



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

BOARD LIST OF PAYABLES – JUNE 2022

<u>CHECK DATE</u>	<u>SUMMARY & TYPE</u>	<u>BATCH TOTAL</u>
06/03/2022	ACCOUNTS PAYABLE	72,626.47
06/17/2022	ACCOUNTS PAYABLE	170,845.20
	Subtotal	\$243,471.67
06/03/2022	CAPITAL IMPROVEMENT PROJECTS	19,895.00
06/17/2022	CAPITAL IMPROVEMENT PROJECTS	374,941.96
	Subtotal	\$394,836.96
06/02/2022	PAYROLL	79,804.76
06/16/2022	PAYROLL	81,290.67
06/30/2022	PAYROLL	81,076.97
	Subtotal	\$242,172.40
	<u>TOTAL</u>	<u>\$880,481.03</u>

All Invoices were reviewed and approved by Department Managers

All Invoices and Payments were reviewed and approved and checks signed by the General Manager

Board Treasurer, Don Eversoll approved all payables by email prior to check mailing

Check History Report
Sorted By Check Number
Activity From: 6/1/2022 to 6/30/2022
MONTECITO SANITARY DISTRICT (MSD)

Bank Code: B OPERATING CASH (MBT)

Check Number	Check Date	Name	Check Amount	Description
0000027538	6/3/2022	805 INDUSTRIAL SUPPLY, LLC	372.94	Disposable Latex Gloves
0000027539	6/3/2022	AERZEN USA CORP.	287.31	Absorption and Filter Plates
0000027540	6/3/2022	AMAZON CAPITAL SERVICES	628.01	Computer Monitors, Adapters, Camkit, Data Port Cable
0000027541	6/3/2022	AUTOZONE, INC	65.45	Vehicle Parts
0000027542	6/3/2022	BIG GREEN CLEANING COMPANY	178.70	Janitorial Supplies
0000027543	6/3/2022	CARB/PERP	735.00	CCTV Van Portable Generator Registration Renewal
0000027544	6/3/2022	CANON FINANCIAL SERVICES INC	272.61	Canon Copier Lease Payment-June
0000027545	6/3/2022	COLANTUONO, HIGHSMTIH & WHATLEY,	11,980.91	Legal Services-April
0000027546	6/3/2022	CALIFORNIA WATER ENVIRONMENT	192.00	Annual Membership Dues-Keen
0000027547	6/3/2022	DATA CLARIFIER SOLUTIONS	3,600.00	WIMS Training for Operators
0000027548	6/3/2022	DOCU PRODUCTS	115.96	Copier Maintenance Agreement-June
0000027549	6/3/2022	FASTENAL COMPANY	140.12	Grinder Cut Off Discs
0000027550	6/3/2022	FISHER SCIENTIFIC	190.61	Lab Testing Supplies
0000027551	6/3/2022	GLS COMPANIES	750.00	Landscape Maintenance-June
0000027552	6/3/2022	GRAINGER	2,254.59	Utility Pumps, Needle File Set
0000027553	6/3/2022	HACH COMPANY	477.28	Lab Testing Supplies
0000027554	6/3/2022	KAMAN INDUSTRIAL TECHNOLOGIES	1,228.96	Sheaves & Bushings for AB Blowers
0000027555	6/3/2022	MARBORG INDUSTRIES	2,659.47	Restroom Trailer Lease Payment-May
0000027556	6/3/2022	MCCORMIX CORP	721.09	Vehicle Fuel 05/15-05/31/22
0000027557	6/3/2022	OILFIELD ENVIRONMENTAL &	150.00	Outside Lab Analyses
0000027558	6/3/2022	PAYCHEX OF NEW YORK, LLC	340.80	Payroll Services-May
0000027559	6/3/2022	PLUMBERS DEPOT, INC	1,148.08	CCTV Camera Repair
0000027560	6/3/2022	PURETEC INDUSTRIAL WATER	64.03	Water Softener Sodium Tank Exchange
0000027561	6/3/2022	QUINN COMPANY	509.40	WWTP Generator Servicing
0000027562	6/3/2022	RINGCENTRAL, INC.	652.47	Phone Service-May
0000027563	6/3/2022	SANTA BARBARA COUNTY-APCD	470.00	WWTP Generator Reevaluation Fee
0000027564	6/3/2022	SOUTHERN CALIFORNIA EDISON CO	11,105.04	Electric Service for Admin/Trmt-March
0000027565	6/3/2022	SERVICEMASTER ANYTIME	18,000.00	Deposit on Roof Repair
0000027566	6/3/2022	SMARDAN-HATCHER COMPANY	65.24	4" SDR Bushings for Collections
0000027567	6/3/2022	STREAMLINE	310.00	Website Hosting Services-June
0000027568	6/3/2022	TAFT ELECTRIC COMPANY	1,388.93	On-Call Electrical Services
0000027569	6/3/2022	UNIVAR SOLUTIONS	8,147.97	Plant Chemicals
0000027570	6/3/2022	UNDERGROUND SERVICE ALERT	158.50	90 New Dig Alert Tickets-May
0000027571	6/3/2022	WESTPAC ASPEN INVESTMENTS, LLC	3,265.00	Deposit Refund-800 Buena Vista Avenue
0000027572	6/17/2022	ACME ANALYTICAL SOLUTIONS	2,381.41	Acetate Buffer Solutions, Potassium Iodide for Analyzers
0000027573	6/17/2022	ALLIANT INSURANCE SERVICES INC	29.00	Mobile Vehicle 3rd Quarter Endorsement
0000027574	6/17/2022	AMAZON CAPITAL SERVICES	502.46	Toner Cartridges, Mow Ball Assembly, Loctite
0000027575	6/17/2022	ARCE, MICHAEL J	225.00	Boot Allowance Reimbursement
0000027576	6/17/2022	AT&T MOBILITY	121.30	Standby Cellphone, Lift Station 4 Wireless Port-May
0000027577	6/17/2022	BIG GREEN CLEANING COMPANY	2,321.00	Janitorial Services-June
0000027578	6/17/2022	BNY OF NEW YORK MELLON	1,980.00	Annual COP Revenue Bonds Administrative Fee
0000027579	6/17/2022	CINTAS CORPORATION #684	761.52	Uniforms, Towels, Floor Mats-Cleaning/Rental-May
0000027580	6/17/2022	COLANTUONO, HIGHSMTIH & WHATLEY	2,275.00	Legal Services-May
0000027581	6/17/2022	COMPUVISION COMMUNICATIONS	2,520.00	IT Services-May
0000027582	6/17/2022	CORT	44.00	Deed Report-May
0000027583	6/17/2022	COX BUSINESS	160.39	Internet Wireless Service-May
0000027584	6/17/2022	CSRMA	81,026.00	Pooled Liability Insurance Premium 12/31/21-12/31/22
0000027585	6/17/2022	ENGEL & GRAY, INC	6,063.64	Biosolids Hauling-May
0000027586	6/17/2022	FASTENAL COMPANY	75.94	Grinder Pads
0000027587	6/17/2022	FRONTIER	161.65	Phone Service for Lift Stations 1, 2 & 4-June
0000027588	6/17/2022	GRAINGER	434.50	Wheel Kit for 3" Pump, Cam & Groove Adapter
0000027589	6/17/2022	IDEXX DISTRIBUTION, INC	1,486.85	Lab Testing Supplies

0000027590	6/17/2022	JWC ENVIRONMENTAL	3,007.85	IPS Grinder Shaft Replacement
0000027591	6/17/2022	KAMAN INDUSTRIAL TECHNOLOGIES	242.99	Garden Hoses for Lift Stations
0000027592	6/17/2022	LARRY'S AUTO PARTS	587.49	Vehicle, Vac-Con Service Parts
0000027593	6/17/2022	LIEBERT CASSIDY WHITMORE	340.00	Legal Services for SEIU Negotiations
0000027594	6/17/2022	MARBORG INDUSTRIES	704.81	Refuse Disposal, Recycling-May
0000027595	6/17/2022	MONTECITO BANK & TRUST	1,177.09	Computer Monitors, Propane, Hotel Reservations, Training Registration, Shipping, Manuals, Lab Supplies
0000027596	6/17/2022	MILPAS RENTAL INC	131.76	Plant Equipment Rental
0000027597	6/17/2022	MOUNTAIN SPRING WATER	155.15	Bottled Drinking Water, Cooler Rental-May
0000027598	6/17/2022	MONTECITO WATER DISTRICT	674.95	Water Service-May
0000027599	6/17/2022	OILFIELD ENVIRONMENTAL &	679.00	Outside Lab Analyses
0000027600	6/17/2022	POLYDYNE, INC	800.04	Polymer for DAFT
0000027601	6/17/2022	PRICE POSTEL & PARMA	3,564.00	Employment Law Services-May
0000027602	6/17/2022	QUINN COMPANY	240.31	Service Lift Truck Preventative Maintenance
0000027603	6/17/2022	SANSUM CLINIC	135.00	DMV/DOT Exam-Morelos
0000027604	6/17/2022	SANTA BARBARA COUNTY EHS/CUPA	1,436.00	Hazardous Materials Annual Permit for Lift Stations
0000027605	6/17/2022	SOUTHERN CALIFORNIA EDISON CO	26,650.81	Electric Service for April/May
0000027606	6/17/2022	SERVICEMASTER ANYTIME	14,654.74	Emergency Services for Maintenance Building Roof Repair
0000027607	6/17/2022	SOCAL GAS	175.57	Gas Service-May
0000027608	6/17/2022	SPIELER STRUCTURAL ENGINEERS	5,163.33	Structural Engineering Services - Maint Bldg. Roof Repair
0000027609	6/17/2022	STANDARD INSURANCE COMPANY	1,489.17	Short/Long Term Disability Insurance Premium-June
0000027610	6/17/2022	STAPLES CREDIT PLAN	151.40	Office Supplies/ Kitchen Supplies
0000027611	6/17/2022	UNIVAR SOLUTIONS	4,662.24	Plant Chemicals
0000027612	6/17/2022	USA BLUE BOOK	435.79	Lab Equipment
0000027613	6/17/2022	LOS ANGELES TRUCK CENTERS, LLC	271.05	Service Parts for Vac-Con
0000027614	6/17/2022	VENTURA AIR CONDITIONING CO.	745.00	Preventative Maintenance of Lab HVAC
Bank B Total:			<u>243,471.67</u>	
Report Total:			<u><u>243,471.67</u></u>	

Check History Report
Sorted By Check Number
Activity From: 6/1/2022 to 6/30/2022
MONTECITO SANITARY DISTRICT (MSD)

Bank Code: G CIP CASH (MBT)

Check Number	Check Date	Name	Check Amount	Description
0000001329	6/3/2022	DERRICK'S ROOFING INC.	19,895.00	CIP No. 7-Replacement of Board Room Roof
0000001330	6/17/2022	EARTH SYSTEMS	2,482.00	CIP No. 9-HWY 101 Sewer Main Relocation Geotechnical Engineering Services
0000001331	6/17/2022	FILIPPIN ENGINEERING	5,502.50	CIP No. 9-Lilac/Oak Grove Sewer Main Extension Inspection Services-May
0000001332	6/17/2022	KAMAN INDUSTRIAL TECHNOLOGIES	368.20	CIP No. 6-Digester Blower Replacement Parts
0000001333	6/17/2022	STANTEC CONSULTING SERVICES INC.	4,568.01	CIP No. 9-Lilac/Oak Grove Sewer Main Extension Engineering Services-May
0000001334	6/17/2022	TIERRA CONTRACTING INC	362,021.25	CIP No. 9-Lilac/Oak Grove Sewer Main Construction Progress Payment
Bank G Total:			<u>394,836.96</u>	
Report Total:			<u>394,836.96</u>	

FY2021-2022 Capital Improvement Projects (CIP) - Expenditure Status

Annual Projects					
No.	Description	Project Expenditures through 06/30/21	Project Expenditures 07/01/21 - 6/30/2022	Approved FY21-22 Budget	Approved FY21-22 Budget Remaining
6	Digester Blowers replacement	\$ -	\$ 37,582	\$ 33,000	\$ (4,582)
7	Roof for Admin, Operations, and Board room building	\$ -	\$ -	\$ 65,000	\$ 65,000
Sewer Main Extension Projects*					
No.	Description	Project Expenditures through 06/30/21	Project Expenditures 07/01/21 - 6/30/2022	Approved FY21-22 Budget	Approved FY21-22 Budget Remaining
9	Caltrans HOV- Posilipo gravity main and force main relocation- design	\$ 15,300	\$ 140,245	\$ 187,846	\$ 47,601
9	Caltrans HOV- Posilipo gravity main and force main relocation- construction	\$ -	\$ -	\$ 500,000	\$ 500,000
9	*Lilac and Oak Grove Sewer Main Extension Construction	\$ -	\$ 1,275,948	\$ 2,323,137	\$ 1,047,190
9	*Ashley Road Pump Station Design	\$ 13,806	\$ 1,929	\$ 150,000	\$ 148,071
9	*Ashley Road & E. Mountain Pipeline Design Costs	\$ -	\$ -	\$ 100,000	\$ 100,000
9	*Ashley Road and E. Mountain Extension Construction	\$ -	\$ -	\$ 1,250,000	\$ 1,250,000
9	Riven Rock Sewer Main Extension Project (carryover FY20-21)	\$ 338,100	\$ 40,067	\$ 46,867	\$ 6,800
<i>*Projects not yet Board-approved, and expected to recoup costs from homeowners.</i>		\$ 367,205	\$ 1,458,188	\$ 4,557,850	\$ 3,099,662



Montecito Sanitary District

2022 Rate Study Overview

Objectives

- ▶ Present a high level overview of the timeline for the Districts' rate study
- ▶ Present and elicit feedback from the Board on the key factors that will be analyzed by the selected consultant.

Timeline

- ▶ Early July
 - ▶ Develop draft Request for Proposal
- ▶ July 22nd
 - ▶ Publish Request for Proposal
- ▶ August 15th
 - ▶ Close Request for Proposal submissions

Timeline (contd.)

- ▶ Beginning of September
 - ▶ Formalize Award of Contract for Rate Study Consultant
- ▶ Middle of September
 - ▶ Begin Rate Study with Consultant
- ▶ Middle of February
 - ▶ Present Draft Rate Study to Finance Committee

Timeline (contd.)

- ▶ Middle of March
 - ▶ Present finalized Rate Study to Finance Committee
- ▶ End of March
 - ▶ Present finalized Rate Study to Board of Directors
- ▶ April
 - ▶ Development and mailing of Proposition 218 Notice
- ▶ June
 - ▶ Adoption of new rates for the 2023-24 Fiscal Year

Rate Study Goals

- ▶ Provide a comparison of current wastewater system costs (operational, capital improvement, and debt) against appropriate benchmarks.
- ▶ Provide a comparison of current wastewater system rates against surrounding public agency wastewater rates.
- ▶ Evaluate existing fee structure for conformance with applicable laws and make recommendations for any changes that are necessary to achieve compliance, focusing on the following:
 - ▶ Cost of service for fees.
- ▶ Recommend a rate structure consistent with applicable laws and industry practice based on the following:
 - ▶ Current and future cost of providing services in accordance with established and anticipated standards and regulations.

Rate Study Goals (contd.)

- ▶ Projected community growth and impacts from emerging land development laws (Accessory dwelling units, SB9/SB10) on capacity of existing facilities and cost of service.
- ▶ Age and condition of the wastewater collection and treatment system.
- ▶ The District's long term Capital Improvement Plan and Septic-to-Sewer goals.
- ▶ Funding requirements for the Districts' long-term liabilities and debt obligations.
- ▶ Provide a methodology for annual inflationary adjustments in compliance with applicable law.
- ▶ Cash flow and working capital.
- ▶ Projected revenues, operating expenditures, and other funding source requirement, with an understanding of the Districts' historical trends.
- ▶ Confirm the current connection fee methodology and make recommendations for adjustments if misaligned with calculated amounts.



Questions?