



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

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AGENDA

For the Special Meeting of the
Administration & Operations Committee on:

April 22, 2021

The Administration & Operations Committee meeting will begin at 2:00 p.m. on April 22, 2021.

Due to COVID-19 Pandemic, the meeting will be held via Zoom per the [Virtual Meeting Protocols](#).

The public may attend and comment by calling 1-669-900-6833 Meeting ID: **816 5324 1743**

Or by visiting: <https://us02web.zoom.us/j/81653241743>

1. **CALL TO ORDER/ROLL CALL**

2. **PUBLIC COMMENT**

Public comment is **limited to 3 minutes** and is at the discretion of the Committee Chair. For further instructions, see please see [Instructions for Public Comment](#) on the District's website.

3. **OLD BUSINESS**

None

4. **NEW BUSINESS**

A. **Lilac and Oak Grove Sewer Main Extension**

- i. Discuss Lilac and Oak Grove Sewer Main Extension Bids.
- ii. Discuss potential Ordinance to allow Sewer Main Extension and connection fees to be collected on the County Tax Roll over period up to 30 years.

B. **Board Approved Projects**

Staff will provide a report on all Board Approved Projects, including accounting summary of expenses and approved budget.

C. **Pilot Recycled Water System**

Staff will provide a status update on the Pilot Recycled Water System, including accounting summary of expenses and approved budget.

D. **Operations Manager position vacancy**

Staff will provide an update on operations while this position remains vacant.

E. **Change Order History**

Staff will provide a report on Change Orders for CIP projects over the past 4 years.

F. Purchase Order Procedure

Discuss the current purchase order policy and procedure(s).

G. Sewer Main status

Staff will provide data on the 76 miles of sewer main, dates lined, ages of pipe.

5. ADJOURNMENT