SIPC) does not cover many limited partnership interests. **Schwab Sweep Money Funds:** Includes the primary money market funds into which Free Credit Balances may be automatically invested pursuant to your Account Agreement. Schwab or an affiliate acts and receives compensation as the Investment Advisor, Shareholder Service Agent and Distributor for the Schwab Sweep Money Funds. The amount of such compensation is disclosed in the prospectus. The yield information for Schwab Sweep Money Funds is the current 7-day yield as of the statement period. Yields vary. If on any given day, the accrued daily dividend for your selected sweep money fund as calculated for your account is less than ½ of 1 cent (\$.005), your account will not earn a dividend for that day. In addition, if you do not accrue at least 1 daily dividend of \$.01 during a pay period, you will not receive a money market dividend for that period. Schwab and the Schwab Sweep Money Funds investment advisor may be voluntarily reducing a portion of a Schwab Sweep Money Fund's expenses. Without these reductions, yields would have been lower. **Securities Products and Services:** Securities products and services are offered by Charles Schwab & Co., Inc., **Member SIPC. Securities products and services, including unswept intraday funds and net credit balances held in brokerage accounts are not deposits or other obligations of, or guaranteed by, any bank, are not FDIC insured, and are subject to investment risk and may lose value. SIPC does not cover balances held at Program Banks in the Bank Sweep and Bank Sweep for Benefit Plans features.** Please see your Cash Feature Disclosure Statement for more information on insurance coverage. **Yield to Maturity:** This is the actual average annual return on a note if held to maturity. **IN CASE OF ERRORS OR DISCREPANCIES: If you find an error or discrepancy relating to your brokerage activity (other than an electronic fund transfer) you must notify us promptly, but no later than 10 days after this statement is sent or made available to you. If this statement shows that we have mailed or delivered security certificate(s) that you have not received, notify Schwab immediately. You may call us at 800-435-4000. (Outside the U.S., call +1-415-667-8400.) If you're a client of an independent investment advisor, call us at 800-515-2157. Any oral communications should be re-confirmed in writing to further protect your rights, including rights under the Securities Investor Protection Act (SIPA). If you do not so notify us, you agree that the statement activity and Account balance are correct for all purposes with respect to those brokerage transactions. IN CASE OF COMPLAINTS:** If you have a complaint regarding your Schwab statement, products or services, please write to Client Service & Support at Charles Schwab & Co., Inc., P.O. Box 982603 El Paso, TX 79998-2603, or call customer service at **800-435-4000**. (Outside the U.S., call **+1-415-667-8400**.) If you're a client of an independent investment advisor, call us at 800-515-2157. **Address Changes:** If you fail to notify Schwab in writing of any change of address or phone number, you may not receive important notifications about your Account, and trading or other restrictions might be placed on your Account. **Additional Information:** We are required by law to report to the Internal Revenue Service adjusted cost basis information (if applicable), certain payments to you and credits to your Account during the calendar year. Retain this statement for income tax purposes. A financial statement for your inspection is available at Schwab's offices or a copy will be mailed to you upon written request. Any third-party trademarks appearing herein are the property of their respective owners. Charles Schwab & Co., Inc., Charles Schwab Bank, Charles Schwab Premier Bank, and Charles Schwab Trust Bank are separate but affiliated companies and subsidiaries of the Charles Schwab Corporation. © 2026 Charles Schwab & Co., Inc. ("Schwab"). All rights reserved. **Member SIPC. (O1CUSTNC) (0822-20UL)**

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Summary Statement

December 31, 2025

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Investor ID:

0000190-0000801 PDF 878745

Montecito Sanitary District
1042 Monte Cristo Lane
Santa Barbara, CA 93108

California CLASS

California CLASS

Average Monthly Yield: 3.8767%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|-----------------|--------------------------|----------------------|--------------------|----------------------|--------------------------|------------------------------|--------------------------|
| Investment Fund | 4,099,186.42 | 0.00 | 0.00 | 13,497.13 | 112,683.55 | 4,099,621.81 | 4,112,683.55 |
| TOTAL | 4,099,186.42 | 0.00 | 0.00 | 13,497.13 | 112,683.55 | 4,099,621.81 | 4,112,683.55 |



Account Statement

December 31, 2025

Page 2 of 3

Account Number: |

Investment Fund

Account Summary

Average Monthly Yield: 3.8767%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|------------------|-------------------|---------------|-------------|---------------|-------------------|-----------------------|-------------------|
| California CLASS | 4,099,186.42 | 0.00 | 0.00 | 13,497.13 | 112,683.55 | 4,099,621.81 | 4,112,683.55 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|---------------|-------------|--------------|--------------------|
| 12/01/2025 | Beginning Balance | | | 4,099,186.42 | |
| 12/31/2025 | Income Dividend Reinvestment | 13,497.13 | | | |
| 12/31/2025 | Ending Balance | | | 4,112,683.55 | |



California CLASS

California CLASS

| Date | Dividend Rate | Daily Yield |
|------------|---------------|-------------|
| 12/01/2025 | 0.000111607 | 4.0703% |
| 12/02/2025 | 0.000111341 | 4.0640% |
| 12/03/2025 | 0.000109861 | 4.0099% |
| 12/04/2025 | 0.000108995 | 3.9783% |
| 12/05/2025 | 0.000326559 | 3.9731% |
| 12/06/2025 | 0.000000000 | 3.9731% |
| 12/07/2025 | 0.000000000 | 3.9731% |
| 12/08/2025 | 0.000109137 | 3.9835% |
| 12/09/2025 | 0.000108986 | 3.9780% |
| 12/10/2025 | 0.000108590 | 3.9636% |
| 12/11/2025 | 0.000106753 | 3.8965% |
| 12/12/2025 | 0.000313020 | 3.8084% |
| 12/13/2025 | 0.000000000 | 3.8084% |
| 12/14/2025 | 0.000000000 | 3.8084% |
| 12/15/2025 | 0.000104665 | 3.8203% |
| 12/16/2025 | 0.000104605 | 3.8181% |
| 12/17/2025 | 0.000103916 | 3.7929% |
| 12/18/2025 | 0.000104064 | 3.7983% |
| 12/19/2025 | 0.000312213 | 3.7986% |
| 12/20/2025 | 0.000000000 | 3.7986% |
| 12/21/2025 | 0.000000000 | 3.7986% |
| 12/22/2025 | 0.000104458 | 3.8127% |
| 12/23/2025 | 0.000104475 | 3.8134% |
| 12/24/2025 | 0.000208438 | 3.8040% |
| 12/25/2025 | 0.000000000 | 3.8040% |
| 12/26/2025 | 0.000314034 | 3.8208% |
| 12/27/2025 | 0.000000000 | 3.8208% |
| 12/28/2025 | 0.000000000 | 3.8208% |
| 12/29/2025 | 0.000105620 | 3.8551% |
| 12/30/2025 | 0.000105603 | 3.8545% |
| 12/31/2025 | 0.000105696 | 3.8579% |

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

MONTECITO SANITARY DISTRICT

STAFF REPORT – 6A

DATE: January 28, 2026
TO: Board of Directors
FROM: John Weigold, General Manager
SUBJECT: Committee Reporting Practices

RECOMMENDATION

It is recommended that the Board approve a written report structure for all committee reports. This approval is to establish a Board-established practice requiring all Board committees—standing and ad hoc—to provide a short, written report following committee meetings, to be included in the Board meeting materials whenever practicable, with the written report serving as the official committee update to the Board. The practice shall be effective immediately, and staff shall incorporate it into the District’s Policies and Procedures as part of the ongoing policy update process.

DISCUSSION

Background

Historically, Board committees have provided updates to the full Board through oral reports delivered at Board meetings, typically by the committee chair or members. While this practice has allowed for real-time updates, it has also resulted in repetitive reporting, extended meeting time, and the absence of a consistent written record of committee activity. As the Board’s workload has increased and committee work has become more substantive, the lack of a standardized written committee update has made it difficult to efficiently track committee progress, preserve institutional memory, and avoid duplicative discussion at Board meetings.

Proposed Reporting Practice

It is proposed that the Board formally establish a uniform committee reporting practice with the following elements:

1. **Written Committee Reports Required**
Following each committee meeting, the committee shall prepare a brief written report summarizing its activities since the prior Board meeting. The report shall

use substantially the same content that would previously have been delivered orally.

2. **Applicability**

This requirement shall apply to all Board committees, including standing and ad hoc committees, unless the Board expressly directs otherwise.

3. **Committee Review and Sign-Off**

Each written committee report shall be reviewed and signed off on by all committee members. Where committee members hold differing views, those views shall be fairly and accurately reflected in the report. No committee member's view shall be given greater weight than another's.

4. **Status of Written Report and Oral Reporting**

The written committee report shall serve as the official committee update to the Board. Oral summaries at Board meetings shall not be required, though Board members may ask questions or discuss the contents of the written report as part of the Board's deliberations.

5. **Timing and Inclusion in Board Materials**

Committee reports shall be included in the Board packet whenever practicable. If timing does not permit inclusion in the Board packet, the written report shall be provided to the Board as a supplemental written communication and incorporated into the official record.

Policy Codification

If approved, this committee reporting practice would take effect immediately upon Board action. Staff would incorporate the approved practice into the District's Policies and Procedures as part of the ongoing policy update process, without delaying implementation.

FISCAL IMPACT

None.

MOTION LANGUAGE

I move that the Board adopt a standardized committee reporting practice requiring written committee reports in lieu of required oral reports, applicable to all Board committees, as set forth in the staff report.