



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

AGENDA

For the Regular Meeting of the Board on:

February 11, 2021

The regular meeting of the Governing Board will begin at 1:30 p.m. on February 11, 2021.

Due to COVID-19 Pandemic, the meeting will be held via Zoom per the [Virtual Meeting Protocols](#).

The public may attend and comment by calling 1-669-900-6833 Meeting **ID 825 9512 1627**

Or by visiting: <https://us02web.zoom.us/j/82595121627>

1. CALL TO ORDER

President Dorinne Lee Johnson; statement regarding meeting decorum. While the MSD Board is in session, all Board members must preserve order, decency, and decorum at all times and be respectful while others are speaking.

A. ROLL CALL

2. PUBLIC COMMENT

Public comment is **limited to 3 minutes** and is at the discretion of the Board President. For further instructions, see please see [Instructions for Public Comment](#) on the District's website.

3. CONSENT CALENDAR

All items under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted by one motion. Specific items may be removed from the Consent Calendar at the request of any member of the Board of Directors for separate consideration.

A. APPROVAL OF MINUTES

It is recommended that the Board consider approving the minutes from January 14, 2021 regular meeting and the February 4, 2021 special meeting of the Board.

B. APPROVAL OF PAYABLES

It is recommended that the Board consider approving the payables list for expenses incurred by the District between January 9, 2021 and February 5, 2021.

4. OLD BUSINESS

A. APPOINTMENT OF FINANCIAL STATEMENT AUDITORS

It is recommended that the Board consider:

- i) Appointing Bartlett, Pringle & Wolff as the Financial Statement Auditors; and
- ii) Taking such additional, related, action that may be desirable.

B. SEWER MAIN EXTENSIONS

It is recommended that the Board consider:

- i) Riven Rock Low Pressure Force Main; and
- ii) Romero Canyon Road Sewer Main Extension; and
- iii) Lilac Drive and Oak Grove Drive Sewer Main Extension; and
- iv) Increasing the Sewer Main Extension Capital Improvement Projects budget for fiscal year 2020-2021 from \$300,000 to \$600,000; and
- v) Taking such additional, related, action that may be desirable.

5. NEW BUSINESS

A. LAFCO PRESENTATION

- i) Hearing information only presentation from LAFCO Executive Director Mike Prater.

B. PRESENTATIONS BY POTENTIAL INTERIM GENERAL MANAGERS

It is recommended that the Board consider:

- i) Hearing a presentation from potential Interim General Manager(s) of [Kimley-Horn Engineering Consultants](#): Tony Wong, P.E.; and Justin Lyon, P.E.
- ii) Appointing an Interim General Manager; and
- iii) Taking such additional, related, action that may be desirable.

C. RECRUITMENT OF NEW DISTRICT GENERAL MANAGER

It is recommended that the Board consider:

- i) Discussing current updated recruitment efforts and ads placed in newspapers and professional organizations; and
- ii) Hearing presentation from Bob Murray and Associates; and
- iii) Directing Staff to contract with Bob Murray and Associates and begin the GM recruitment process; and
- iv) Taking such additional, related, action that may be desirable.

D. QUARTERLY FINANCIAL REPORTS

It is recommended that the Board consider:

- i) Reviewing the unaudited Quarterly Financial Statements for the quarter ending December 31, 2020; and
- ii) Certifying the statement required by the District Investment Policy for the quarter ending December 31, 2020; and
- iii) Taking such additional, related, action that may be desirable.

E. COMMITTEE REPORTS

It is recommended that the Board consider receiving and filing a report provided by the following committees:

- i) **Administration & Operations Committee**, Directors Barrett and Eversoll, from its January 20th meeting; and
- ii) **Strategic Planning Committee**, Directors Barrett and Johnson, from its February 1st meeting; and
- iii) **Finance Committee**, Directors Eversoll and Barrett, from its February 3rd meeting; and

- iv) **Ad Hoc Policies & Procedures Manual Committee**, Directors Newquist and Barrett; and
- v) Taking such additional, related, action that may be desirable.

6. DISTRICT OPERATIONS AND MAINTENANCE

A. Information Items

District Staff will provide informational, nonactionable, updates regarding pending matters before the District.

B. Agreements to be Signed

None

C. Operation and Maintenance Reports

Review the Operations and Maintenance reports included in the agenda packet.

7. ITEMS FOR THE NEXT AGENDA

8. ADJOURNMENT