

MONTECITO SANITARY DISTRICT

A G E N D A for Board Meeting December 10, 2020

The regular meeting of the Governing Board will begin at 1:15 p.m. on December 10, 2020.

Pursuant to State of California Executive Order No. N-29-20 issued on March 17, 2020, and the State of California and Santa Barbara County's shelter in place orders, the Montecito Sanitary District Board Meeting will be held remotely via Zoom Meetings.

The Meeting will be conducted in accordance with the Virtual Meeting Protocols adopted by the Board of Directors on April 9, 2020. These can be viewed and downloaded here: <https://www.montsan.org/virtual-public-meetings>. The public may attend and make a public comment by visiting:

<https://us02web.zoom.us/j/88563331302>

You may also call in at 1-669-900-6833 Meeting ID **885 6333 1302**

If you have difficulty connecting to the virtual meeting, please call 1-805-969-4200 for technical assistance once the meeting has begun.

If you need special assistance to participate in this meeting, because of any disability, please contact the District at 1-805-969-4200. Notification at least twenty-four hours before the meeting will allow the District to make appropriate arrangements for you; thank you.

Materials related to an item on this Agenda, which are part of the agenda packet, are available for public inspection on the District website www.montsan.org

1. CALL TO ORDER/ROLL CALL

2. PUBLIC COMMENT

Persons may, in addition to any other matter within the Board of Director's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered. Anyone wishing to address the Board of Directors must comply with the Virtual Meeting Protocols; will be recognized by the President; and must state their name for the record. If you wish to address the Board of Directors on an Agenda Item, you may do so as that particular item is announced. You will be given a reasonable amount of time to address the Board of Directors.

While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. The Board may briefly respond to comments after Public Comment is closed.

In accordance with Executive Order No. N-29-20 and the Virtual Meeting Protocols, remote public participation is allowed in the following ways:

Participants are encouraged to join the meeting 30 minutes before the start of the meeting.

Public comment will be accepted via email during the meeting, before the close of public comment, and read into the record during public comment, when feasible. We request that written communications be limited to not more than 50 words.

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling **1-669-900-6833** and enter Zoom Meeting ID: **885 6333 1302** then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “*9” then the Clerk to the Board will be notified and you will be in the rotation to make a public comment.

3. (CEREMONIAL) SWEARING IN OF NEW DIRECTORS; BOARD REORGANIZATION.

It is recommended that the Board consider:

- i) Swearing in newly elected Directors (this is a ceremonial event; the new Directors took office December 4, 2020);
- ii) Receiving comments from outgoing Directors;
- iii) Selecting a new President and Vice-President; and
- iv) Taking such additional, related, action that may be desirable.

4. CONSENT CALENDAR.

All items under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted by one motion. Specific items may be removed from the Consent Calendar at the request of any member of the Board of Directors for separate consideration.

A. APPROVAL OF MINUTES

It is recommended that the Board consider approving the minutes from November 12, 2020 regular meeting.

B. APPROVAL OF PAYABLES

It is recommended that the Board consider approving the payables list for expenses incurred by the District between November 7, 2020 and December 5, 2020.

C. SECOND READING OF ORDINANCE NO. 16

It is recommended that the Board consider:

- i) Waiving second reading and adopting Ordinance No. 16 adopting bidding and contracting requirements for public works contracts in the Montecito Sanitary District; and
- ii) Taking such additional, related, action that may be desirable.

D. RESOLUTION NO. 2020-931 EXCESS LAND INVENTORY

It is recommended that the Board consider:

- i) Adopting the annual resolution concerning District Land Inventory as required by California Government Code Section 50569; and
- ii) Taking such additional, related, action that may be desirable.

E. AGREEMENT WITH CALIFORNIA ATTORNEY GENERAL'S OFFICE ON THE SUBROGATION AND ASSIGNMENT OF CLAIMS ARISING OUT OF THOMAS FIRE ETC.

It is recommended that the Board consider:

- i) Approving and directing Interim General Manager Jon Turner to sign the agreement with the Attorney General's Office (on behalf of the Governor's Office of Emergency Services); and
- ii) Taking such additional, related, action that may be desirable.

5. OLD BUSINESS

None.

6. NEW BUSINESS

A. Annual Organizational Decisions

It is recommended that the Board consider:

- i) Appointing officers, General Manager, Counsel, and standing committees; and
- ii) Setting meeting days, time, and place; and
- iii) Taking such additional, related, action that may be desirable.

B. Resolution No. 2020-930 Approving District Holidays for 2021

It is recommended that the Board consider:

- i) Adopting the annual resolution regarding observed holidays for the 2021 calendar year; and
- ii) Taking such additional, related, action that may be desirable.

C. Recruitment of new District General Manager

It is recommended that the Board consider:

- i) Reviewing proposals brought by Interim GM for executive recruitment firms, and accepting one of the proposals; and
- ii) Directing staff and Interim General Manager to engage the approved recruitment firm to begin the process; and
- iii) Taking such additional, related, action that may be desirable.

7. DISTRICT OPERATIONS AND MAINTENANCE

A. Information Items

The Interim General Manager will provide informational, nonactionable, updates regarding pending matters before the District.

B. Agreements to be Signed

None

Agenda
December 10, 2020

C. Operation and Maintenance Reports

Review the Operations and Maintenance reports included in the agenda packet.

8. ITEMS FOR THE NEXT AGENDA

9. ADJOURNMENT