



# Montecito Sanitary District

1042 Monte Cristo Lane A Public Service Agency  
Santa Barbara, CA 93108

Phone: (805) 969-4200  
[www.montsan.org](http://www.montsan.org)

## MINUTES

For the Regular Meeting of the Board on:

**July 14, 2022**

### 1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 2:03 pm on Thursday July 14, 2022.

#### ATTENDANCE

##### Board Members Present:

Vice President Woody Barrett, Treasurer Don Eversoll, Director Hogan, Director Newquist, and President Dorinne Lee Johnson

##### Board Members Absent:

None

##### Also Present and Participating:

Brad Rahrer, P.E. MSD General Manager  
Stephen Williams, MSD District Administrator  
Ricardo Larroude, MSD Operations Manager  
Bryce Swetek, MSD Engineering Manager  
Marco Felix, MSD Treatment Superintendent/Chief Plant Operator  
Linda Rosso, Member of the Public  
Bob Hazard, Member of the Public  
Isabella Lefkowitz, Member of the Public

### 2. PUBLIC COMMENT

One member of the public addressed the board:

- Member of the public Linda Rosso passed out presentation materials based on what was discussed at a prior Board Meeting.

### 3. APPROVAL OF MINUTES

ON MOTION by Director Newquist, Second by Director Eversoll, the Board voted to approve the minutes for the Board meetings of June 9, 2022, June 16, 2022 and June 23, 2022.

AYES:	Directors Barrett, Eversoll, Hogan, Newquist, and Johnson
NAYS:	None
ABSTAIN:	None
ABSENT:	None

### 4. COMMITTEE REPORTS

It is recommended that the Board receive and file a report provided by the following committee(s):

- Director Barrett gave a summary of the Joint Strategic Planning Committee (Johnson & Barrett) with the Montecito Water District related to their Meeting of Thursday June 30, 2022.

**5. OLD BUSINESS**

**A. - RESOLUTION 2022-950; ANNUAL SEWER SERVICE CHARGE HEARING TO COLLECT SEWER SERVICE CHARGES ON THE COUNTY TAX ROLL**

ON MOTION by Director Newquist, Second by Director Eversoll, the Board voted to adopt Resolution 2022-950 ordering the filing with the County Auditor of a report of Sewer Service Charges for Fiscal Year 2022-23 to be placed on and collected by means of the County Tax Roll.

AYES: Directors Barrett, Eversoll, Hogan, Newquist, and Johnson  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**B. HIGHWAY 192 MANHOLE ADJUSTMENT – NOTICE OF COMPLETION**

ON MOTION by Director Newquist, Second by Director Eversoll, the Board voted to accept the Highway 192 Manhole Adjustment Project as complete and approving the issuance of a Notice of Completion for a total project cost of \$191,331.68.

AYES: Directors Barrett, Eversoll, Hogan, Newquist, and Johnson  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**C. ROUNDABOUTS SEWER RELOCATION PROJECT – TIERRA CONTRACTING**

ON MOTION by Director Eversoll, Second by Director Barrett, the Board voted to award a contract with Tierra Contracting in their low bid amount of \$368,400 for construction of relocations of District assets associated with the roundabouts at the intersections of North Jameson Lane at Olive Mill and San Ysidro and to authorize the General Manager to execute the contract and approve expenditures of up to \$36,840 to cover any cost increases that may result from contract change orders for extra work and differences between estimated bid quantities and actual quantities measured for payment.

AYES: Directors Barrett, Eversoll, Hogan, Newquist, and Johnson  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**Filippin Engineering Task Order Authorization**

ON MOTION by Director Eversoll, Second by Director Newquist, the Board voted to authorize the General Manager to execute a Task Order with Filippin Engineering under an existing On-Call Contract (2020-008-OC), in the amount of \$34,720 for construction inspection services or Phase1, and to authorize the General Manager to approve expenditures of up to \$3,472 (10%) for extra professional services that may result from necessary changes in the scope of work.

AYES: Directors Barrett, Eversoll, Hogan, Newquist, and Johnson  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**6. NEW BUSINESS**

**A. ENHANCED RECYCLED WATER FEASIBILITY STUDY**

ON MOTION by Director Eversoll, Second by Director Barrett, the Board voted to authorize the General Manager to approve expenditures up to \$12,346 for extra services encountered during the project.

AYES: Directors Barrett, Eversoll, Hogan, Newquist, and Johnson  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**B. PUBLIC OUTREACH**

The Board and the General Manager discussed what Public Outreach needs the District has and how they would like to see those needs addressed. No actions taken and item will be taken up at a future date.

**7. ITEMS FOR THE NEXT AGENDA**

The next Board meeting will be a special board meeting on July 19, 2022 at 2:00 pm; to discuss the following items (but not limited to):

- Director Barret requested a discussion on grants, public outreach, list of capital improvement projects, a discussion on liability insurance
- Director Newquist requested a discussion on delivery of agendas and the District’s current purchasing policies and procedures

**8. ADJOURNMENT**

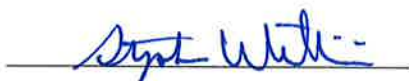
The meeting adjourned at 4:08 p.m. ON MOTION by Director Eversoll, seconded by Director Newquist.

These minutes were presented for approval at the General Board Meeting on August11, 2022.



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Dorinne Lee Johnson, President

Minutes taken and prepared by:



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Stephen Williams  
District Administrator/Clerk of the Board