

MONTECITO SANITARY DISTRICT

A G E N D A for Board Meeting October 8, 2020

The regular meeting of the Governing Board will begin at 1:15 p.m. on October 8, 2020.

Pursuant to State of California Executive Order No. N-29-20 issued on March 17, 2020, and the State of California and Santa Barbara County's shelter in place orders, the Montecito Sanitary District Board Meeting will be held remotely via Zoom Meetings.

The Meeting will be conducted in accordance with the Virtual Meeting Protocols adopted by the Board of Directors on April 9, 2020. These can be viewed and downloaded here: <https://www.montsan.org/virtual-public-meetings>. The public may attend and make a public comment by visiting:

<https://us02web.zoom.us/j/89412826361>

You may also call in at 1-669-900-6833 Meeting ID **894 1282 6361**

If you have difficulty connecting to the virtual meeting, please call 1-714-323-4667 for technical assistance once the meeting has begun.

If you need special assistance to participate in this meeting, because of any disability, please contact the District at 1-805-969-4200. Notification at least twenty-four hours before the meeting will allow the District to make appropriate arrangements for you; thank you.

Materials related to an item on this Agenda, which are part of the agenda packet, are available for public inspection on the District website www.montsan.org

1. CALL TO ORDER/ROLL CALL

2. PUBLIC COMMENT

Persons may, in addition to any other matter within the Board of Director's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered. Anyone wishing to address the Board of Directors must comply with the Virtual Meeting Protocols; will be recognized by the President; and must state their name for the record. If you wish to address the Board of Directors on an Agenda Item, you may do so as that particular item is announced. You will be given a reasonable amount of time to address the Board of Directors.

While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. The Board may briefly respond to comments after Public Comment is closed.

In accordance with Executive Order No. N-29-20 and the Virtual Meeting Protocols, remote public participation is allowed in the following ways:

Participants are encouraged to join the meeting 30 minutes before the start of the meeting.

Public comment will be accepted via email during the meeting, before the close of public comment, and read into the record during public comment, when feasible. We request that written communications be limited to not more than 50 words.

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling **1-669-900-6833** and entering Zoom Meeting ID: **894 1282 6361** then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “*9” then the Clerk to the Board will be notified and you will be in the rotation to make a public comment.

3. APPROVAL OF MINUTES

It is recommended that the Board consider approving the minutes from September 24, 2020 regular meeting.

4. APPROVAL OF PAYABLES

It is recommended that the Board consider approving the payables list for expenses incurred by the District between September 19, 2020 and October 2, 2020.

5. OLD BUSINESS

None

6. NEW BUSINESS

A. Low Pressure Sewer Force Main Project - Consideration of Award of Construction Contract

It is recommended that the Board consider:

- i) Awarding the contract to Tierra Contracting in the amount of \$263,636.50; and
- ii) Authorizing a contract change order allowance of \$30,000 to be used at the discretion of the Interim General Manager for change orders; and
- iii) Authorizing the Interim General Manager to execute a professional services agreement, in a form approved by the General Counsel, with Filippin Engineering Inc. in the amount of \$20,400 for part-time inspection services; and
- iv) Authorizing an extra services allowance for \$2,000 to be used at the discretion of the Interim General Manager for extra work for Filippin Engineering ; and
- v) Authorizing the Interim General Manager, or designee, to file a Notice of Exemption under the California Environmental Quality Act (“CEQA”) for the project in accordance with applicable law; and
- vi) Taking such additional, related action that may be desirable.

B. Topographic Survey for Lilac Road Sewer Main Extension

It is recommended that the Board consider:

- i) Authorizing the Interim General Manager to executive a professional services agreement, in a form approved by the General Counsel, with Benner and Carpenter in the amount of \$13,280; and
- ii) Authorizing an extra services allowance for \$1,300 to be used at the discretion of the Interim General Manager for extra work for Benner and Carpenter; and
- iii) Taking such additional, related, action that may be desirable.

C. Shower/Toilet Combo Trailer and Decon Shower Trailer Rental

It is recommended that the Board consider:

- i) Authorizing the Interim General Manager to terminate the decon shower trailer rental agreement upon modification of existing shower facilities; and
- ii) Taking such additional, related, action that may be desirable.

D. Discuss major improvements as mentioned in Ad from Montecito Journal of September 10, 2020

It is recommended that the Board consider:

- i) Receive and file a copy of the advertisement posted in the Montecito Journal on September 10, 2020; and
- ii) Taking such additional, related, action that may be desirable.

E. Discuss Requirements for the Recruitment of a New General Manager

It is recommended the Board consider:

- i) Provide direction regarding timing, methodology, and qualifications needed for selecting a new District General Manager; and
- ii) Taking such additional, related, action that may be desirable.

F. Information Items

The Interim General Manager will provide informational, nonactionable, updates regarding pending matters before the District.

G. Agreements to be Signed

None

7. OPERATIONS AND MAINTENANCE

Review the Operations and Maintenance reports included in the agenda packet.

8. ITEMS FOR THE NEXT AGENDA

9. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
MONTECITO SANITARY DISTRICT**

September 24, 2020

1. CALL TO ORDER/ROLL CALL

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:15 p.m. on September 24, 2020 using Zoom teleconferencing in accordance with State of California Executive Order No. N-29-20 issued on March 17, 2020.

ATTENDANCE

Board Members Present:

Directors Tom Bollay, Thomas Kern, Jeff Kerns, Dana Newquist, and Ellwood Barrett (joined by telephone during agenda item 6.B presentation)

Board Members Absent:

Director Barrett was absent for Agenda Items 1 through 6A and joined by telephone during 6B

Also Present and Participating:

Diane M. Gabriel, MSD General Manager/District Engineer
Jon Turner, MSD Interim General Manager
Karl H. Berger, MSD General Counsel
Elizabeth A. Byrne, MSD District Administrator
Carrie Poytress, MSD Engineering Manager
Alex Alonzo, MSD Operations Manager
Rico Larroude, MSD Operations Supervisor
Donald Eversoll, Ratepayer
Edwin Martin, Resident
Ken Coates, Ratepayer
1 unidentified member of the public

2. PUBLIC COMMENT

No members of the public addressed the board.

3. APPROVAL OF MINUTES

On MOTION by Director Kerns, and second by Director Newquist, the Board approved of the minutes of the August 13th and September 10th Board meetings.

AYES: Directors Kerns, Kern, Newquist, Bollay
NAYS: None
ABSTAIN: None
ABSENT: Barrett

4. APPROVAL OF PAYABLES

On MOTION by Director Kerns and second by Director Newquist, the Board approved with a roll call vote these payroll and accounts payable expenses from September 5, 2020 and September 18, 2020.

Accounts Payable Expenses	\$97,078.39
Payroll and Related Expenses	\$172,461.84
Total Expenses	\$269,540.23

AYES: Directors Kerns, Kern, Newquist, Bollay
NAYS: None
ABSTAIN: None
ABSENT: Barrett

5. OLD BUSINESS

None

6. NEW BUSINESS

A. Dedication Agreement for Sewer Facilities – 710 and 720 East Mountain Drive

On MOTION by Director Dana Newquist and second by Jeff Kerns, the Board voted to authorize the General Manager to execute the Dedication Agreement for Sewer Facilities for 710 and 720 East Mountain Drive in a form approved by the General Counsel;

AYES: Directors Kerns, Kern, Newquist, Bollay
NAYS: None
ABSTAIN: None
ABSENT: Barrett

B. Sewer System Management Plan (SSMP)

Member of the public Edwin Martin, addressed the Board stating his appreciation for the Operations Department.

On MOTION by Director Dana Newquist and second by Jeff Kerns, the Board voted to approve the SSMP.

AYES: Directors Kerns, Kern, Newquist, Bollay
NAYS: None
ABSTAIN: Barrett
ABSENT: None

C. Administration and Operations (A&O) Committee Meeting - Report

Minutes from September 15, 2020 Administration and Operations (A&O) Committee Meeting were read by Board President Tom Bollay; received and filed.

D. Information Items

None

E. Agreements to be Signed

None

7. OPERATIONS AND MAINTENANCE

The Board reviewed the information in the Board packet.

8. ITEMS FOR THE NEXT AGENDA

Board President Thomas Bollay read into the record an Official Proclamation recognizing Ms. Diane M. Gabriel for her outstanding service to the District over the past 19 years and wishing her well in retirement.

On MOTION by Director Jeff Kerns second by Director Dana Newquist on discussing the major improvements to the District mentioned in the full-page advertisement placed in the Montecito Journal on September 10, by the Water Security Team..

AYES: Directors Kerns, Kern, Newquist, Barrett, Bollay
NAYS: None
ABSTAIN: None
ABSENT: None

On MOTION by Director Woody Barrett adding to the agenda for October 8, 2020 Board Meeting, to discuss putting on hold any new expenses related to the new Essential Services building; motion failed.

AYES: Directors Newquist, Barrett
NAYS: Directors Kerns, Kern, Bollay
ABSTAIN: None
ABSENT: None

Next Board meeting set for October 8, 2020.

9. **ADJOURNMENT**

The Meeting adjourned at 2:35p.m.

Thomas Bollay, President

Jeffrey Kerns, Vice President

Ellwood T. Barrett II, Secretary

Thomas Kern, Treasurer

Dana Newquist, Director

**MONTECITO SANITARY DISTRICT
BOARD LIST OF PAYABLES**

<u>CHECKS DATED</u>	<u>SUMMARY & TYPE</u>	<u>BATCH TOTALS</u>
10/02/20	ACCOUNTS PAYABLE	136,447.68
09/24/20	PAYROLL	100,930.79
	TOTAL	<u>\$ 237,378.47</u>

Approved for Payment:

Date: October 2, 2020 Amount: \$237,378.47

_____, General Manager

_____, Director

_____, Director

Check History Report
Sorted By Check Number
Activity From: 10/2/2020 to 10/2/2020
MONTECITO SANITARY DISTRICT (MSD)

Check Number	Check Date	Name	Check Amount	Description
025911	10/2/2020	1206 CHANNEL, LLC	2,300.00	Deposit Refund - 1205 Hill Road
025912	10/2/2020	ACWA/JPIA	35,322.54	Health/Dental/Life Insurance Premium-October
025913	10/2/2020	AT&T MOBILITY	23.24	Office Wireless Data Port-September
025914	10/2/2020	JONATHAN BLINDERMAN	2,000.00	Lateral Replacement Rebate - 145 Santo Tomas Ln
025915	10/2/2020	WILLIAM (or) CATHY BORGERS	2,000.00	Lateral Replacement Rebate - 798 Park Hill Lane
025916	10/2/2020	CINTAS	174.48	Disposable Gloves
025917	10/2/2020	CHARLES P. CROWLEY COMPANY	1,803.32	Pump for Recycled Water
025918	10/2/2020	DOCU PRODUCTS	57.13	Copier Maintenance Agreement-October
025919	10/2/2020	DUDEK	490.00	Planning/Permitting Services for CDP-August
025920	10/2/2020	FAMCON PIPE & SUPPLY, INC	300.15	Parts to Repair Plant Water Line
025921	10/2/2020	FASTENAL COMPANY	31.36	Plant Maintenance Materials
025922	10/2/2020	FELIX, MARCO	95.64	Boot Allowance Reimbursement
025923	10/2/2020	FISHER SCIENTIFIC	404.38	Lab Testing Supplies
025924	10/2/2020	GLS COMPANIES	1,600.00	Hedge and Tree Trimming at WWTP
025925	10/2/2020	GRAINGER	359.33	Plant Maintenance Materials, Small Tools
025926	10/2/2020	HACH COMPANY	184.90	Lab Equipment
025927	10/2/2020	KAMAN INDUSTRIAL TECHNOLOGIES	113.61	Plant Maintenance Materials
025928	10/2/2020	JEFFERY (or) GREG MARKS	2,300.00	Deposit Refund - 274 Middle Road
025929	10/2/2020	MCCORMIX CORP	230.62	Oil and Brake Fluid for Vehicles
025930	10/2/2020	MCMASTER-CARR SUPPLY COMPANY	89.76	Plant Maint. Materials (AP system err. see chk 025950)
025930	10/2/2020	MCMASTER-CARR SUPPLY COMPANY	89.76-	Check Reversal
025931	10/2/2020	MSD - PETTY CASH REIMB	227.32	Replenish Petty Cash
025932	10/2/2020	OILFIELD ENVIRONMENTAL & COMPLIANCE	550.25	Outside Lab Analyses-September
025933	10/2/2020	PURETEC INDUSTRIAL WATER	216.49	Water Softener Tank Exchange
025934	10/2/2020	RAPID PREP, LLC	3,876.25	Decontamination Trailer Rental-September
025935	10/2/2020	RESOURCES PRINTING & GRAPHICS	4,900.44	Newsletter Mail Processing
025936	10/2/2020	STAPLES BUSINESS CREDIT	456.48	Office Supplies
025937	10/2/2020	TAFT ELECTRIC COMPANY	4,626.38	On-Call Electrical Services, Emergency Repairs
025938	10/2/2020	T-MOBILE	20.00	Wireless Data Port for UF/RO - September
025939	10/2/2020	PETER (or) SUSAN TORTORICI	2,300.00	Deposit Refund - 2158 Birnam Wood Drive
025940	10/2/2020	UNION BANK	44.86	Manager Lunch Meeting
025941	10/2/2020	UNION BANK	600.50	Zoom, Microsoft Teams, Conference Registration
025942	10/2/2020	UNION BANK	50.00	Webinar Staff Training Registration
025943	10/2/2020	UNION BANK	181.18	Boot Allowance, Staff Training Registration
025944	10/2/2020	UNION BANK	370.39	Lift Station Parts, Study Guide, Staff Training Registration
025945	10/2/2020	UNIVAR SOLUTIONS	6,306.53	Plant Chemicals
025946	10/2/2020	USA BLUE BOOK	498.84	Alcohol Wipes
025947	10/2/2020	VENTURA AIR CONDITIONING CO.	745.00	Preventative Maintenance of Lab HVAC System
025948	10/2/2020	WILLIAMS SCOTSMAN, INC	59,248.24	Purchase of Office and Staff Room Trailers
025949	10/2/2020	WINZER	1,392.95	Disposable Gloves, Kleenguard Coveralls
025950	10/2/2020	MCMASTER-CARR SUPPLY COMPANY	44.88	Plant Maintenance Materials
Bank B Total:			<u>136,447.68</u>	
Report Total:			<u><u>136,447.68</u></u>	

MONTECITO SANITARY DISTRICT

MANAGER'S REPORT

**for
Board Meeting**

October 8, 2020

AGENDA ITEM 5. OLD BUSINESS

None

AGENDA ITEM 6. NEW BUSINESS

A. Low Pressure Sewer Force Main Project - Consideration of Award of Construction Contract

On September 18, 2019, the District received the following bids for the Riven Rock Community Low Pressure Sewer Force Main project:

Tierra Contracting	\$263,636.50
Cedro Construction	\$409,010.00

Staff has determined that the low bid from Tierra Contracting is the lowest responsive bid from a responsible bidder. Tierra has performed exceptional work for the District in the past.

The project includes the construction of 827 linear feet of 2-inch diameter HDPE sewer force main pipe to serve a total of five properties within the Riven Rock community. This first phase of the project will construct the force main across the creek to those five properties, and some of those remaining properties will require small additional extensions. This will allow future extensions to be constructed readily when desired. The low pressure force main will eventually enable a total of 10 properties to be served by the public force main sewer system and abandon their septic systems.

Two property owners (790 Riven Rock Road and 1186 Brooke Lane) agreed to participate financially in the project and a third property (800 Rockbridge Road) is currently vacant due to the destruction caused by the debris flow. When the vacant property is developed, County Environmental Health will require this property to connect to the public sewer system if the new residence is within 200 feet of the sewer force main.

It is recommended the Board consider awarding the contract to Tierra Contracting in the amount of \$263,636.50 based on the following funding:

The project is needed because the Riven Rock area was impacted by the 2018 Debris flow and have had septic system failures.

It is also recommended that the Board authorize a contract change order allowance of \$30,000 for the Interim General Manager to approve contract changes that may be necessary due to unforeseen conditions.

Professional Services Contract Inspection Services - Filippin Engineering Inc.

With the award of contract of the Low Pressure Sewer Force Main project, the District will need to provide inspection of the construction work. District staff negotiated a time and materials fee for construction services with Filippin Engineering in the amount of \$20,400.

It is recommended that the Board vote to authorize the execution of a professional services contract with Filippin Engineering, in a form approved by General Counsel, in the amount of \$20,400 for inspection services.

It is also recommended that the Board authorize an extra services allowance of \$2,000 for the Interim General Manager to approve contract changes that may be necessary due to unforeseen conditions

Notice of Exemption

With the award of the contract for the Low Pressure Sewer Force Main project, staff recommends that the Board review and take appropriate action in accordance with CEQA. The proposed project meets the CEQA definition of a Categorical Exempt project. Staff recommends that the Board approve the enclosed Notice of Exemption (**Exhibit A**) and direct staff to file the notice of exemption with the Santa Barbara Clerk of the Board of Supervisors.

Construction Contract	\$263,636.50
Inspection	\$20,400.00
Survey	\$5,322.58
Total Project Cost	\$289,359.08
Funds Agreed to by Participating Property Owners	\$ 80,862.00
District Funding until Future Property Owner Reimbursements	\$208,497.08

B. Topographic Survey for Lilac Road Sewer Main Extension

The District has been contacted by nine of sixteen property owners who are interested in a sewer main extension project to serve their properties along Lilac Road and East Valley Road. Because of this interest, a topographic survey is needed in order for the Engineering Manager to start the design of the sewer main extension project.

It is recommended that the Board authorize the Interim General Manager to execute a professional services contract, in a form approved by General Counsel, for \$13,280 to Benner and Carpenter for surveying services for the Lilac Road Sewer Main Extension Project.

It is also recommended that the Board authorize an extra services allowance of \$1,300 for the Interim General Manager to approve contract changes that may be necessary due to unforeseen conditions.

C. Shower/Toilet Combo Trailer and Decon Shower Trailer Rental

Engineering Manager Poytress contacted the two trailer companies to negotiate reduced monthly rental rates. Representatives from T&D Rentals for the shower/toilet trailer said it could reduce the monthly rate from \$4,500 to \$4,300 starting in January 2021 if the District paid quarterly, rather than monthly. Representatives from Rapid Prep for the decontamination trailer said it cannot reduce the monthly rental rate. To reduce monthly rental costs and continue protecting the staff, staff recommends installing shower separators within the existing men’s shower area in the Maintenance Building and stagger the shower times of the Operations Staff. This will enable the Operations Staff to continue social distancing while taking showers and stay operating at full staff. Once the shower separators are installed, the decon trailer can be returned.

D. Discuss major improvements as mentioned in Advertisement from Montecito Journal of September 10, 2020

E. Discuss Requirements for the Recruitment of a New General Manager

F. Information Items

The Interim General Manager will provide informational, nonactionable, updates regarding pending matters before the District.

G. Agreements to be Signed

None

AGENDA ITEM 7. OPERATIONS AND MAINTENANCE REPORTS

TREATMENT PLANT

<u>Treatment Data</u>	Current Year 09/14/20 – 09/27/20	Prior Year 09/02/19 – 10/20/19
Average daily flow	0.543 MGD	0.534 MGD
Average hypochlorite	153 GPD	157 GPD
Average bisulfite	79 GPD	89 GPD
Average effluent SS	4.3 mg/L	2.9 mg/L
Average effluent CBOD ₅	2.15 mg/L	2.8 mg/L
Median coliform	< 1.8 MPN / 100 mL	< 1.8 MPN / 100 mL

- No violation of the NPDES permit during this reporting period
- The belt press was operated for 12 hours during this reporting period.

In addition to completing all daily treatment plant operational tasks and preventative maintenance duties, Operations staff and others performed the following work:

- One plant alarm call-out during this period.
- 09/23/20 – Southern California Edison Power outage. Back-up generator ran briefly.
- 09/15/20 – Attended Southwest Membrane Operator Association training on Microfiltration/Ultrafiltration (first part in series).
- 09/15/20 – Cleaned Ultra Filtration disc filters.
- 09/17/20 – Removed #1 secondary clarifier from service for cleaning and inspection. Placed #2 clarifier in-service.
- 09/21/20 – Calibrated #2 DEOX analyzer.
- 09/22/20 – Completed CIP (Clean in Place) on UF.
- 09/22/20 - Attended Southwest Membrane Operator Association training on Microfiltration/Ultrafiltration (second part in series).
- 09/24/20 – Cleaned RO ORP Probe.

Completed Preventative Maintenance duties:

- Rotated plant equipment
- Cleaned plant water wye screens every M/W/F
- Changed influent flow through channel grinders and remove grit from influent channel
- Collected plant equipment meter readings
- Cleaned secondary clarifier weirs and side walls
- Operated and exercised various valves throughout the treatment plant
- Performed treatment plant housekeeping

Completed Activated Sludge duties:

- Hosed clarifier weirs and skimmed grease in chlorine contact chambers twice each day
- Scrubbed effluent channel, hosed DAFT weirs and catwalk, and cleaned lower slip tubes
- Collected samples for Lab and set-up composite samplers
- Hose Rotary Drum Screen daily and dump screening M/W F.
- Skimmed grease and floatables in back channel and clarifiers

Completed Operator duties:

- Calibrated chlorine analyzers
- Collected Dissolved Oxygen levels in the Aeration Basins, Digesters, and Effluent channel
- Collected clarifier sludge depths
- Scoured Return Activated Sludge (RAS) sumps on Mon/Wed/Fri
- Cleaned chemical analyzer screens and probes
- Collected irrigation water meter readings
- Performed Treatment Plant system checks (SCADA, Mission Box, Mini Trends, Aeration Blowers, Influent Pump Station, Back-up generator, Chemical analyzers, Clarifiers and Contact Chamber motors and equipment, RAS/WAS pump station, Chemical feeders, Digester Blowers, DAFT, Polymer feed equipment, Ultra Filtration and Reverse Osmosis)
- Performed all required data collection and record keeping

- Maintained chemical levels for all analyzers
- Performed Pressure Decay Test on UF

TESTING LABORATORY

During this 14 day period the Laboratory Manager and Operators assigned to the Laboratory performed the following activities:

- Collected 107 samples
- Ran 144 tests plus 35 duplicate tests for NPDES permit compliance and process control
- Performed 31 calibrations on laboratory equipment and 293 quality control checks
- Made 2.5 liters of coliform media
- No samples to our contract lab for NPDES-required monthly testing
- Sent 6 samples to contract lab for Oil & Grease testing from the Recycled Pilot Project for process control in addition to conductivity and turbidity testing 3 times per week on-site.

During this reporting period Operations staff performed the following additional Laboratory activities:

- 0 Activated Sludge samples were analyzed under the microscope and 0 organisms were identified
- Prepared 3 gallons of reagents for chlorine analyzer

COLLECTION SYSTEM MAINTENANCE

Collection staff continued to work on the preventive maintenance plan for 2020 (see the enclosed reports.)

During the reporting period, Collection staff has also:

- Inspected 15 Manholes
- Marked locations of existing District facilities for Underground Service Alert requests
- Performed routine inspection and maintenance of District vehicles
- Performed routine inspection and maintenance at all five Collection System Lift Stations
- 9/14/20 Collection staff performed interviews for Collection System Operator position.
- 9/20/20 Collection staff after hours call out for power fail alarm at all district lift stations.
- 9/22/20 Collection staff inspected new grease interceptor installation at Casa Dorinda retirement community.
- 9/23/20 Collection staff after hours call out for power fail alarm at Miramar lift station.

Maintenance staff continued to work on the preventive maintenance plan for 2020.

During the reporting period, Maintenance staff has also:

- Performed routine inspection and maintenance of District Buildings and Equipment.
- 9/15/20 Maintenance staff repaired Rotary drum screen.
- 9/16/20 Maintenance staff installed new ventilation fan at Channel drive lift station.
- 9/21/20 Maintenance staff repaired bag filter water pump leak on recycled water pilot project.
- 9/22/20 Maintenance staff repaired chlorine contact chamber center mixer.

- 9/24/20 Clearwater Engineering performed plant water spot paving repairs at waste water treatment plant.

TRAINING / OTHER ACTIVITIES

- 09/15/20 –Lab and Maintenance Staff participated in tailgate training on Wildfire Smoke Awareness
- 09/16/20 – Collection System and Treatment staff participated in tailgate training on Wildfire Smoke Awareness.

			Length of Cleaning	Length of TV-ing	Length of Re-cleans	C - CLEAR L - LIGHT M - MEDIUM H - HEAVY	R - ROOTS G - GREASE D - DEBRI		Clear : No observable grease, roots or debris Light : .5 gallons of roots/ debris, small chunks of grease Medium : .5-1.5 gallons of roots/ debris, moderate chunks grease Heavy : 1.5 or more gallons of roots, debris or grease
Linear Feet Cleaned & Inspected September 14, 2020 through September 27, 2020			Esmt Cleaning (Linear Feet)	TV-ing (Linear Feet)	Re-cleans (Linear Feet)	Condition Findings		X	Notes
9/14/2020	Lift Station Maintenance / USA								
9/14/2020	Park Lane			275					No Problems
9/14/2020	Park Lane			308					No Problems
9/14/2020	Park Lane			227					No Problems
9/14/2020	Park Lane			251					No Problems
9/15/2020	Picacho Lane	X	344			C		1	Clear
9/15/2020	Park Lane			182					Fine roots at joints
9/15/2020	Park Lane			163					Fine roots at joints
9/15/2020	Park Lane			219					Circumferential fracture
9/15/2020	Barker Pass Road			258					Fine roots at joints, multiple fractures
9/15/2020	Picacho Lane			176					No Problems
9/15/2020	Picacho Lane			293					No Problems
9/15/2020	Picacho Lane			358					No Problems
9/15/2020	Picacho Lane	X		344					No Problems
9/15/2020	Picacho Lane	X		204					No Problems
9/16/2020	Santa Angela Lane	X	165			L	R	1	Light Roots
9/16/2020	Stone Meadow Lane	X	210			L	D	1	Light Debris
9/16/2020	Birnam Woods Drive				243	C		1	Clear
9/16/2020	Stone Meadow Lane			220					No Problems
9/16/2020	Santa Angela Lane	X		165					Fine roots at joints
9/16/2020	East Valley Road	X		281					Fine roots at joints
9/16/2020	East Valley Road	X		285					Fine roots at joints
9/16/2020	Stone Meadow Lane	X		210					No Problems
9/17/2020	Chelham Way			280					Fine roots at joints
9/17/2020	Chelham Way			255					Fine roots at joints
9/17/2020	Chelham Way	X		85					No Problems
9/17/2020	Chelham Way	X		66					No Problems
9/17/2020	Chelham Way	X		65					No Problems
9/17/2020	Chelham Way			225					Fine roots at joints
9/18/2020	Lift Stations / USA / Vehicle Maintenance								
9/19/2020	Weekend								
9/20/2020	Weekend								
9/21/2020	Lift Station Maintenance / USA								
9/21/2020	Hixon Road			282					No Problems
9/21/2020	Hixon Road			166					No Problems
9/21/2020	Santa Rosa Lane			160					No Problems
9/21/2020	Santa Rosa Lane			350					Fine roots at joints
9/21/2020	Green Lane			144					No Problems
9/21/2020	Green Lane			277					Fine roots at joints
9/21/2020	Court Place			242					No Problems
9/21/2020	Court Place			248					No Problems
9/22/2020	Barker Pass Road	X		250					Circumferential fracture
9/22/2020	Sierra Vista Road			297					No problems
9/22/2020	Sierra Vista Road			288					No problems
9/23/2020	San Ysidro Road		380			H	D	2	Heavy Debris
9/23/2020	N Jameson Lane		250			M	D	2	Medium Debris
9/23/2020	N Jameson Lane				212	M	D	2	Medium Debris
9/23/2020	N Jameson Lane				162	M	D	2	Medium Debris
9/23/2020	N Jameson Lane				163	M	D	2	Medium Debris
9/23/2020	Dawlish Place			300					Root ball at active lateral
9/23/2020	Dawlish Place	X		92					No problems
9/23/2020	Dawlish Place	X		214					Fine roots at joints
9/24/2020	Birnam Woods Drive		199			C		1	Clear
9/24/2020	Birnam Woods Drive		396			C		1	Clear
9/24/2020	Birnam Woods Drive		252			C		1	Clear

EXHIBIT A

Notice of Exemption

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk

County of: Santa Barbara
105 East Anapamu Street
Santa Barbara, CA 93101

From: (Public Agency): Montecito Sanitary District
1042 Monte Cristo Lane
Santa Barbara, CA 93108

(Address)

Project Title: Low Pressure Sewer Force Main Project to serve a portion of the Riven Rock Community

Project Applicant: Montecito Sanitary District

Project Location - Specific:

Riven Rock Road, Theater Lane, Meadow Lane, and Rockbridge Lane

Project Location - City: Montecito Project Location - County: Santa Barbara

Description of Nature, Purpose and Beneficiaries of Project:

The project involves the construction of approximately 827 feet of 2" diameter HDPE sewer force main to provide sanitary sewer services to existing developed properties that are currently on septic systems, some of which have septic system failures.

Name of Public Agency Approving Project: Montecito Sanitary District

Name of Person or Agency Carrying Out Project: Montecito Sanitary District

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
Categorical Exemption. State type and section number: Class 3 Sewerage utility extension 15303(d)
Statutory Exemptions. State code number: Public Code Section 21080.21

Reasons why project is exempt:

Negligible expansion of existing publicly owned sewerage facilities. Project is under one mile in length and within public right of way/easements.

Lead Agency
Contact Person: Carrie Poytress Area Code/Telephone/Extension: 805-969-4200

If filed by applicant:

- 1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Date: October 8, 2020 Title: Interim General Manager

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: